

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**MONDAY, MAY 6, 2019 - 7:00 PM
CENTRAL OFFICE BOARD ROOM**

6:30 P.M. - EXECUTIVE SESSION - SAFETY & SECURITY AND PERSONNEL MATTERS

Notice having been advertised and posted and members duly notified, the Committee of the Whole meeting of the Board of School Directors was held on May 6, 2019 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Barbara L. Bolas, Vice-President
Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen

School personnel in attendance:

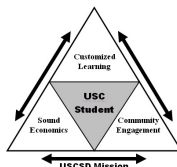
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Mr. Raymond Berrott, Director of Technology
Mr. Scott P. Burchill, Director of Business & Finance
Mr. Ray Carson, Director of Human Resources
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Bolas)

Mrs. Bolas called the meeting to order at approximately 7:00 p.m. Mrs. Bolas noted that Dr. Rozzo was absent from the meeting due to a death in his family. She extended deepest sympathy to Dr. Rozzo and stated that Dr. Sharon Suritsky would be filling in for Dr. Rozzo.

READING OF THE MISSION

Mrs. Bowen read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #2 FROM STRATEGIC PLAN

Mr. Hewitt read the following Shared Belief Statement #2 from the Strategic Plan:

We believe that:

The involvement of the parents and community in the schools is critical to the education of students and sets an example for children to grow as responsible citizens.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

Note: As per Guidelines for Residents' Comments, please state your name and address and limit your comments to three minutes.

There were no residents' comments at this time.

APPROVAL OF AGENDA (Bolas)

MOTION: By Billerbeck: I move that the Board approve the agenda as presented.
Seconded by Petersen, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Rebecca Speer and Gabriella Spina)

Gabriella Spina reported on various activities at the High School, including IB/AP testing, the Fort Couch musical, the High School spring choir concert, Keystone Exams, and the High School pickleball tournament.

CAPITAL PROJECTS UPDATE (Burchill/Brennan/McLean)

Mr. Joe Brennan of PJ Dick, Inc. and Mr. Dave McLean of McLean Architects provided an update regarding the Capital Projects, including pending change orders. Mr. McLean also shared information regarding two capital repair projects that are being bid and that a recommendation for bid award would be presented at the May 20 Board meeting.

PRESENTATION REGARDING PROPOSED FINAL 2019-20 BUDGET & STAFFING UPDATE (Suritsky/Burchill/Carson/Bulazo/Berrott/Pfender/Wilson)

Dr. Suritsky, Mr. Burchill, Mrs. Pfender, and Mr. Carson shared a presentation regarding the proposed final 2019-20 budget. Dr. Suritsky stated that the administrators, curriculum leaders and department chairpersons have been working on the budget under Dr. Rozzo's leadership since January. She explained that the mission and strategic plan, environmental factors, fiscal responsibility, and investing in excellence were all factors that were considered in developing the budget.

The presentation consisted of a review of key drivers of investments and expenditures, revenues and its impact at different millage rates, long-term forecasting, professional salary factors and projections, staff change estimates, PSERS state mandated employer rates, cyber and charter school impact, safety/security investments, proposed expenditures and revenues, local revenue analysis, state subsidy analysis, Act 1 projections, fund balance, proposed final budget, millage impact on cumulative revenue, and budget timeline.

Dr. Suritsky noted that much work still needs to be completed on the proposed budget. She thanked the Central Office team for their work on the budget presentation. Dr. Suritsky and the administrators responded to questions and comments of Board members.

Mrs. Bolas thanked the team for their efforts and commented regarding the investment in an excellent school district.

SUPERINTENDENT'S REPORT (Suritsky)

REQUEST APPROVAL OF RESOLUTION REGARDING STAFFING

Dr. Suritsky requested approval of the following staffing changes:

Decrease: 1.00 - Food Service Driver
Increase: 1.00 - District Driver/Delivery

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF PERSONNEL LISTINGS (Suritsky/Carson)

Dr. Suritsky requested approval of the Personnel Listings, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATORS' REPORTS

REQUEST APPROVAL OF UPPER ST. CLAIR/LEVERKUSEN PARTNERSHIP EXCHANGE PROGRAM FOR 2019-20 SCHOOL YEAR (Suritsky)

Dr. Suritsky requested approval of the Upper St. Clair/Leverkusen Partnership Program for the 2019-20 school year authorizing students to travel to Washington, D.C. in the fall of 2019 and to Leverkusen and surrounding areas during the summer of 2020.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL TO DECLARE EQUIPMENT SURPLUS (Berrott/Burchill)

Mr. Burchill and Mr. Berrott requested approval to declare a list of technology equipment, school buses, and nutrition center equipment surplus and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF TECHNOLOGY LEASES (Berrott)

Mr. Berrott requested approval of the following leases with Apple Financial Services as per the terms and conditions in the original Master Lease Agreement (2006):

Lease Schedule #15 for the replacement of 1:1 iPads for two grade levels at the middle schools at a yearly cost not to exceed \$87,000 for a three-year term.

