

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
BOARD REORGANIZATION MEETING**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**MONDAY, DECEMBER 3, 2018 - 7:00 PM
CENTRAL OFFICE BOARD ROOM**

**5:00 PM - EXECUTIVE SESSION - PERSONNEL, REAL ESTATE, AND
SAFETY/SECURITY MATTERS
5:30 PM - BOARD DINNER WORKSHOP**

Notice having been advertised and posted and members duly notified, the reorganization meeting of the Board of School Directors was held on December 3, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Barbara L. Bolas, Vice-President
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante R. Plutko, Jr.

School personnel in attendance:

Dr. John T. Rozzo, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Mr. Raymond Berrott, Director of Technology
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Ray Carson, Director of Human Resources
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Prorok)

Mr. Robert Prorok, Solicitor, called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mrs. Bowen read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #15 FROM STRATEGIC PLAN

Mr. Plutko read the following Shared Belief Statement #15 from the Strategic Plan:

We believe that:

Interaction and collaboration with people of diverse backgrounds and character encourages tolerance, open-mindedness, and appreciation for others.

RESIDENTS’ COMMENTS (REGARDING AGENDA ITEMS ONLY)

Note: As per Guidelines for Residents’ Comments, please state your name and address and limit your comments to three minutes.

There were no residents’ comments at this time.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Rebecca Speer and Gabriella Spina)

Rebecca Speer and Gabriella Spina reported on various activities at the high school, including the winter pep rally, Kids Helping Kids initiative, yoga classes hosted at the high school, progress reports on December 7, the musical cast selection for the spring musical, “Hello Dolly,” the winter choir concert on December 18, and Tommy O’Brien winning the KDKA Extra Effort Award.

APPROVAL OF AGENDA (Prorok)

MOTION: By Hewitt: I move that the Board approve the agenda as presented. Seconded by Mafrice, and carried on unanimous voice vote.

NOMINATION/ELECTION OF TEMPORARY PRESIDENT (Prorok)

MOTION: By Petersen: I nominate Barbara Bolas to act as Temporary President of this meeting. Seconded and carried on unanimous voice vote.

2018 YEAR IN REVIEW (Rozzo) - ATTACHED

Dr. Rozzo reviewed the 2018 year in review and summarized some of the key accomplishments of the school district from the ATTACHED list. He commented that 2018 was a great year for the school district and that he looked forward to a successful 2019.

ELECTION OF OFFICERS FOR 2019 (Temporary President)

ELECTION OF PRESIDENT

MOTION: By Mafrice: I nominate Amy Billerbeck as President of the Board of School Directors. Seconded by Petersen, and carried on unanimous voice vote.

MOTION: By Petersen: I move that the nominations be closed and the Secretary be instructed to cast a ballot for the election of Amy Billerbeck as President of the Board of School Directors. Seconded by Plutko, and carried on unanimous voice vote.

ELECTION OF VICE-PRESIDENT

MOTION: By Hewitt: I nominate Barbara Bolas as Vice-President of the Board of School Directors. Seconded by Mafrice, and carried on unanimous voice vote.

MOTION: By Billerbeck: I move that the nominations be closed and the Secretary be instructed to cast a ballot for the election of Barbara Bolas as Vice-President of the Board of School Directors. Seconded by Bowen, and carried on unanimous voice vote.

Mrs. Billerbeck recognized Dr. Rozzo, Dr. Suritsky and the administrative team for the success of the school district during 2018. She stated that the transition from Dr. O'Toole to Dr. Rozzo as Superintendent of School was very smooth especially given some difficult circumstances over the past several months. Mrs. Billerbeck attributed many of the accomplishments and achievements to the readiness of the administrative team to assume leadership. She commended Dr. Rozzo for the hiring of Mr. Ray Carson as Director of Human Resources and Mr. Sean Bryson as Chief of School Police who both have contributed greatly to the school district. Mrs. Billerbeck stated that the major capital project is going very well both on budget and schedule and thanked Mr. McLean and Mr. Brennan for their efforts. She thanked the school board members for their time commitment which has truly been above normal with countless hours being invested on the capital project as well as mandated orientation training for school board members. Mrs. Billerbeck also thanked the board members for their confidence in her leadership as president and Mrs. Bolas' leadership as vice-president.

Mrs. Bolas commended Mrs. Billerbeck for her leadership of the Board in 2018, which included the many hours devoted to the appointment of a new superintendent. She also commended the Board for the many tough decisions that were made in 2018.

SUPERINTENDENT'S REPORT (Rozzo)

REVIEW OF AGENDA ITEMS FOR DECEMBER 10 BOARD MEETING -

Dr. Rozzo reviewed the agenda items on the December 10 Board meeting explaining that he wanted to share a preview of those item since there is no Committee of the Whole meeting to discuss the items prior to the voting meeting. He asked board members to contact him if they needed any additional information regarding any of the agenda items.

CAPITAL PROJECTS UPDATE (Burchill/Brennan/McLean)

Mr. Brennan presented a status update regarding the capital projects for November 2018 and Mr. McLean reviewed the change orders.

Mr. Mafrice asked Rebecca Speer and Gabi Spina, student board representatives, if they had been affected by the construction. Rebecca indicated that there are no issues with access to and from school as a student driver. Gabi stated that as a walker she takes an alternate route to avoid going through the field entrance, and both indicated that they saw no safety issues for the students.

COMMITTEE REPORTS

Mrs. Billerbeck announced that she would be revisiting the standing committee membership at the December 10 meeting. She asked board members to let her know if they were interested in changing their assignments as representative or alternate.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT REGARDING BOARD DINNER WORKSHOP - DECEMBER 3

Dr. Rozzo announced that a Board Dinner Workshop was held prior to the meeting for informational purposes on the subject of safety and security.

PTC SUPERINTENDENT OPEN MIC - DECEMBER 5 (BOYCE THEATRE) @ 7:00 PM

Dr. Rozzo reminded everyone that the Parent Teacher Council is sponsoring a Superintendent Open Mic on Wednesday, December 5 at the Boyce Theatre at 7:00 pm, which would focus on the topic of safety and security.

PRESENTATION REGARDING UPDATE ON ATHLETIC PROGRAM AND SUMMARY OF FALL SPORTS SEASON - DECEMBER 10

Dr. Rozzo stated that at the December 10 meeting that Dr. Kevin Deitrick would share a presentation regarding an update on the athletic program and summary of the fall sports season.

BOARD GOALS UPDATE

Mrs. Billerbeck stated that Mr. Carson has been doing a wonderful job in coordinating the process of developing Board Goals as part of a total district effort to set goals for the school district. She commented that all meetings with board members have been completed and that everyone has provided her with positive feedback. Mrs. Billerbeck stated that December 8 was reserved for a Board Goals Workshop, however, at the present time there is enough information and recommended that the Workshop be scheduled in January.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:58 p.m.

EXECUTIVE SESSION

The Board adjourned into executive session to discuss personnel matters.

Amy L. Billerbeck, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

**2018 YEAR IN REVIEW UNDER LEADERSHIP OF
AMY L. BILLERBECK, SCHOOL BOARD PRESIDENT**

Academic Approvals

- MAP Assessment Pilot Contract
- Memorandum of Agreement for Dual Enrollment with Community College of Allegheny County
- Special Education Plan Report for 7/1/18 through 6/30/21
- Pantheon Choir to Perform at Carnegie Hall in January 2019
- Dual Enrollment/High School Academies Agreement with Community College of Beaver County
- Step-By-Step Learning Contract for Title II Non-Public School Students
- Comprehensive Plan for 7/1/19 Through 6/30/22
- Contract for Academic Progress Monitoring Software Integration into Canvas

Academic Presentations

- USC Poster Sessions at PDE Conference (Emotional Support – An Innovative and Collaborative Approach for Effective Programming and SHOP@USC – A Bold, Unique Student-Run Business for All Students)
- Presentation at Board Meeting Regarding Parkway West Career & Technology Center at
- Workshop Session Presented at PA Educational Leadership Summit “Hearing and Listening: The Role of Student Voice Initiatives in Secondary Schools”
- Two Proposals Accepted by NSBA for Presentations at Conference in March 2019: “From Surviving to Thriving: How to Structure and Support an Innovative Emotional Support Program” and “SHOP@USC: Showing How Opportunity Pays at Upper St. Clair”
- Presentation at Board Meeting Regarding Peer Tutoring: Promoting Success and Relationships Between Middle and High School Students
- Educational Session Presented at PSBA Conference, “Private Funding: Engage Supporters, Raise Money and Transform Your District”
- Booth Participation at PSBA Educational Excellence Fair on “Peer Tutoring: Promoting Success and Relationships Between Middle and High School Students”
- Workshop Presented at Pennsylvania Association of Middle Level Education Summer Institute and Leadership Academy “Providing Clear Reporting of Student Growth: One District's Approach”

