

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**

**MONDAY, AUGUST 19, 2019 - 7:00 PM
CENTRAL OFFICE BOARD ROOM**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on August 19, 2019 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante R. Plutko, Jr.

School personnel in attendance:

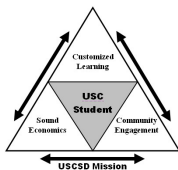
Dr. John T. Rozzo, Superintendent
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Mrs. Amy Pfender, Assistant to the Superintendent
Mr. Raymond Berrott, Director of Technology
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Scott P. Burchill, Director of Business & Finance
Mr. Ray Carson, Senior Director of Operations & Administrative Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Ms. Jocelyn Kramer, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 7:05 p.m.

READING OF THE MISSION

Dr. Gans read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #7 FROM STRATEGIC PLAN

Mr. Mafrice read the following Shared Belief Statement #7 from the Strategic Plan:

We believe that:

A school district, staff, students, parents, and community benefit from an attitude of continuous progress and consistent practices of exploration, forward thinking, and openness to change.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

Note: As per Guidelines for Residents' Comments, please state your name and address and limit your comments to three minutes.

There were no residents' comments at this time.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Gans, and carried by unanimous voice vote.

APPROVAL OF MINUTES

MOTION: By Petersen: I move that the Board approve the minutes of the June 19, 2019 Board meeting. Seconded by Plutko, and carried by unanimous voice vote.

MOTION: By Petersen: I move that the Board approve the minutes of the August 12, 2019 Board meeting. Seconded by Plutko, and carried by unanimous voice vote.

SUPERINTENDENT'S REPORT (Rozzo)

APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Hewitt: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Plutko, and carried by unanimous voice vote.

APPROVAL OF PERSONNEL LISTINGS - ATTACHED

Dr. Rozzo shared information regarding the Personnel Listing, including the professional staff positions submitted for approval and those yet to be filled. He stated that new professional staff members participated in an orientation and induction last week and have spent time working with their mentors and curriculum leaders.

Dr. Rozzo also introduced Sarah MacDonald who is being recommended as Mrs. Stabile's replacement. He stated that Mrs. MacDonald joined the school district in January, has done an excellent job, and that they are very excited about her promotion although sad to lose Mrs. Stabile. Dr. Rozzo explained that Mrs. MacDonald will begin transitioning into the role of Interim Executive Assistant effective September 1 and that her current position would be advertised for a replacement.

MOTION: By Plutko: The Superintendent recommends and I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Mafrice, and carried by unanimous roll call vote.

BUSINESS & FINANCE (Burchill)

APPROVAL OF BUDGET TRANSFERS, CREDIT CARD AND BILL LIST FOR 2018-19

MOTION: By Bowen: I move that the Board approve the Budget Transfers, Credit Card, and Bill List for 2018-19, including approved total of the Bill List and Check File Listings as Follows. Seconded by Petersen, and carried by unanimous roll call vote.

Fund 10 (General Fund) - \$2,279,969.30
Fund 31 (Capital Reserve Fund) - \$16,216.33
Fund 36 (Construction Fund) - \$3,757,256.96
Fund 50 - (School Lunch Fund) - \$105,434.12

APPROVAL OF CREDIT CARD AND BILL LIST FOR 2019-20

MOTION: By Gans: I move that the Board approve the Credit Card and Bill List for 2019-20, including approved total of the Bill List and Check File Listings as follows. Seconded by Petersen, and carried by unanimous roll call vote.

Fund 10 (General Fund) - \$7,567,394.15
Fund 31 (Capital Reserve Fund) - \$101,835.42
Fund 36 (Construction Fund) - \$1,070,380.62
Fund 50 - (School Lunch Fund) - \$24,614.00

CONSENT AGENDA

MOTION: By Mafrice: I move that the Board approve the following Consent Agenda items, contingent upon document acceptable to the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Plutko, and carried by unanimous roll call vote.

a. APPROVAL OF BUS STOPS FOR 2019-20

Approve the Bus Stops for the 2019-20 school year.

b. APPROVAL OF CONTRACT FOR ADL TRAINING (Suritsky)

