



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, JUNE 4, 2018 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

5:00 PM - CURRICULUM RECOMMENDATIONS PRESENTATION

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on June 4, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Barbara L. Bolas, Vice President
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante R. Plutko, Jr.

School personnel in attendance:

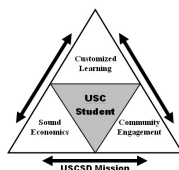
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Bolas)

Mrs. Bolas called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mrs. Bowen read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #5 FROM STRATEGIC PLAN

Mr. Hewitt read the following Shared Belief Statement #5 from the Strategic Plan:

We believe that:

An exemplary educational institution aims to promote an environment of academic excellence and pride in the school community.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Bolas)

MOTION: By Mafrice: I move that the Board approve the agenda as presented. Seconded by Petersen, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Joshua Meyer and Rebecca Speer)

Rebecca Speer, student board representative, reported on various activities at the high school.

- **INTRODUCTION OF NEW STUDENT BOARD REPRESENTATIVE FOR 2018-19 GABRIELLA SPINA**

Dr. Lou Angelo, high school principal, introduced Gabriella Spina, who was chosen as a student board representative beginning in the 2018-19 school year, and shared information regarding the activities that Gabriella participates in at the high school.

Gabriella thanked the school board members for the opportunity to serve as their student board representative and stated that she looked forward to next school year.

RECOGNITION OF SERVICE (O'Toole)

Dr. O'Toole and the school board recognized the following staff members for their years of dedication and service to the school district and presented them with engraved candy jars, USC iPad portfolios, and certificates of recognition.

- **CATHY BOWEN, HIGH SCHOOL HOME ECONOMICS TEACHER**
- **VICKI CAYUELA, BOYCE GUIDANCE COUNSELOR**
- **JOSEPH CONNERS, SCHOOL DISTRICT CHIEF OF POLICE**
- **DOMINICK FROLLINI, HIGH SCHOOL CHEMISTRY TEACHER**
- **JEFFREY LEONHARDT, STREAMS MUSIC TEACHER**
- **VALERIA MAC WHINNIE, STREAMS SCHOOL NURSE
AND NURSE DEPARTMENT HEAD**
- **BARBARA RAHR, STREAMS HEALTH/PHYSICAL EDUCATION TEACHER**
- **DEBORAH WOODFORD, STREAMS ELEMENTARY SCHOOL**

CONVENE BOARD MEETING

The Committee of the Whole meeting recessed at approximately 7:30 p.m. to convene a voting meeting for the following items:

- a. **APPROVAL OF CONTRACT WITH PERFORMING ARTS EDUCATORS FOR PANTHEON CHOIR TO PERFORM AT CARNEGIE HALL IN JANUARY 2019 (O'Toole)**

b. APPROVAL OF RESOLUTION REGARDING STAFFING (O'Toole)

The Committee of the Whole meeting reconvened at approximately 7:35 p.m.

SUPERINTENDENT'S REPORT (O'Toole)

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the personnel listings, pending receipt of all paperwork and clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF ATHLETIC TRAINER CONTRACT

Dr. O'Toole requested approval of the proposal from NovaCare Rehabilitation to continue providing athletic training services to the school district for the 2018-19 school year in the amount of \$64,000 with two one-year extension options.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF CAPITAL RESERVE BUDGET FOR 2018-19

Dr. O'Toole requested approval of the Capital Reserve Budget for the 2018-19 school year in the amount of \$286,097 and reviewed the proposed projects to be completed.

The Committee will recommend approval, to be placed on the Consent Agenda.

2018-19 BUDGET UPDATE (O'Toole/Burchill)

Dr. O'Toole and Mr. Burchill shared an update regarding the 2018-19 budget, including a budget overview, proposed revenue summary, state subsidy analysis, proposed expenditure summary, capital improvements projects, millage increase and fund balance summary and budget timeline. Dr. O'Toole stated that the administration will continue to refine the budget numbers in preparation for approval of the final 2018-19 budget at the meeting on June 20.

Dr. O'Toole and Mr. Burchill responded to questions and comments of board members.

CAPITAL PROJECTS UPDATE (O'Toole)

Dr. O'Toole reported that the capital projects are moving forward and that the ingress and egress for high school commencement is being planned. He added that the facilities will be officially named in the near future so that signage can be ordered.

ADMINISTRATORS' REPORTS

**REQUEST APPROVAL OF 2018-19 CURRICULUM RECOMMENDATIONS
(Suritsky/Rozzo/Bulazo)**

Dr. Suritsky, Dr. Rozzo and Dr. Bulazo requested approval of the 2018-19 Curriculum Recommendations that were presented earlier in the evening. The administration and board members offered a special thanks to the curriculum leaders for their efforts in the curriculum recommendations process.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF CONTRACTS FOR SPECIAL EDUCATION SERVICES FOR STUDENTS (Pfender)

Mrs. Pfender requested approval of the following contracts for special education services for students.