Administrative Leadership Approvals

- Election of Dr. John Rozzo as Superintendent of Schools (7/1/18 through 6/30/23)
- Election of Ray Carson as Director of Human Resources
- Recognition of Dr. Patrick O'Toole as Superintendent of Schools from February 2007 through June 2018 and Approval of Dr. Patrick T. O'Toole Leadership Library

Awards & Recognitions

District

- Boyce Middle School Designated as 2018-19 Distinguished Title I School by PDE
- Upper St. Clair Ranked #1 in Allegheny County and #4 in Pennsylvania on Keystone Exams
- USC High School Named One of Only 25 Schools Nationwide Selected as a National Model of Innovative Successful Practices by the Successful Practices Network and AASA
- Upper St. Clair Named a 2018 NAMM Foundation Best Community for Music Education
- USC High School Ranked Among Top High Schools in Nation According to U.S. News & World Report's List of 2018 Best High Schools Ranking 16th in Pennsylvania and 4th in Allegheny County

Students

- Boyce Middle School student Louis Gargani named a semifinalist in the 2018 Pennsylvania National Geographic State Bee scoring among the top 100 on the qualifying exam that was administered to school-level champs throughout Pennsylvania
- Ten Upper St. Clair High School seniors named Finalists in the 2018 National Merit Scholarship Program. Steven D. Cheung, Ariana Chiu, Nadith A. Dharmasena, Sahil B. Doshi, Jagadeesh R. Gummadi, Michael R. Hrehocik, Caroline C. LeKachman, Spencer C. Miller, Daniel R. Speer and Abigail E. Wagner were selected on the basis of their SAT scores, grades, essays and letters of recommendation
- Freshman Josh Matheny claimed gold during the PIAA state championships in the 100-yard breaststroke and became the first freshman since 2008 to win an individual state title at the Class AAA level
- Senior Sahil B. Doshi named a National Merit \$2,500 Scholarship recipient – one of only 2,500 in the country
- Senior Jonah Auslander awarded a National Security Language Initiative for Youth scholarship participating in the summer NSLI-Y program, administered by American Cultural Exchange Service, in Moscow, Russia

- A team of seventh graders from Fort Couch Middle School earned first place honors at the statewide 2018 STEM Design Challenge for developing and building a robotic arm that could help around the house by doing dishes, cooking, and many other things while being powered by a piezoelectric floor throughout the house.
- Boyce Middle School sixth grader Luke Bishop achieved a perfect score of 25 in the international Mathematical Olympiads for Elementary and Middle School program. Within Luke's division, there were 79,280 participants with only 196 of whom achieved a perfect score.
- Sophomore Josh Matheny captured the gold for the 100-meter breaststroke and silver in the 200-meter breaststroke at the USA Swimming Junior Nationals. Josh's first and second place finishes were the third-fastest all time in the USA's 15-16 age group.
- Seniors Reese Benonis, Samuel Ding, Serena Luo and Grace Wagner named Semifinalists in the 2019 National Merit Scholarship Competition scoring in the top one percent of all juniors completing the PSAT in October 2017.
- Seniors Brooke Christiansen, Nicholas Devlin, Miles Friedman, Mattigan Fultineer, Arushi Khaitan, Jacqueline LeKachman, Mallika Matharu, Caroline McDonough, Anh-Duy Nguyen, Ritik Parmar, Neha Patel, Hridhay Reddy, Vikram Reddy, Tushar Roy, Lauren Wholey, and Aochen Zhang named Commended Students in the 2019 National Merit Scholarship Competition.
- 129 High School students earned designation of AP Scholar – including nine National AP Scholars for their exceptional achievement in the college-level Advanced Placement Program in 2018.