Ratify the Training Program Contract with the Anti-Defamation League of B'nai B'rith for training sessions to be held on Thursday, August 22, 2019 at the cost for the complete training program of \$12,000 per session.

c. APPROVAL OF WATERFRONT LEARNING SERVICES CONTRACT WITH ALLEGHENY INTERMEDIATE UNIT (Bulazo)

Approve the Waterfront Learning Services Contract with the Allegheny Intermediate Unit for the 2019-20 school year.

d. APPROVAL TO DECLARE ITEMS SURPLUS (Burchill/Berrott)

Authorize the School District to declare a list of items surplus and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions in Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.

e. APPROVAL OF SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES AGREEMENTS/CONTRACTS (Pfender)

Approve the following special education and student support services contracts for the 2019-20 school year:

- PHASE 4 ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH - pre-approval at a rate of \$3,750.00 per semester or prorated by the number of weeks of attendance
- WESLEY SPECTRUM CREATIVE ARTS - \$125/per hour up to 48 weeks
- ARC HUMAN SERVICES - for transition vocational services between \$115 to \$150/daily - 2 students (flexible schedule)

APPROVAL OF CHANGE ORDERS FOR CAPITAL PROJECTS (Burchill)

MOTION: By Elias: I move that the Board approve the following change orders for Capital Improvements at High School and Boyce. Seconded by Mafrice, and carried by unanimous roll call vote.

<u>Change Order No.</u>	<u>Vendor</u>	<u>Amount</u>
GC-010	Walter Mucci Construction, Inc.	\$61,121.00
HC-002	East West Manufacturing & Supply	\$ 750.00
PC-010	Tedesco Plumbing	\$ 5,737.00

ANNOUNCEMENT REGARDING EXECUTIVE SESSION (Billerbeck)

Mrs. Billerbeck announced that executive sessions were held on the following dates:

- July 31, 2019 – Personnel Matters
- August 19, 2019 – Personnel Matters

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM WELCOME BACK STAFF BREAKFAST - AUGUST 19

Mrs. Billerbeck commented that the welcome back staff breakfast and program was wonderful and very inspiring. She commended Dr. Bulazo, Dr. Rozzo and everyone involved in planning the morning. Mrs. Billerbeck noted that Mrs. Petersen, Dr. Gans and she attended on behalf of the Board.

Dr. Rozzo added that the breakfast and program were an excellent start to the school year. He thanked the marching band and cheerleaders, as well as Mrs. Billerbeck and those who offered welcoming remarks to the staff. Dr. Rozzo stated that he is very excited about the start of the 2019-20 school year.

NEW FAMILIES WELCOME DINNER - SEPTEMBER 6

Dr. Rozzo reminded Board members that the New Families Welcome Dinner hosted by the Parent Teacher Council would be held on Friday, September 6. He commented that the event is a great first introduction to the school district for new families. Dr. Rozzo asked Board members to RSVP to Mrs. Stabile if they were planning to attend.

ADJOURNMENT

It was moved, seconded, and carried by unanimous voice vote that the meeting adjourn at approximately 7:25 p.m.

Amy L. Billerbeck, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

COMMENDATIONS & RECOGNITIONS

August 2019

STREAMS

4th graders raised \$840 to benefit six local organizations during a student-led “Snack-tion”. The 4th graders hosted a bake sale during the school’s annual STAR Night, held in May. Students baked and packaged homemade treats and then staffed the bake sale during the school-wide evening event.

BOYCE

The Upper St. Clair 10U softball team finished its season by capturing the Greater Pittsburgh Girls Softball League South Championship on Monday, July 1st, defeating West Jefferson 4-3 in extra innings. The team ended the season 14-2-1 overall and went undefeated in the playoffs.

The Upper St. Clair 12U baseball team recently finished 6-0 in pool play in the Cooperstown Dreams Park Tournament in Copperstown, New York. The team was seeded 12th out of 104 teams. At the end of the tournament week, the team was inducted into the American Youth Baseball Hall of Fame. Every summer for the past 23 years, players from around the country and world compete at the Cooperstown Dreams Park.

