

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS  
SCHOOL BOARD MEETING**

**MONDAY, MARCH 11, 2019 - 7:00 P.M.  
CENTRAL OFFICE BOARD ROOM**



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

Notice having been advertised and posted and members duly notified, a meeting of the Board of School Directors was held on March 11, 2019 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President  
Mrs. Barbara L. Bolas, Vice-President  
Jennifer L. Bowen  
Mr. Phillip J. Elias  
Dr. Daphna Gans  
Mr. Patrick A. Hewitt (via speakerphone)  
Mr. Louis P. Mafrice, Jr.  
Mrs. Angela B. Petersen  
Mr. Dante R. Plutko, Jr.

School personnel in attendance:

Dr. John T. Rozzo, Superintendent of Schools  
Dr. Sharon Suritsky, Assistant/Deputy Superintendent  
Mr. Raymond Berrott, Director of Technology  
Mr. Scott P. Burchill, Director of Business & Finance  
Dr. Judith Bulazo, Director of Curriculum & Professional Development  
Mr. Ray Carson, Director of Human Resources  
Mrs. Amy Pfender, Director of Student Support Services  
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning  
Mrs. Mary Ann Stabile, Stenographer  
Mr. Robert Prorok, Solicitor

**CALL TO ORDER (Billerbeck)**

Mrs. Billerbeck called the meeting to order at approximately 7:19 p.m.

**RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)**

*Note: As per Guidelines for Residents' Comments, please state your name and address and limit your comments to three minutes.*

There were no residents' comments at this time.

**APPROVAL OF AGENDA (Billerbeck)**

MOTION: By Petersen: I move that the Board approve the agenda as presented. Seconded by Mafrice, and carried on unanimous voice vote.

**APPROVAL OF ADMINISTRATIVE ELECTION (Rozzo)**

Dr. Rozzo recommended the election of Lauren Madia as the Assistant Director of Student Support Services with an effective date to be determined. He stated that Mrs. Madia has been with the School District since 2012 and is currently a counselor at Fort Couch Middle School as well as the Student Support Services Curriculum Leader. Dr. Rozzo explained that Mrs. Madia will be filling the vacancy of Ms. Melissa Garvin's position that has been vacant since November 2018. He noted that Mrs. Madia will remain at Fort Couch until her replacement has been identified and will not relocate to Central Office until the summer.

MOTION: By Bolas: I move that the Board approve the following administrative election. Seconded by Plutko, and carried on unanimous roll call vote.

**Election - Administrative Staff**

Lauren Madia - Assistant Director of Student Support Services effective date TBD

**APPROVAL OF PERSONNEL LISTINGS (Rozzo) - ATTACHED**

MOTION: By Plutko: I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Petersen, and carried on unanimous roll call vote.

**APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT (Pfender)**

MOTION: By Bowen: I move that the Board approve the Special Education Settlement Agreement for the settlement and discontinuance of Case No. 2:18-CV-00275 on terms and conditions recommended by the Solicitor and Insurance Counsel. Seconded by Bolas, and carried on unanimous roll call vote.

**APPROVAL OF STUDENT DISCIPLINE AGREEMENT #2 FOR 2018-19 (Pfender)**

MOTION: By Gans: I move that the Board approve Student Discipline Agreement #2 for the 2018-19 school year as presented. Seconded by Plutko, and carried on unanimous roll call vote.

**APPROVAL OF RESOLUTION FOR PATHFINDER JOINTURE MEMBERS REGARDING ROOF REPLACEMENT PROJECT**

MOTION: By Mafrice: I move that the Board authorize the School District, a member of the South Central Area Special Schools Jointure, to approve the roof replacement project at The Pathfinder School and agree to contribute \$112,100 toward the project with the understanding that the project may commence as necessary even though said payment is not due from the School District until after July 1, 2019 but prior to the expected project end date of August 7, 2019. Seconded by Petersen, and carried on unanimous roll call vote.

**APPROVAL OF REVISION TO 2018-19 SCHOOL CALENDAR - ATTACHED**

MOTION: By Elias: I move that the Board approve the revision to the 2018-19 School Calendar forgiving three of the four snow-make-up days AS ATTACHED. Seconded by Gans, and carried on unanimous voice vote.

**ADJOURNMENT**

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:29 p.m.

Amy L. Billerbeck, President  
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile  
School Board Stenographer

**PERSONNEL LISTINGS**  
**DATE: March 11, 2019**  
**Board Meeting**

**Administrative Staff – Elections**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Effective</b>	<b>Salary</b>
Madia, Lauren	Central Office	Assistant Director of Student Support Services	To Be Determined	\$90,000 (pro-rated)

**Curriculum Leader Staff – Resignation**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Last Date Worked</b>
Madia, Lauren	Ft. Couch	Curriculum Leader, Student Support Services	To Be Determined

**Professional Staff – Resignation**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Last Date Worked</b>
Madia, Lauren	Ft. Couch	School Counselor	To Be Determined

# UPPER ST. CLAIR SCHOOL DISTRICT 2018-19 REVISED SCHOOL CALENDAR

**2018**

July						
S	M	T	W	T	F	S
			<del>4</del>	5	6	7
1	2	3				
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	T	F	S
						1
2	<del>3</del>	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