Staff

- Dr. Sharon Suritsky Named a 2018 AASA Women in School Leadership Award Honoree
- Boyce Middle School teachers Amy Homer and Morgan Olsen honored with Promising Practitioners Awards from the Pennsylvania Association for Middle Level Education
- High School Science Teacher Douglas Petrick selected as a 2018 WileyPLUS Nexty Award Winner in the category of Best Overall Course
- Pennsylvania Principals Association appointed Daniel Beck to its newly established Assistant Principal at Large board position.

Budget/Operations Approvals

- ACA Tax Track Software License Agreement
- Contract & License Agreement for Transportation Software
- Participation in PowerPay Program with NRG Curtailment Solutions for 2018-19 School Year
- Bids for School Buses (6 – 72 Passenger Buses and 1 – 48 Passenger Bus)

- Bid Award for Band Uniforms
- Accept Proposal for Professional Appraisal Services
- Leases for Technology Equipment and School Buses
- Contract and Lease for Copiers
- Subdivision Plan to Address Westminster Parking Lot Matter
- Athletic Trainer Contract
- Change in School Lunch Tier Categories
- Contract for District Phone Communications
- Ratify Engagement Letter to Provide Special Counsel Relative to Special Education and Other Matters
- Ratify Silver Support Agreement to Provide Maintenance for Equipment at SHOP@USC
- Ratify Transportation Contracts with First Student
- Re-Appointments to Youth Steering Committee
- Agreement for TalentEd Recruiting Software
- Lease Agreement with CCAC and AIU
- Snow and Ice Removal Agreement with Township
- Ratify Purchase of Security-Related Equipment from PCCD Grant

Capital Projects

- Presentation Regarding Considerations for High School Pool Options
- Discussion Regarding Results of Bid Opening for Capital Projects
- Approval of Bid Awards for Capital Projects
- Approval of Geotechnical Services and On-Site Inspection for Capital Projects
- Approval of Resolution for Incurrence of Non-Electoral Indebtedness Not to Exceed \$21 Million for Capital Projects
- Approval of Bid Award for Boyce Floor Slab Replacement
- Appointment of Board Representatives to Attend Owner/Architect Meetings for Capital Projects
- Approval of Change Order Process for Capital Projects
- Approval of Bid Paving Replacement for High School
- Approval of Letter of Understanding to Provide Planning and Design Services for Construction Project at High School Stadium
- Approvals of Change Orders for Capital Projects Including Credit Received from Insurance Claim for Data and Electric Line Change Order Totaling \$240,934.24

Collective Bargaining Agreement

- Approval of Collective Bargaining Agreement with USC Special Service Federation (2018-19 and 2019-20)

PSBA

- Approval of Reaffirmation of PSBA Principles for Governance and Leadership

Resolutions

- Approval of Resolution Regarding Senate Bill 2

Safety and Security

- Election of Sean Bryson as Chief of School Police
- Presentation to Board Regarding Safety and Security Update – Strategic Plan Goal Including Statements from School Board President and Superintendent
- School Police Officers Increased to Six
- Approval for School Police Officers to Carry Firearms
- Designation of School Safety & Security Coordinator
- Designation of Safe2Say Contact Person for Anonymous Tip Program
- \$40,000 Safe Schools Targeted Grant Received for School Police Officer Salaries
- \$25,000 of Security-Related Equipment Purchased from Funds Received from PA Commission on Crime and Delinquency Meritorious Safety & Security Grant

School Board Policies

- Adoption of Policy #3031 – GASB #34 Capitalization
- Adoption of Policy #3032 – Food Services
- Adoption of Policy #3033 – Federal Fiscal Compliance and Uniform Grant Guidance (UGG) Federal Procurement Requirements
- Approval of Revisions to Policy #4006.1 – English as a Second Language
- Approval of Revisions to Policy #6011 – Child-Student Abuse Policy
- Approval of Revisions to Policy #6020 – Student Wellness

Technology

- Approval of Proposal for Technology Infrastructure Upgrades at the Middle Schools

Workshops

- Board Breakfast Workshop – February 1 (Strategic Plan Goal Regarding Reimagining the High School)
- Legal Update/Board Orientation – April 23
- Board Breakfast Workshop – May 16 (Safety and Security)
- Board Dinner Workshop – December 3 (Safety and Security)