

Upper St. High School
Book Issue Receipt

Teacher: _____ Subject: _____

Date: _____ Mods: _____

Title: _____ Author: _____

Publisher: _____ Copyright Date: _____

Books are to be inspected, fines for damages paid, and proper notation made at the end of each semester.

1st Semester _____ 2nd Semester _____

Fines are calculated as follows:

Lost or unusable books LESS than 2 years old – Original price of book

Lost or unusable books MORE than 2 years old – Original price minus

5% per semester age of book

Damaged, but usable books – 50% of price of book

Condition: N – New, G – Good, F – Fair, P – Poor

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