HIGH SCHOOL

In early June, eight students and four teachers traveled to Placencia, Belize to work in conjunction with the community’s school as part of the USC’s Leadership Academy. The students served as facilitators for a week in the local grade school, taking over teaching duties each day and working with their students to practice the core values exemplified by quality leaders.

Ten students and two teachers traveled to Madrid, Spain in June to visit students from Santa Maria High School as part of the Spanish Exchange program. The 17-day trip included educational programs at Santa Maria High School, guided visits to historical/cultural sites in Madrid, as well as travel to other places in Spain. Students stayed with the families of the students they had hosted in Upper St. Clair in Fall 2018.

Eighteen students recently completed a 9-day cultural immersion trip to Argentina. During the trip, students explored Buenos Aires, as well as the Iguazu Falls.

Several students had the opportunity to explore China earlier this summer. Stops included Beijing, Xi'an and Shanghai. During each stop students had a chance explore and learn more about each city.

PERSONNEL LISTINGS

DATE: August 19, 2019

Board Meeting

Elections

Name	Location	Assignment	Effective	Salary
Brant, Tammy	Central Office	1.0 Student Data Administration Specialist	8-26-19	\$55,000 (Pro-rated)
Kyle, Erin	Boyce	1.0 Teacher Aide	8-19-19	\$28,240 (Pro-rated)
Nixon, Cathleen	Eisenhower	Part Time Cook/Baker	8-19-19	12.95/hour
Paronish, Stacie	Boyce	1.0 Family & Consumer Science Teacher (Professional Employee)	8-20-19	\$60,715 (Pro-rated)

Elections (Long-Term Assignment)

Name	Location	Assignment	Effective	Salary
Shuey, Katherine	High School	Social Studies Teacher (Long-term Substitute for D. Durkin) Anticipated 2019-2020 school year	8-19-19	\$51,900 (Pro-rated)

Change of Status (Leaves)

Name	Location	Assignment	From	To
Weaver, Kristin	Ft. Couch	German Teacher	Sabbatical Leave for Professional Development 2019-2020 school year	Rescission of Sabbatical Leave Request for Professional Development 2019-2020 school year

Change of Status (Assignment)

Name	From	To	Effective
Kang, Lixia	.4 High School Chinese Teacher	.6 High School Chinese Teacher	8-19-19
MacDonald, Sarah	1.0 Central Office Confidential Administrative Assistant	1.0 Central Office Interim Executive Assistant to the Superintendent	9-1-19 through 1-2-20
MacDonald, Sarah	1.0 Central Office Interim Executive Assistant to the Superintendent	1.0 Central Office Executive Assistant to the Superintendent (\$70,000 pro-rated)	1-3-20

District Substitute List – Deletions

Name	Type of Substitute	Effective
Beck, Allison	Teacher (Grades PK-4)	8-12-19

Extra-Curricular Activities – New Appointments (2019-2020 School Year)

Name	Position	Salary
Amadio, Alyssa	High School JV Cheerleading Coach	\$1,800
Zahran, Valentina	High School Girls Assistant Volunteer Volleyball Coach	\$0

Extra-Curricular Activities – Re-Appointments (2019-2020 School Year)

Name	Position	Salary
Capers, Wayne	Summer Football Camp - Sports Conditioning	\$1,000*
Corr, Patrick**	Summer Football Camp - Sports Conditioning	\$1,200*
Donati, Jeff	Summer Football Camp - Sports Conditioning	\$1,500*
ErDOS, Lance	Summer Football Camp - Sports Conditioning	\$500*
Ficorelli, Josh	Summer Football Camp - Sports Conditioning	\$1,100*
Figura, Joe	Summer Football Camp - Sports Conditioning	\$1,450*
Gaetano, Sam	Summer Football Camp - Sports Conditioning	\$1,000*
Gremba, Justin**	Boyce Student Council Sponsor	\$440
Henderson, Matt**	Boyce 1:1 Learning Initiative Facilitator	\$5,500
Homer, Amy**	Boyce Student Council Sponsor	\$440
Stilley, Tom	Summer Football Camp - Sports Conditioning	\$1,450*
Witenske, Tim	Summer Football Camp - Sports Conditioning	\$600*

*Funded from camp proceeds

** School District Employee