Lease Schedule #16 for Promethean ActivPanels for High School classrooms, video broadcasting equipment for Baker, Eisenhower, Streams, and the High School, various large screen non-interactive monitors for elementary and middle school conference rooms and small group instruction rooms, and printer replacements throughout the District at a yearly cost not to exceed \$76,000 for a five-year term.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW

Mr. Burchill reviewed the financial and cash flow statements and requested approval.

The Committee will recommend approval, to be placed on the Consent Agenda

REQUEST APPROVAL OF BID AWARDS FOR CAPITAL REPAIRS (MAY 20)

Mr. Burchill explained that Mr. McLean had presented information regarding the request for bids for capital repairs earlier in the meeting noting that a recommendation regarding the bid awards would be presented for approval at the May 20 meeting so that work could be completed during the summer months.

REQUEST APPROVAL OF BID AWARDS FOR SUPPLIES FOR 2019-20

Mr. Burchill requested approval of the final bid awards for supplies for the 2019-20 school year, contingent upon Board approval of the Final 2019-20 Budget.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF EASEMENT AT HIGH SCHOOL FOR WEST PENN POWER

Mr. Burchill requested approval for obtaining and recording of an easement with West Penn Power of property located at Upper St. Clair High School, 1825 McLaughlin Run Road.

The Committee will recommend approval, to be placed on the Consent Agenda.

COMMITTEE REPORTS

Mrs. Bolas stated that the Board received a thank you note from the Pantheon Choir for approving their trip to perform at the Carnegie Hall in New York City this past January 2019.

Mrs. Bowen reported that at the Youth Steering Committee meeting on April 22 results of the Natural Helpers Survey were shared by a group of High School students. She shared some of the information that was presented at the meeting as well as information regarding the Natural Helpers organization. Mrs. Bowen also reported that the next Youth Steering Committee meeting would be held on May 8 and the presentation would be Bryan's Story which is a parent and counselor sharing information regarding a USC student who lost his life to drug addiction.

Mr. Mafrice reported that Dr. Suritsky and he attended the SHASDA Conference on Saturday, April 27 where two students from each high school of 22 school districts were recognized. Dr. Suritsky commented regarding how exciting it is to see the students who are being recognized. Both Mr. Mafrice and Dr. Suritsky commented regarding the inspirational speech given by Wesley Lyons that focused on resilience.

Mrs. Petersen reported that Parkway West Area Career and Technical Center received a grant in the amount of \$48,500 to be used to replace and add outdoor cameras.

Mrs. Bolas provided an update from PSBA on two legislative issues, one on charter school vouchers and one on cyber security. She also noted that proposals for the PSBA legislative platform are being accepted.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM PARENT TEACHER COUNCIL SUPERINTENDENT OPEN MIC - MAY 2

Dr. Suritsky reported that the Parent Teacher Council Superintendent Open Mic was held on May 2 where approximately 30 parents attended. She commented that it was an excellent Open Mic where attendees submitted questions in advance. Dr. Suritsky explained that there was good dialogue among those in attendance and thanked the Central Office administrative team and School Board members for attending.

SPRING OPEN HOUSES SCHEDULE

Dr. Suritsky announced the spring Open Houses schedule as follows:

May 9 - Elementary S.T.A.R. Night
May 16 - Fort Couch Celebration of Learning
May 23 - Boyce Celebration of Learning

COMMUNITY DAY - MAY 18

Dr. Suritsky announced that Community Day would be held on Saturday, May 18 and requested Board members and administrators to let Mrs. Stabile know if they would be attending.

REGULAR SCHOOL BOARD MEETING - MAY 20

Dr. Suritsky announced that the regular School Board meeting would be held on Monday, May 20.

HIGH SCHOOL AWARDS NIGHT - MAY 21

Dr. Suritsky announced that the High School Awards Night would be held on Tuesday, May 21.

U.S. NEWS & WORLD REPORT: 2019 BEST U.S. HIGH SCHOOLS

Dr. Suritsky congratulated the High School administrative team, staff members, students, and parents for the High School being named #9 in Pennsylvania and #1 in Allegheny County by the U.S. News & World Report: 2019 Best U.S. High Schools.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 9:07 p.m.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer