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Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, MARCH 5, 2018 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on March 5, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Barbara L. Bolas, Vice President
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante Plutko, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Deputy/Assistant Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Bolas)

Mrs. Bolas called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mr. Plutko read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #22 FROM STRATEGIC PLAN

Dr. Gans read the following Shared Belief Statement #22 from the Strategic Plan:

We believe that:

Citizens and leaders of tomorrow need to be able to function successfully in a global and technological society.

REPORT FROM STUDENT BOARD REPRESENTATIVE (Joshua Meyer)

Joshua Meyer, Student Board Representative, reported on various activities at the High School.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Bolas)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Bowen, and carried on unanimous voice vote.

RECOGNITION OF NATIONAL MERIT SCHOLARSHIP FINALISTS (O'Toole)

Dr. O'Toole and the Board recognized the following National Merit Scholarship Finalists and presented them with Certificates of Recognition, Aramark rewards, and USC embossed iPad portfolios:

Caroline LeKachman, Spencer Miller, and Mr. Kam Cheung (father of Steven Cheung)

CONVENE BOARD MEETING

The Committee of the Whole meeting recessed at approximately 7:15 p.m. to convene a voting meeting for the following items:

APPROVAL OF BID AWARDS FOR CAPITAL PROJECTS (O'Toole/Burchill/McLean)

APPROVAL TO REQUEST BIDS FOR BAND UNIFORMS (Rozzo) -

APPROVAL OF PERSONNEL LISTINGS (O'Toole)

The Committee of the Whole meeting reconvened at approximately 8:12 p.m.

SUPERINTENDENT'S REPORT (O'Toole)

PRESENTATION OF SECOND READING AND REQUEST APPROVAL OF 2018-19 SCHOOL CALENDAR

Dr. O'Toole stated that he has been receiving comments regarding the first reading of the 2018-19 School Calendar and that the main comment is not having Monday after Spring Recess as a day off. He explained that Spring Break and the week after are the scheduled dates for the PSSA tests and that if Monday were a no school day then there would only be four days to achieve the testing. Dr. O'Toole stated that he would review the proposed calendar and receive input from the attendees at the Parent Teacher Council meeting on March 7 and present a final calendar for approval at the March 12 meeting.

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the Personnel Listings, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATORS' REPORTS

REQUEST APPROVAL OF SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES AGREEMENTS/CONTRACTS (Pfender)

- **GERTRUDE A. BARBER CENTER, INC. COMMUNITY PARTICIPATION SERVICES FOR ONE STUDENT FOR REMAINDER OF 2017-18**

Mrs. Pfender requested approval of Community Participation Services with Gertrude A. Barber Center, Inc. for one student in an amount not to exceed \$3,348 for the remainder of the 2017-18 school year.

- **THE CHILDREN'S INSTITUTE TEACHER AIDE FOR ONE STUDENT FOR REMAINDER OF 2017-18**

Mrs. Pfender requested approval of a Service Agreement with The Children's Institute for a teacher aide for one student in an amount not to exceed \$21,600 for the remainder of the 2017-18 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL TO DECLARE ITEMS SURPLUS (Berrott)

Mr. Berrott requested approval to declare a list of technology equipment surplus and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS (MARCH 12)

Mr. Burchill stated that the financial and cash flow statements will be presented for approval at the March 12 meeting.

REQUEST APPROVAL OF EDUCATIONAL SERVICES AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT FOR 2018-19

Mr. Burchill requested approval of the Educational Services Agreement with the Allegheny Intermediate Unit for the 2018-19 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BIDS FOR SCHOOL BUSES

Mr. Burchill requested approval to award the base bid purchase of six (6) 72-passenger school buses to Blue Bird Sales of Pittsburgh for a net price of \$88,675 per bus and award the base bid purchase of one (1) 48-passenger school bus to Myers Equipment Corporation for a net price of \$91,440. The vehicle purchases, totaling \$623,490, to be financed through a seven (7) year lease at a later date. Mr. Burchill noted that a rotation schedule has been established for the replacement of school buses.

The Committee will recommend approval, to be placed on the Consent Agenda.

FIRST READING OF POLICY #3031 - GASB #34 CAPITALIZATION

Mr. Burchill presented a first reading of Policy #3031 - GASB #34 Capitalization and noted that the policy was modeled after a PSBA recommendation.

FIRST READING OF POLICY #3032 - FOOD

Mr. Burchill presented a first reading of Policy #3032 - Food Services. He noted that the policy includes the requirements of the National School Lunch Program and is also modeled after a PSBA recommendation.

Dr. Gans suggested including in the policy that administrators and counselors should provide information to families regarding the free and reduced meal program should they become aware of a family suffering from financial difficulties. Mr. Plutko questioned if the computer screens in the nutrition center could be displayed so that others did not have the opportunity to view someone else's meal account balance.

COMMITTEE REPORTS

SHASDA REPORT (Mafrice/O'Toole)

Mr. Mafrice reported that Dr. O'Toole, Mr. Plutko, Dr. Wagner, Dr. Syme, and three students attended the SHASDA Meeting on March 1. He stated that the meeting was a Student Forum showcasing student projects from each of the schools. Mr. Mafrice commented that he was very proud of the USC students who presented their study regarding the regeneration of planeria of zebra fish. Dr. O'Toole thanked Mr. Mafrice and Mr. Pluto for attending the meeting. He explained that the Student Forum was a recommendation from the SHASDA superintendent's group that meets every month. Dr. O'Toole stated that SHASDA plans to continue using the USC High School to hold their meetings.

PARENT TEACHER COUNCIL MEETING

Dr. Gans announced that the Parent Teacher Council would be meeting on Wednesday, March 7 at 9:30 am at Fort Couch Middle School. She stated that the group will be hosting the semi-annual Superintendent Open Mic on Monday, April 16 at 10:00 a.m. at the Boyce Theatre and questions for the Superintendent are being submitted in advance.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

RECOGNITIONS AT MARCH 12 BOARD MEETING

Dr. O'Toole announced that the following recognitions would take place at the March 12 Board meeting and that a reception honoring Dr. Suritsky for her national award would follow the meeting.

- **DR. SHARON SURITSKY FOR BEING NAMED A 2018 AASA WOMEN IN SCHOOL LEADERSHIP AWARD HONOREE (O'Toole)**
- **AMY PFENDER FOR RECEIVING DISTINGUISHED DEPARTMENTAL ALUMNI AWARD FROM UNIVERSITY OF PITTSBURGH (O'Toole)**

TRI-STATE SCHOOL BOARD BANQUET/DISTINGUISHED EDUCATOR BANQUET - MARCH 15

TRI-STATE WORKSHOP "THE FUTURE OF PUBLIC EDUCATION IN PA" - MARCH 16

Dr. O'Toole stated that Tri-State Area School Study Council would be hosting two upcoming events. The Board and Distinguished Educator Banquet would be held on March 15 and the workshop "The Future of Public Education in PA" on March 16.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:38 p.m.

EXECUTIVE SESSION - PERSONNEL MATTERS

The Board adjourned into executive session to discuss personnel matters.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer