

**General Meeting Minutes
Boyce Middle School PTO
April 10, 2019**

Call to Order & Pledge of Allegiance

The April 10, 2019 Meeting of General Assembly of the Boyce Middle School PTO was called to order by Jennifer Schnore at 9:38AM in the Boyce Middle School LGI. Secretary Penney Miller recorded the proceedings. Ten (10) people attended including the following executive committee members: Jennifer Schnore, Stacey Cobb, Gina Swanson, Daniel O'Rourke, Christine Mussomeli and Penney Miller.

The meeting was opened with the Pledge of Allegiance.

Reading & Approval of Agenda and Minutes

A motion to approve the April 10th Agenda and March 13th General meeting minutes was made by Ponny Jahn and seconded by Melissa Waldron. The motion carried unanimously.

Statement of the Treasurer- Stacey Friday

Mrs. Friday presented the Treasurer's report for the period March 12, 2019 through April 9, 2019 (see attached document) and reviewed all itemized income and expenses. Mrs. Friday noted the following items:

- The beginning and ending balance for the PTO account were \$38,526.89 and \$34,857.16, respectively.
- There are a number of outstanding checks for this month.
- The caring and sharing expenses were for a Boyce family in need.
- The PTO spent money on miscellaneous supplies to organize the PTO storage area.
- The Deer Valley account has a balance of \$6163.08 and earned \$0.24 interest last month.

Reports

Executive Committee

- President- Jen Schnore-no report
- 1st Vice President- Gina Swanson-no report
- 2nd Vice President- Dan O'Rourke
 - Mr. O'Rourke thanked the students, Mrs. Schetley and the other directors for the fantastic job they did with the 6th grade musical. All are looking forward to the 5th grade musical this week. Mr. O'Rourke reported he is working to get the theater area cooler.
 - PSSA's are coming up quickly and this is busy time at Boyce.
- Board Advisor- Stacey Cobb-no report
- Teacher Representative- Matt Henderson
 - Mrs. Dawn Yoder (Science teacher for Teams Energy and Wind) reminds parents and students that all information concerning the Deer Valley trip, including what to pack, is listed on her website and the Deer Valley website. Please pack accordingly.
 - Eagle Sweets is selling Suessical themed treats in the Nutrition Center after both 5th grade performances. There will also be a photobooth that students can have their pictures taken and framed for \$2.00. All proceeds will benefit students in

need. Mr. O'Rourke commends all the students involved in Eagle Sweets and shared how impressed he was with students who presented Eagle Sweets plans for the upcoming sale.

- Mrs. Jen Schetley thanks all the parents who helped with the 6th grade musical. Mr. O'Rourke also thanked Mr. Stocke, for making the scenery, and Mr. Henderson, for installing black lights this year and making the props. Mr. Henderson commented that he would like to train kids how to work the lights and sound system for next year's musicals.

PTC

- Mrs. Swanson shared the following report given by Mrs. Suzanne Wynne, President of the PTC, about their efforts to address inclusivity in Upper St. Clair:
"At the beginning of the year, in response to our community's outcry regarding anti-Semitism and intolerance, Suzanne brought together a group of parents who wanted to address intolerance and promote acceptance in our schools. Since then the PTC has worked with the USC public library to address these issues in our community. As a result the PTC's group of concerned parents will be invited to participate in the library's newly formed program. The Accepting Your Neighbors program will create opportunities for USC residents to explore and understand the diversity that makes our community unique. We will continue to advocate for inclusive practices in our schools, but we are excited to highlight this new opportunity for our community to come together and explore the power of diversity."
- The PTC announced two incoming executive board members: 1) Kerstin Mayr as Vice-President and 2) Yesha Gandhi Katukota as treasurer.
- The PTC announced their Founder's Day Volunteer of the Year awardees: Allison Hess and Brook Tarson.
- The PTC will have an open mic event on May 2. More information is coming on that event.

Standing & Reporting Committees/Reporting Organizations

- **Apples for Students-** Beth Huzjak
Boyce earned 1297 points in the Apples for Students program. Mrs. Friday commented that based upon last year's payment, that equated dollar for dollar, so the PTO should expect about \$1297 this year. These numbers were a little lower than last year's total (1,310 points); however, the program was able to attract more supporters (about 450 from 408 last year). The program ended in March.
- **Arts In USC-** Micki Takac
Mrs. Takac reported there were 24 submissions for the contest this year, 14 from 5th grade and 10 from 6th grade. She advertised the contest through a large display in the Boyce office, posts in the USC Moms Facebook group, daily Boyce morning and afternoon announcements, and through Mr. Stocke. She thanked the 4 parent judges who conducted blind judging on March 5th. All submissions were displayed at the Arts and Chocolate Spectacular at the USC Rec Center this past weekend. Submissions will be returned to the children in the next few weeks.
- **Author's Day-** Ponny Jahn
Mrs. Jahn reported that Author's Day with Aisha Saeed was wonderful. Mrs. Jahn provided the background for the event, including some information about Ms. Saeed's book, "Amal Unbound". This book, as part of the Global read aloud program, was read by Ginny Husak to all the 5th and 6th graders. Mrs. Jahn felt the familiarity the children

had with the book enriched their experience with the author. The schedule for the day included separate presentations to the 5th and 6th graders, a luncheon that included students, and a writer's workshop for 35 students. Mrs. Jahn thanked the parent volunteers who prepared an exceptional luncheon meal of traditional Pakistani foods and allowed the children of those families to share their culture with friends and Ms. Saeed. Ms. Saeed was overwhelmed and commented that out of 57 school visits, she never had a luncheon like that. The children responded very well to the event. Mrs. Jahn and PTO thanked Mrs. Husak for her support. The PTO also thanks Mrs. Jahn for all her work in coordinating this event.

- **Band** - Rhoda Smith, Kathy Ginsburg, Andrea Amorose
Mrs. Smith reported “that the 5th and 6th grade bands took part in the USC Band Festival of Music on March 20 in the high school theater. Mr. Richard Saucedo, an acclaimed composer and arranger of music for school musicians, directed all the bands from Boyce, Ft. Couch, and the High School with music he composed. This was a FANTASTIC experience for our student musicians! At this event, there was also a reception for band parents from all these grades, 5-12. The intent was for band parents to meet each other, get their questions answered by Band leadership, and foster continued involvement in the USC Bands/Music program. The band chairs from Boyce, Ft. Couch, and High School concurred that the event was successful, and identified some areas of improvement for next year.”
 - Upcoming Band Events:
 - Boyce 5th and 6th grade band concert on June 3, with cookie/water reception.
 - Ft. Couch Band camp June 17-21 (for students currently in 6th and 7th grades) and Boyce Band camp July 15-19 (for students currently in 4th and 5th grades). Band camp registration is found on the USCSD webpage under Quick Links, then Summer School, then Middle School Sessions.
 - Band Parent volunteers are needed to help at each level.
 - The committee thanked the Boyce PTO for approving of an additional grant of funds to help with the cost of the March 20 band festival.
 - Mr. O'Rourke noted that the June 3 Band concert might be moved because 4th grade move-up day is the same evening. More to come on that...
- **Boyce Pride**—Michele Mandler
Mrs. Mandler reported that there were 37 recipients of Boyce Pride awards. This program honors students go above and beyond. The committee plans to hold 2 more Boyce Pride ceremonies for the school year.
- **Chorus/Musical**---Sarah Mittleider, Wendy Meyer, Rhoda Smith.
Mrs. Smith reported that “the 5th and 6th grade musical performances of “Seussical” are nearly over. 5th grade will be having their opening night April 10, and 6th grade is all done! It was a huge pleasure to have Mrs. Schetley back, and the 6th grade musical was a busy but thoroughly enjoyable week! A huge thank-you to all the parent helpers! The 6th grade cast party will be on April 11 during Pride Time. All the info and tips accumulated through the 6th grade musical were passed down to the 5th grade chairs to help. Their shows are this week, with their cast party after Spring Break.”
- **6th Grade Graduation**- Susan Coyle reported she:
 - paid a deposit of \$50 towards the \$250 DJ fee.

- booked the photo booth for a reduced rate of \$325.
- still needs to book the cotton candy machine and would very much like to have snow cones but needs to investigate the costs for both.
- will purchase chips, same as last year
- if there is enough money in the budget, she will buy balloons to decorate the entrance (also like last year)
- **Staff Appreciation-** Michelle Mandler. Mrs. Mandler reported: “The final Staff Appreciation day is tentatively 5/24. The committee plans to have a full luncheon for the entire Boyce staff. The committee will have it catered but will also be sending out a sign-up genius for volunteers and for side dishes etc. The committee looks forward to celebrating our incredible Boyce staff once more this year.”
- **Spirit Night** - Toby Sirota, Cara Lindstrom
The Chick Fil A spirit night on March 20 netted \$107.92. Boyce Middle school brought in \$719.49 — Boyce PTO gets 15%. The results from the Spirit Night in November: \$156.73 (15% of 1044.88) and Spirit night made \$246.53 from our Chipotle fundraiser in October. Mrs. Sirota and Mrs. Lindstrom will begin scheduling for Chick Fil A spirit nights for the 2019-2020 school year in July. Mrs. Schnore commented to that the funds raised from Spirit nights were used to fund Caring and Sharing. The PTO is thankful for these fundraisers and the volunteers who organize them.
- **Spirit Wear**—Hani Piano and Shannon Rosenberry
The spirit wear sales will go live the week of April 22. Samples will be available for viewing in the school office or a display case. Orders can only be made for 2 weeks and will be completed in in May. All sales be packaged and delivered directly to the school. Mrs. Piano and Mrs. Rosenberry requests that the PTO publish an email advertising the upcoming Spring Spirit Wear Sale.
- **Yearbook** - Jen Schnore, Stacey Cobb
 - April 20th is the last day to order yearbooks. All orders are to be completed online. A limited number of yearbooks will be available for purchase at \$30 each after delivery. The yearbooks will be delivered before the end of the year. Mrs. Swanson thanked Mrs. Cobb and Mrs. Schnore for all their hard work in paving the way for a yearbook that better suits Boyce students’ needs.
- **Youth Steering-** Amy Billerbeck

Mrs. Schnore thanked the Youth Steering Committee (YSC) for coordinating with the PTO to provide Boyce students a really fun night. The PTO has created a relationship with YSC and both are happy with the results from the effort. The YSC was happy with the high student turnout and the level of volunteer support garnered from coordinating with Boyce PTO while the Boyce PTO was pleased with the financial support for the party. Mrs. Schnore noted there would be another YSC event this spring.

Unfinished Business

- Committee chairs are still needed for the Boyce PTO for 2019/2020 – The PTO needs Book Fair, Garden Club, Field Day, and 6th grade Orchestra chairs. Please contact Mrs. Schnore if you are interested.
- The General Assembly will vote to approve the proposed PTO Budget for 2019/2020 year at May meeting (Tuesday, May 21). The budget is posted on the PTO website for review.

New Business

- The following nominations for the Boyce PTO executive board were accepted for 2019/2020: Vice-President - Andrea Amorose and Secretary - Natalea Oliverio.
 - These nominees will be sworn in at changeover luncheon on May 21.
- The Executive board proposed some revisions to the PTO Standing Rules and are presented today to the General Assembly and are posted on the PTO website for your review. After the required waiting period of 30 days, the General Assembly will vote on accepting these changes. If you have any concerns, please contact Mrs. Schnore.

The next meeting of the General Assembly is the Changeover luncheon and meeting on TUESDAY, May 21, 2019. Tentatively, this meeting will be held in the LGI room at 11:30 a.m.. The PTO plans to host a catered lunch. More information is coming. The PTO does need a quorum to vote on the budget, officers, and standing rules, so please come!

Adjournment for the meeting was 10:12AM.

Respectively submitted by Penney Miller.

Date Approved: May 21, 2019

Boyce PTO General Meeting - April 2019

Treasurer's Report

PTO Checking Account

Beginning checking cash balance as of 3/12/19: \$ 38,526.89

PTO Income from 3/12/2019 to 4/9/2019

\$ 501.25 Author's Day book purchases
\$ 107.92 Sprit Night - Chick-Fil-A
\$ 609.17 Total

PTO Payments from 3/12/2019 to 4/9/2019

\$ 19.14 Check #1263 Stacey Cobb for postage to mail a yearbook
\$ 50.00 Check #1264 Steve Maffei, deposit for DJ for 6th grade graduation
\$ 69.14 Total

Total PTO checking balance as of 4/9/2019: \$ 39,066.92

Outstanding Transactions as of 4/9/2019

Outstanding checks

\$ 467.74 Check #1265 Penguin Bookshop for books for Author's Day
\$ 95.00 Check #1266 Andrea Amorose for Band Festival Parent Reception Food
\$ 14.11 Check #1267 Sarah Mittleider Musical copies and envelopes
\$ 3,393.92 Check #1268 and #1269 Author's Day fees and out of pocket expenses
\$ 208.54 Check #1270 Gina Swanson for Caring and Sharing and copies
\$ 30.45 Check #1271 Gina Swanson for staff appreciation (\$16.47) and misc supplies

Adjusted PTO Checking balance after these Outstanding Transactions \$ 34,857.16

Deer Valley Account

Beginning Money Market cash balance as of 3/12/2019: \$ 6,162.84

Deer Valley Income from 3/12/2019 - 4/9/2019

\$ 0.24 Interest payment on 3/29/2019

There were no Deer Valley payments from 3/12/2019 - 4/9/2019

Total Deer Valley Money Market Balance as of 4/9/2019: \$ 6,163.08