

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS  
SCHOOL BOARD MEETING**

**MONDAY, JUNE 3, 2019 - 7:00 P.M.  
CENTRAL OFFICE BOARD ROOM**



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

Notice having been advertised and posted and members duly notified, a meeting of the Board of School Directors was held on June 3, 2019 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President  
Mrs. Barbara L. Bolas, Vice-President  
Mrs. Jennifer L. Bowen  
Mr. Phillip J. Elias  
Dr. Daphna Gans  
Mr. Patrick A. Hewitt  
Mr. Louis P. Mafrice, Jr. (via speakerphone)  
Mrs. Angela B. Petersen  
Mr. Dante R. Plutko, Jr.

School personnel in attendance:

Dr. John T. Rozzo, Superintendent  
Dr. Sharon Suritsky, Assistant/Deputy Superintendent  
Mr. Raymond Berrott, Director of Technology  
Dr. Judith Bulazo, Director of Curriculum & Professional Development  
Mr. Scott P. Burchill, Director of Business & Finance  
Mr. Ray Carson, Director of Human Resources  
Mrs. Amy Pfender, Director of Student Support Services  
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning  
Mrs. Mary Ann Stabile, Stenographer  
Mr. Robert Prorok, Solicitor

**CALL TO ORDER (Billerbeck)**

Mrs. Billerbeck called the meeting to order at approximately 9:00 p.m.

**RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)**

*Note: As per Guidelines for Residents' Comments, please state your name and address and limit your comments to three minutes.*

There were no residents' comments at this time.

**APPROVAL OF AGENDA (Billerbeck)**

MOTION: By Petersen: I move that the Board approve the agenda as presented. Seconded by Plutko, and carried on unanimous voice vote.

**APPROVAL OF RESOLUTIONS REGARDING STAFFING (Rozzo)**

Dr. Rozzo reviewed his recommendations regarding staffing changes to accomplish an administrative restructuring. Mrs. Billerbeck and Mrs. Bolas thanked Dr. Rozzo for his careful review of the administrative staffing in order to maximize the skill set and talent of the administrators. Mrs. Billerbeck and Mrs. Bolas also thanked Mr. Carson for his expertise and input into the restructuring plan.

MOTION: By Elias: The Superintendent recommends and I move that the Board approve the following resolutions regarding staffing. Seconded by Bolas, and carried on unanimous roll call vote.

The District staff be decreased by the following positions:

- 1.00 - High School Associate Principal for Program Planning & Innovation
- 1.00 - Director of Human Resources
- 1.00 - Supervisor of Customized & On-Line Learning

The District staff be increased by the following positions:

- 1.00 - Assistant to the Superintendent
- 1.00 - Senior Director of Operations and Administrative Services
- 1.00 - Director of Operations and Facilities
- 1.00 - Supervisor of Strategic Initiatives
- 1.00 - Safety and Security Coordinator

**APPROVAL OF ADMINISTRATIVE ELECTIONS (Rozzo)**

Dr. Rozzo reviewed his recommendations regarding status changes to administrative staff members and one support staff position.

MOTION: By Gans: I move that the Board approve the following administrative elections. Seconded by Bowen, and carried on unanimous roll call vote.

**Administrative Staff - Change of Status**

Amy Pfender From Director of Student Support Services to Assistant to the Superintendent effective 7-1-19 with compensation consistent with the Act 93 Compensation Plan

Ray Carson From Director of Human Resources to Senior Director of Operations and Administrative Services effective 7-1-19 conditioned upon a Board approved employment agreement

Bradley Wilson From Supervisor of Customized & On-Line Learning to Supervisor of Strategic Initiatives effective 7-1-19 with compensation consistent with the Act 93 Compensation Plan

Louis Angelo From High School Principal to Director of Operations and Facilities effective 7-1-19 with compensation consistent with the Act 93 Compensation Plan

Timothy Wagner From High School Associate Principal for Program Planning & Innovation to High School Principal effective 7-1-19 with compensation consistent with the Act 93 Compensation Plan

**Other Staff - Change of Status**

Stacey Liguori From HR Generalist to Safety and Security Coordinator effective 7-1-19

**APPROVAL OF ENGAGEMENT TO PROVIDE REVIEW OF DISTRICT EMERGENCY OPERATIONS PLAN (Carson)**

MOTION: By Bowen: I move that the Board authorize the School District to engage the services of Emergency Preparedness Associates, LLC d/b/a OneStar to provide a review of the District's emergency operations plan at the cost of \$10,000. Seconded by Gans, and carried on unanimous roll call vote.

**APPROVAL OF RESOLUTION OPPOSING STATEWIDE SYSTEM OF COLLECTING EARNED INCOME TAX (Burchill)**

MOTION: By Hewitt: I move that the Board approve a resolution, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, opposing the replacement of local earned income tax collection methods by local taxing committees with a statewide collection within the Department of Revenue. Seconded by Plutko, and carried on unanimous voice vote.

**APPROVAL TO AMEND 2019-20 SCHOOL CALENDAR (Rozzo) - ATTACHED**

MOTION: By Bolas: I move that the Board approve an amendment to the 2019-20 School Calendar to close the school district on Friday, July 5, 2019 AS ATTACHED. Seconded by Petersen, and carried on unanimous voice vote.

**ADJOURNMENT**

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 9:21 p.m.

Amy L. Billerbeck, President  
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile  
School Board Stenographer

# UPPER ST. CLAIR SCHOOL DISTRICT 2019-20 ADOPTED SCHOOL CALENDAR

**2019**

July						
S	M	T	W	T	F	S
				<del>4</del>	<del>5</del>	6
	1	2	3			
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	<del>2</del>	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	<del>11</del>	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	<del>27</del>	<del>28</del>	<del>29</del>	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	28
29	<del>30</del>	<del>31</del>				

**2020**

January						
S	M	T	W	T	F	S
			<del>1</del>	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	<del>14</del>	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
				1	2	3
4	<del>5</del>	<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	<del>25</del>	26	27	28	29	30

June						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	<del>10</del>	<del>11</del>	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

= Teacher Inservice/  
Students

= No School

= Half Day Early Dismissal for

**UPPER ST. CLAIR SCHOOL DISTRICT  
2019-20 ADOPTED SCHOOL CALENDAR**

July 4-5	School District Offices Closed for Independence Day Holiday			
August 14	New Teacher Orientation			
August 15	New Teacher Induction			
August 19	Teacher Inservice #1 (Staff Opening Day)*			
August 20	Teacher Inservice #2 (Act 80)*			
August 21	Teacher Inservice #3 (Act 80)*			
August 22	Teacher Inservice #4 (Act 80)*			
August 23	Teacher Inservice #5 (Classroom Management #1/Flex)*	August	5	10
August 26	FIRST DAY OF SCHOOL FOR STUDENTS	September	20	20
September 2	NO SCHOOL - LABOR DAY	October	22	23
September 12	Elementary Open Houses (Early Dismissal @ 12:45 pm)	November	16	18
September 19	High School Open House (Early Dismissal @ 12:35 pm)	December	15	15
September 26	First Marking Period Progress Reports	January	21	22
September 26	Boyce Open House (Early Dismissal @ 1:15 pm)	February	20	20
October 3	Fort Couch Open House (Early Dismissal @ 1:15 pm)	March	21	22
October 11	Half Day Early Dismissal for Students - Act 80** (Teachers' Professional Development)	April	16	17
		May	20	20
October 30	First Marking Period Ends	June	7	9
October 31	Teacher Inservice #6 (Classroom Management #2)*			
November 1	Teacher Inservice #7 (Parent/Teacher Conferences/Inservice) - Act 80*	<b>Total Days</b>	<b>183</b>	<b>196</b>
November 11	Teacher Inservice #8 (Parent/Teacher Conferences/Inservice) - Act 80*			
November 13	First Marking Period Report Cards			
November 27 - November 29	NO SCHOOL - THANKSGIVING RECESS			
December 6	Second Marking Period Progress Reports			
December 23 - January 1	NO SCHOOL - WINTER RECESS			
January 17	First Semester & Second Marking Period Ends			
January 20	Teacher Inservice #9 (Classroom Management #3)*			
January 21	Second Semester Begins			
January 31	Second Marking Period Report Cards			
February 14	Half Day Early Dismissal for Students - Act 80** (Teachers' Professional Development)			
February 21	Third Marking Period Progress Reports			
March 20	Third Marking Period Ends			
March 23	Teacher Inservice #10 (Classroom Management #4)*			
April 3	Third Marking Period Report Cards			
April 6 - April 10	NO SCHOOL - SPRING RECESS			
April 13	Teacher Inservice #11/Flex* (Snow Make-Up Day)			
April 20-24	PSSA Tests - English Language Arts (Grades 3-8)			
April 27 - May 8	PSSA Tests - Mathematics, Science and Make-Ups (Grades 3-8)			
May 5	Fourth Marking Period Progress Reports			
May 14	Elementary Schools S.T.A.R. Night (Early Dismissal @ 12:45 pm)			
May 21	Fort Couch Celebration of Learning (Early Dismissal @ 1:15 pm)			
May 25	NO SCHOOL - MEMORIAL DAY			
May 28	Boyce Celebration of Learning (Early Dismissal @ 1:15 pm)			
June 4	High School Commencement			
June 9	Second Semester & Fourth Marking Period Ends - Pending Snow Make-Up Days			
June 9	LAST DAY OF SCHOOL FOR STUDENTS - Pending Snow Make-Up Days			
June 10	Teacher Inservice #12 /Classroom Management #5 (Snow Make-Up Day )			
June 11	Teacher Inservice #13/Wellness (Snow Make-Up Day)			
June 15	Kennywood Day			
June 23	Report Cards Available on USC Parent Portal for High School and Middle Schools/Mailed for Elementary Schools			

\*No School for Students on Teacher Inservice Days

\*\*Half Day Early Dismissal Times for Students  
October 11 and February 14:

High School - 10:55 a.m.  
Elementary Schools - 11:30 a.m.  
Middle Schools - 11:55 a.m.

Dates for Teacher Inservice #12 and #13 will be adjusted  
if June 10 and June 11 become Snow Make-Up Days

Teacher Inservice #11/Flex will be moved to the last  
Inservice Day if April 13 becomes a Snow Make-Up Day

Winter Recess commences at the close of school on Friday, December 20.

Spring Recess commences at the close of school on Friday, April 3.

In accordance with Basic Education Circular 24 P.S. §15-1502, Days Schools Not to be Kept Open, the following days are official local School District holidays: Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Memorial Day, and Independence Day.