October						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	<del>12</del>	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	<del>21</del>	<del>22</del>	<del>23</del>	24
25	26	27	28	29	30	

December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	29
30	<del>31</del>					

**2019**

January						
S	M	T	W	T	F	S
		<del>1</del>	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	<del>15</del>	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	<del>15</del>	<del>16</del>	<del>17</del>	<del>18</del>	<del>19</del>	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	<del>27</del>	28	29	30	31	1

June						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	<del>13</del>	<del>14</del>	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

○ = Teacher Inservice/  
No School for Students

~~✗~~ = No School

◇ = Half Day Early Dismissal for Students

◇ = Snow Make-Up Day

■ = Snow Day (School Closed)

**UPPER ST. CLAIR SCHOOL DISTRICT  
2018-19 REVISED SCHOOL CALENDAR**

		<u>Student</u>	<u>Teacher</u>
August 15	New Teacher Orientation		
August 16	New Teacher Induction		
August 21	Teacher Inservice #1 (Staff Opening Day)*		
August 22	Teacher Inservice #2 (Act 80)*		
August 23	Teacher Inservice #3 (Act 80)*		
August 24	Teacher Inservice #4 (Classroom Management #1/Flex)*		
August 27	FIRST DAY OF SCHOOL FOR STUDENTS	August 5	9
September 3	NO SCHOOL - LABOR DAY	September 19	19
September 13	Elementary Open Houses (Early Dismissal @ 12:45 pm)	October 21	23
September 20	High School Open House (Early Dismissal @ 12:35 pm)	November 18	19
September 26	First Marking Period Progress Reports	December 15	15
September 27	Boyce Open House (Early Dismissal @ 1:15 pm)	January 19	20
October 4	Fort Couch Open House (Early Dismissal @ 1:15 pm)	February 17	18
October 12	Half Day Early Dismissal for Students - Act 80** (Teachers' Professional Development)	March 20	21
October 26	First Marking Period Ends	April 16	17
October 29	Teacher Inservice #5 (Classroom Management #2)*	May 22	22
October 30	Teacher Inservice #6 (Parent/Teacher Conferences/Inservice) - Act 80*	June 8	10
November 6	Teacher Inservice #7 (Parent/Teacher Conferences/Inservice) - Act 80*	<b>Total Days</b>	<b>180</b>
November 9	First Marking Period Report Cards		<b>193</b>
November 21 - November 23	NO SCHOOL - THANKSGIVING RECESS		
December 7	Second Marking Period Progress Reports		
December 24 - January 1	NO SCHOOL - WINTER RECESS		
January 18	First Semester & Second Marking Period Ends		
January 21	Teacher Inservice #8 (Classroom Management #3)*		
January 22	Second Semester Begins		
January 30 - February 1	SNOW DAYS (3) - SCHOOL CLOSED		
February 1	Second Marking Period Report Cards		
February 18	Teacher Inservice #9 (Act 80)*		
February 20	SNOW DAY - SCHOOL CLOSED		
February 22	Third Marking Period Progress Reports		
March 15	Half Day Early Dismissal for Students - Act 80**		
March 18	Teacher Inservice #10 (Act 80)*		
March 29	Third Marking Period Ends		
April 1	Teacher Inservice #11 (Classroom Management #4)*		
April 12	Third Marking Period Report Cards		
April 15 - April 19	NO SCHOOL - SPRING RECESS		
May 8	Fourth Marking Period Progress Reports		
May 9	Elementary Schools S.T.A.R. Night (Early Dismissal @ 12:45 pm)		
May 16	Fort Couch Celebration of Learning (Early Dismissal @ 1:15 pm)		
May 23	Boyce Celebration of Learning (Early Dismissal @ 1:15 pm)		
May 27	NO SCHOOL - MEMORIAL DAY		
June 6	High School Commencement		
June 12	SNOW MAKE-UP DAY #1 - SCHOOL IN SESSION		
June 12	Second Semester & Fourth Marking Period Ends (Pending Additional Snow Make-Up Days)		
June 12	LAST DAY OF SCHOOL FOR STUDENTS (Pending Additional Snow Make-Up Days)		
June 13	Teacher Inservice #12 (Classroom Management #5) - Snow Make-Up Day #2		
June 14	Teacher Inservice #13/Flex - Snow Make-Up Day #3		
June 17	Kennywood Day		
June 26	Report Cards Available on USC Parent Portal for High School and Middle Schools/Mailed for Elementary Schools		

\*No School for Students on Teacher Inservice Days

\*\*Half Day Early Dismissal Times for Students

October 12 and March 15:  
 High School - 10:55 a.m.  
 Elementary Schools - 11:30 a.m.  
 Middle Schools - 11:55 a.m.

Winter Recess commences at the close of school on Friday, December 21.  
 Spring Recess commences at the close of school on Friday, April 12.

In accordance with Basic Education Circular 24 P.S. §15-1502, Days Schools Not to be Kept Open, the following days are official local School District holidays: Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Memorial Day, and Independence Day.