The Committee will recommend approval, to be placed on the Consent Agenda.

- **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES WITH STEEL CITY THERAPY, LLC FOR 2018-19**
- **SPEECH AND LANGUAGE THERAPY SERVICES WITH CROSSROADS SPEECH AND HEARING FOR 2018-19**
- **CREATIVE ARTS PROGRAMMING FOR TWO STUDENTS WITH WESLEY SPECTRUM SERVICES FOR 2018-19**
- **ADDENDUM TO SITE-BASED ACADEMIC AGREEMENT WITH WESLEY SPECTRUM FOR TWO STUDENTS FOR REMAINDER OF 2017-18**
- **ADDENDUM TO SITE-BASED ACADEMIC AGREEMENT FOR EXTENDED SCHOOL YEAR FOR FOUR STUDENTS FOR 2017-18**

REQUEST APPROVAL TO DECLARE ITEMS SURPLUS (Berrott)

Mr. Berrott requested approval of a listing to technology equipment to be declared surplus and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF CONTRACT FOR MAP ASSESSMENT (Bulazo)

Dr. Bulazo requested approval of the Customer Master Subscription Agreement with Northwest Evaluation Association to administer the Measures of Academic Progress - Growth: Reading and Language Arts Assessment to students in grades three through eight in the 2018-19 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS & BUDGET TRANSFERS (JUNE 20)

Mr. Burchill stated that the financial statements would be presented at the June 20 meeting.

REQUEST APPROVAL OF HOMESTEAD & FARMSTEAD EXCLUSION RESOLUTION

Mr. Burchill requested approval of the Homestead and Farmstead Resolution for the 2018-19 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF EXPENSES BETWEEN JUNE 21 THROUGH AUGUST 12 TO BE RATIFIED AT AUGUST 13 BOARD MEETING

Mr. Burchill requested authorization for the normal, customary and regular payments of salaries, benefits, and other expenses between June 21, 2018 through August 12, 2018 to be considered for approval/ratification at the August 13, 2018 Board meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF ELECTION OF TREASURER

Mr. Burchill requested that the Board re-elect Rebecca Berquist as Treasurer of the School District effective July 1, 2018 through June 30, 2019.

The Committee will recommend approval, to be placed on the Consent Agenda.

SECOND READING OF POLICY #3031 - FEDERAL FISCAL COMPLIANCE AND UNIFORM GRANT GUIDANCE (UGG) FEDERAL PROCUREMENT REQUIREMENTS

Mr. Burchill presented a second reading and requested approval of Policy #3031 - Federal Fiscal Compliance and Uniform Grant Guidance (UGG) Federal Procurement Requirements.

The Committee will recommend approval, to be placed on the Consent Agenda.

COMMITTEE REPORTS

Mrs. Petersen announced that the graduation ceremony was being held at Parkway West Career & Technology Center this evening.

Mrs. Bolas commented that Pennsylvania School Board Association is requesting members to complete a survey regarding legislative priorities to build the foundation for public education in the future.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM HIGH SCHOOL AWARDS NIGHT - MAY 22

Dr. O'Toole reported that the High School Awards Night was held on May 22. He commented that it was a wonderful program that has been streamlined over the years.

HIGH SCHOOL COMMENCEMENT - JUNE 7 @ 7:00 PM (HIGH SCHOOL STADIUM)

Dr. O'Toole reminder board members that high school commencement would be held on June 7 at 7:00 pm in the high school stadium. He stated that details would be provided to board members and asked that they advise him if they were unable to attend.

KENNYWOOD DAY - JUNE 18

Dr. O'Toole stated that USC's Kennywood Day would be held on Monday, June 18.

REGULAR BOARD MEETING - WEDNESDAY, JUNE 20 @ 8:00 AM

Dr. O'Toole reminded the board members and public that the regular meeting would be held on Wednesday, June 20 at 8:00 a.m.

RECOGNITION OF DR. PATRICK T. O'TOOLE, SUPERINTENDENT OF SCHOOLS AND INTRODUCTION OF ARAMARK DIRECTOR OF FACILITIES BRETT BERNARDO - JUNE 20

Dr. O'Toole stated that Mr. Brett Bernardo, Aramark Director of Facilities, would be introduced at the meeting on June 20, as well as his recognition as superintendent for the past 11 years.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:05 p.m.

EXECUTIVE SESSION - PERSONNEL MATTERS

The Committee adjourned into executive session to discuss personnel matters.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer