

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**MONDAY, AUGUST 6, 2018 - 8:00 A.M.
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on August 6, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President (via speaker phone)
Mrs. Barbara L. Bolas, Vice President
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen (via speaker phone)

School personnel in attendance:

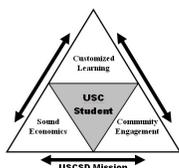
Dr. John Rozzo, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Mr. Raymond Berrott, Director of Technology
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Scott P. Burchill, Director of Business & Finance
Mr. Ray Carson, Director of Human Resources
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Bolas)

Mrs. Bolas called the meeting to order shortly after 8:00 a.m.

READING OF THE MISSION

Mrs. Bowen read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #8 FROM STRATEGIC PLAN

Mr. Mafrice read the following Shared Belief Statement #8 from the Strategic Plan:

We believe that:

A safe learning environment is a right and a responsibility for all stakeholders.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Bolas)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded and carried on unanimous voice vote.

Mrs. Bolas noted that Mrs. Billerbeck and Mrs. Petersen were participating in the meeting via speaker phone.

CONVENE BOARD MEETING (Bolas)

The Committee of the Whole meeting recessed at approximately 8:17 am to convene a voting Board meeting to discuss the following items:

- a. **INTRODUCTION AND WELCOME TO RAY CARSON, DIRECTOR OF HUMAN RESOURCES (Billerbeck/Rozzo)**
- b. **REQUEST APPROVAL TO RESCHEDULE AUGUST 13, 2018 BOARD MEETING TO AUGUST 20, 2018 (Rozzo)**
- c. **REQUEST APPROVAL OF RESOLUTION REGARDING STAFFING (Rozzo)**
- d. **REQUEST APPROVAL OF PERSONNEL LISTINGS (Rozzo)**
- e. **REQUEST APPROVAL TO RATIFY CHANGE ORDER FOR CAPITAL PROJECT (Rozzo/Burchill/McLean)**
- f. **REQUEST APPROVAL OF CHANGE ORDERS FOR CAPITAL PROJECT (Rozzo/Burchill/McLean)**

The Committee of the Whole meeting reconvened at approximately 8:35 am.

SUPERINTENDENT'S REPORT (Rozzo)

DISCUSSIONS WITH TOWNSHIP REGARDING CENTRAL OFFICE LEASE AND SNOW & ICE CONTROL AGREEMENTS

Dr. Rozzo stated that he has had positive discussions with Mr. Matt Serakowksi, Township Manager, regarding the lease for Central Office. He explained that the lease is scheduled to expire in June 2019 and he is looking for flexibility on the expiration date since the new administrative offices are not scheduled to be completed until August 2019. Dr. Rozzo added that he anticipates providing a recommendation to the Board in the near future.

Dr. Rozzo stated that he is also in negotiations with the Township regarding the renewal of the Snow & Ice Control Agreement. He commented regarding the great service that the Township provides with respect to clearing snow and ice from the School District's properties.

REQUEST APPROVAL OF WATERFRONT LEARNING CONTRACT WITH ALLEGHENY INTERMEDIATE UNIT FOR 2018-19 (Rozzo/Wilson)

Dr. Rozzo and Mr. Wilson requested approval of the 2018-19 Waterfront Learning Services Contract with the Allegheny Intermediate Unit. They explained that the contract provides a suite of comprehensive services and customized learning pathways for students including credit recovery or unique circumstances. Mr. Wilson noted that the School District is working on providing these services in-house rather than contracting with the Allegheny Intermediate Unit for these types of online courses.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BUS STOPS FOR 2018-19

Dr. Rozzo explained that the bus stops are required to be approved by the Board annually and will be ready to present to the Board at the August 20 meeting. He explained that the School District has a new software program for identifying bus stops and that the administration works with families to be sure that individual needs are met.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATORS' REPORTS

REQUEST APPROVAL OF SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES CONTRACTS (Pfender)

Mrs. Pfender requested approval of the following Special Education and Student Support Services Contracts:

- The Watson Institute (Education Center and Behavior Support Academy) - Tuition for seven (7) student placements at the cost of \$47,146 per student for the 2018-19 school year
- The Watson Institute (WISCA-Social Center for Academic Achievement) - Tuition for two (2) student placements at the cost of \$45,136 for the 2018-19 school year
- The Watson Institute Service Agreement for training and consultation at the cost of up to \$850 per day (as needed)
- Western Psychiatric Institute and Clinic (WPIC) - Staff training (crisis intervention train the trainer) at the cost of \$3,710 per onsite training for five (5) staff members for the 2018-19 school year
- Goodwill (Project Search) - Vocation services for one (1) student at the cost of \$14,850 for the 2018-19 school year
- LearnWell Services - Educational programming provided at Southwood Hospital at the cost of \$30.20 per hour (as needed per student and no more than 10 hours per week)
- PowerSchool Group LLC (successor to Maximus K-12/TieNet) - Educational management system for Student Support Services Department at the cost of \$6,920.94 for the 2018-19 school year

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF ITEMS TO DECLARE SURPLUS (Berrott)

Mr. Berrott requested that a listing of technology equipment be declared surplus and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REQUEST APPROVAL TO BID PAVING REPLACEMENT FOR HIGH SCHOOL

Mr. Burchill stated that bidding the paving replacement for the high school of all current asphalt areas and additional parking areas is the next step in completing the capital project.

Mr. McLean explained that the paving replacement was budgeted as part of the capital project at an estimated cost of \$420,000 plus the cost of alternates, however, it was not bid with the larger project in order for the paving replacement to be more cost effective. He outlined a timeline of completing design work in the fall, bidding the project in January and awarding it in February for the paving to be completed in the summer of 2019. Mr. McLean added that the contractor parking area near the gates that will be used when school begins may want to become an additional parking lot, which would require approval from the Township, and could be bid as an alternate.

Mr. McLean responded to questions and comments of Board members.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF CHANGE TO SCHOOL LUNCH TIER CATEGORIES

Mr. Burchill requested approval for the school district to eliminate the regular school lunch pricing tier at each school in order to expand the premium meal category to offer higher quality lunch options at every grade level and establish the 2018-19 lunch pricing as follows:

Elementary Regular - \$2.60
Middle School Regular - \$2.90
Middle School Premium - \$3.50
High School Regular - \$2.90
High School Premium - \$3.50

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BUDGET TRANSFERS, CREDIT CARD AND BILL LIST FOR 2017-18

Mr. Burchill stated that the budget transfers, credit card and bill list for 2017-18 will be presented for approval at the August 20 meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BILL LIST FOR 2018-19

Mr. Burchill stated that the bill list for 2018-19 will be presented for approval at the August 20 meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

BACK TO SCHOOL ONLINE REGISTRATION BEGINS AUGUST 7

Dr. Rozzo stated that the back to school online registration begins on August 7. He noted that there is a great deal of effort by a team of many individuals who work over the summer to prepare the online registration and thanked all of those involved.

ADMINISTRATIVE RETREAT - AUGUST 13

Dr. Rozzo stated that an engaging activity is being planned for August 13 with the entire administrative team, including a new organizational charge that will be presented to the Board in the near future.

WELCOME BACK STAFF BREAKFAST - AUGUST 21

Dr. Rozzo invited school board members to the welcome back staff breakfast at the high school at 7:30 am on Tuesday, August 21.

NEW FAMILIES WELCOME DINNER - AUGUST 31

Dr. Rozzo stated that school board members are invited to the new families welcome dinner that will be held at the high school in the nutrition center on Friday, August 21 at 6:00 pm. He thanked Kim Megonnell for taking over chairing the event and reminded board members to RSVP to Kim if they and their families would be attending.

ANNUAL REMINDER - BULLYING & HARASSMENT (Pfender)

Mrs. Pfender provided an annual reminder for families regarding bullying, harassment and hazing. She explained that information, as well as the school board policies regarding those topics are included in the student handbooks. She added that teachers and staff are always available for the students and will be taking the time to speak to them to remind them that this type of behavior will not be tolerated. Mrs. Pfender stated that the school district's primary focus is to keep students safe.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn to executive session at approximately 9:00 a.m.

EXECUTIVE SESSION - LEGAL MATTERS

The Committee met in executive session to discuss legal matters.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer