

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
SCHOOL BOARD MEETING**

**MONDAY, AUGUST 6, 2018 - 8:17 A.M.
CENTRAL OFFICE BOARD ROOM**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Notice having been advertised and posted and members duly notified, a meeting of the Board of School Directors was held on August 6, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President (via speaker phone)
Mrs. Barbara L. Bolas, Vice President
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen (via speaker phone)

School personnel in attendance:

Dr. John Rozzo, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Mr. Raymond Berrott, Director of Technology
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Scott P. Burchill, Director of Business & Finance
Mr. Ray Carson, Director of Human Resources
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER (Bolas)

Mrs. Bolas called the meeting to order at approximately 8:17 a.m.

Mrs. Bolas noted that this is the first meeting for Dr. Rozzo as Superintendent of Schools. She explained that the Board will have a more formal welcome for him after the school year begins. Mrs. Bolas thanked Dr. Rozzo for accepting the position of Superintendent and also thanked Dr. Suritsky for mentoring Dr. Rozzo over the years when he was Assistant Superintendent.

Dr. Rozzo thanked the Board and administrative staff for their help and support during his transition to Superintendent. He stated that it has been a busy summer and that he is excited to begin the new school year.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Bolas)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Mafrice, and carried on unanimous voice vote.

INTRODUCTION AND WELCOME TO RAY CARSON, DIRECTOR OF HUMAN RESOURCES (Bolas/Rozzo)

Dr. Rozzo welcomed and introduced Mr. Ray Carson who began as the Director of Human Resources on August 1. He stated that Mr. Carson has begun to make many contributions to the school district during his first week and that he is excited to have Mr. Carson as a member of his administrative team.

Mrs. Bolas explained that the Director of Human Resources position has replaced the Assistant Superintendent position when Dr. Rozzo assumed the Superintendent of Schools position.

APPROVAL TO RESCHEDULE AUGUST 13, 2018 BOARD MEETING TO AUGUST 20, 2018 (Rozzo)

Dr. Rozzo recommended that the regular board meeting scheduled for August 13 at 7:00 pm be rescheduled to August 20 at 8:00 am to make certain that the interview and hiring process is completed for the start of the 2018-19 school year. He added that by moving the meeting to 8:00 am that newly elected staff members can receive their official notification of being hired since their official start date is the following day on August 21.

MOTION: By Petersen: I move that the Board authorize that the Board Meeting scheduled for Monday, August 13, 2018 at 7:00 p.m. be rescheduled to Monday, August 20, 2018 at 8:00 a.m. Seconded by Mafrice, and carried on unanimous voice vote.

APPROVAL OF RESOLUTION REGARDING STAFFING (Rozzo)

MOTION: By Billerbeck: The Superintendent recommends and I move that the Board approve the following resolution regarding staffing. Seconded by Bowen, and carried on unanimous roll call vote.

The District staff be decreased by the following positions:

1.0 - High School Teacher Aide

The District staff be increased by the following positions:

1.00 - Elementary Teacher (Baker)
0.50 - Elementary Teacher (Eisenhower)
0.20 - Art Teacher (Baker)
0.50 - Teacher Aide (Eisenhower)
0.50 - Teacher Aide (Streams)

APPROVAL OF PERSONNEL LISTINGS (Rozzo) - ATTACHED

MOTION: By Bowen: The Superintendent recommends and I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Elias, and carried on unanimous roll call vote.

APPROVAL OF RATIFY CHANGE ORDER FOR CAPITAL PROJECT(Rozzo/Burchill/McLean)

MOTION: By Mafrice: I move that the Board ratify the following change order for the Capital Project AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Bowen, and carried on unanimous roll call vote.

Change Order No.	Vendor	Amount
PC-1	Tedesco Excavating & Paving, Inc.	\$10,468.48

APPROVAL OF CHANGE ORDERS FOR CAPITAL PROJECTS (Rozzo/Burchill/McLean)

MOTION: By Elias: I move that the Board approve the following change orders for the Capital Project AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Bowen, and carried on unanimous roll call vote.

Change Order No.	Vendor	Amount
PC-2	Tedesco Excavating & Paving, Inc.	\$15,829.00
PC-3	Tedesco Excavating & Paving, Inc.	\$ 7,865.88

Mr. McLean noted that there are some credit change orders in the process in addition to a change order related to the water line that they will be bringing to the Board for approval at a future meeting.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:35 am.

Barbara L. Bolas, Vice President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

PERSONNEL LISTINGS**DATE: August 6, 2018****Board Meeting****Administrative Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Peterson, Erin	Ft. Couch	Assistant Principal	Personal Leave	Return to Work 7-9-18

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Campbell, Courtney	Eisenhower	1.0 Elementary Teacher (Temporary Professional Employee)	8-15-18	\$50,850 (pro-rated)
Kenny, Jessica	Eisenhower	1.0 Elementary Teacher (Temporary Professional Employee)	8-15-18	\$49,825 (pro-rated)
Nunez, Corinne	High School	1.0 Chemistry Teacher (Temporary Professional Employee)	8-15-18	\$56,750 (pro-rated)
O’Leary, Kelsey	Baker	Elementary Teacher (Long-term Substitute for J. Covelli) Anticipated dates 9-19-18 through 1-30-19	9-19-18	\$49,500 (pro-rated)
Pascarella, Kelly	Boyce	1.0 Elementary Teacher (Professional Employee)	To Be Determined	\$61,170 (pro-rated)
Sweeney, Katharine	Streams	Gifted Teacher (Long-term Substitute for M. Quinn) 1 st semester 2018-2019 school year	8-21-18	\$51,100 (pro-rated)
Warmbein, Kayla	Streams	Elementary Teacher (Long-term Substitute for E. LaSalle) 1 st semester 2018-2019 school year	8-21-18	\$50,420 (pro-rated)

Professional Staff – TPE to PE Change of Status

Name	From	To	Effective
Hoburg, Russell	Temporary Professional Employee	Professional Employee	8-11-18
Nicholson, Jared	Temporary Professional Employee	Professional Employee	8-12-18
Valentine, Erika	Temporary Professional Employee	Professional Employee	8-11-18

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Colella, Nikki	High School	Family & Consumer Science Teacher	Personal Leave	Anticipated leave dates 10-8-18 through 1-21-19
Colella, Nikki	High School	Family & Consumer Science Teacher	Sabbatical Leave for Professional Development	Anticipated dates 2 nd semester 2018-2019 school year
Conrad, Anne	Streams	Elementary Teacher	Personal Leave	Anticipated dates 9-20-18 through 12-21-18
Covelli, Jaclyn	Baker	Elementary Teacher	Personal Leave	Anticipated dates 9-19-18 through 1-30-19
Royer, Amanda	Streams	Elementary Teacher	Personal Leave	Anticipated dates 8-27-18 through 11-16-18
Strayer, Shannon	High School	Math Teacher	Personal Leave	8-21-18 through 12-20-18

Professional Staff – Change of Status (Leaves)

Name	Location	Assignment	From	To
Sebastiao, Kate	High School	Spanish Teacher	Personal Leave Anticipated leave dates 8-21-18 through 10-26-18	Personal Leave 8-21-18 through 10-26-18

Professional Staff – Change of Status

Name	From	To	Effective
Herbay, Heather	.6 Baker Art Teacher	.8 Baker Art Teacher	8-21-18
Lagania, Yasmina	1.0 Ft. Couch Math Resource Teacher	1.0 Ft. Couch Math Teacher	8-21-18 through the last day of teacher responsibility for the 2018-19 school year
Ramsey, Chie	.4 High School Japanese Teacher	.6 High School Japanese Teacher	8-21-18

Professional Staff – Rescission

Name	Location	Assignment	Notification Date
Kozminski, Craig	High School	1.0 Chemistry Teacher (Professional Employee) effective 8-15-18	6-21-18

Professional Staff – Resignation

Name	Location	Assignment	Notification Date	Last Date Worked
Ruffolo, Melissa	Streams	Elementary Teacher	7-25-18	6-14-18

Classified Staff – Elections

Name	Location	Assignment	Effective	Salary
Fallert, Mallory	Streams	1.0 Teacher Aide	8-21-18	\$19,129

Classified Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Jordan, William	High School	Head Custodian	Personal Leave	Return to work 7-6-18
Little, Margaret	High School	Teacher Aide	Personal Leave	Beginning 8-21-18

Classified Staff – Resignation

Name	Location	Assignment	Notification Date	Last Date Worked
Slater, Maria	High School	Teacher Aide	7-12-18	6-13-18

District Substitute List – Additions

Professional:

Name	Type of Substitute	Effective
Baxter, Erin	Reading Specialist K-12, Elementary K-6, Mid Level English 7-9	6-15-18
Ruffolo, Melissa	Elementary K-6	6-15-18

Classified:

Name	Type of Substitute	Effective
Slater, Maria	Teacher Aide	6-14-18 through 7-31-18

Other:

Name	Type of Substitute	Effective
Pennington, Raymond	Bus Driver	7-23-18

District Substitute List – Deletions

Professional:

Name	Type of Substitute	Effective
Hay, K. Alexandra	English 7-12	7-25-18
McGrady, Diane	School Nurse	7-16-18
Santella, Alex	Health & Physical Education PK-12	7-17-18
Searles, Alec	Secondary Ed Social Studies	6-1-18
Wilson, Kristen R.	Chemistry 7-12	7-23-18

Summer School Teachers

Name	Position	Effective
Moeslein, Antoinette	Credit Recovery	6-18-18 through 7-26-18

Extra-Curricular Activities – Re-Appointments (2018-2019 School Year)

Name	Position	Salary
Bowers, Andrew	IB Middle Years Program Coordinator – Fort Couch	\$3,000
Bowers, Andrew	1:1 Learning Initiative Facilitator – Fort Couch	\$3,000
Gibson, Katie	MS Student Council Sponsor – Fort Couch	\$880
Gremba, Justin	MS Student Council Sponsor – Boyce	\$440
Hoedeman, Kathy	Boyce Club 24 Sponsor – First Semester	\$375

Extra-Curricular Activities – Deletions

Name	Position	Last Date Worked
Dudley, Matt	Boyce Club 24 Sponsor – First & Second Semesters	6-14-18
Nettles, Sarah	MS Student Council Sponsor – Fort Couch	6-14-18
Simmers, Nora	Girls Varsity Assistant Lacrosse Coach	5-31-18

Extra-Curricular Activities – Rescission

Name	Location	Assignment	Notification Date
Kozminski, Craig	High School	PJAS Sponsor	6-21-18
LaManna, Frankie	High School	Assistant Varsity Soccer Coach	7-17-18