



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, FEBRUARY 12, 2018 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

6:15 PM - EXECUTIVE SESSION - NEGOTIATIONS MATTER

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on February 12, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante Plutko, Jr.

School personnel in attendance:

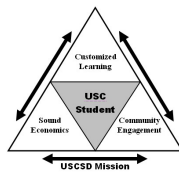
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Deputy/Assistant Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 7:00 pm.

READING OF THE MISSION

Mr. Pluto read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #20 FROM STRATEGIC PLAN

Dr. Gans read the following Shared Belief Statement #20 from the Strategic Plan:

We believe that:

Lifelong learning, a process that begins with parents in the home and is cultivated by teachers and staff in the schools, is essential for success in a changing society.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

Jamie Burnette, 1054 Tall Trees Drive, commented in support of a second pool for diving for the proposed capital projects.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Petersen, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Joshua Meyer and Rebecca Speer)

Joshua Meyer and Rebecca Speer, student board representatives, reported on various activities at the High School. Rebecca was commended for her participation in the Kids Helping Kids organization that raises money to assist individuals in underprivileged countries. Josh spoke about Rebecca and he piloting different computer devices - a chrome book and an iPad. Mr. Berrott added that 25 students are participating in the pilot and are providing feedback weekly to students at the Smart Desk.

RECOGNITION OF SERVICE (O'Toole)

DANIEL CAREY, BUS DRIVER

Dr. O'Toole recognized Daniel Carey who has been a bus driver with the school district since November 2001. Mr. Carey retired in January 2018 after 16 years of dedicated service with the school district.

The Committee meeting recessed at approximately 7:12 pm to convene a voting meeting.

CONVENE BOARD MEETING (Billerbeck)

- a. **APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH UPPER ST. CLAIR SPECIAL SERVICE FEDERATION, PAFT, AFT (O'Toole)**
- b. **APPROVAL OF PERSONNEL LISTINGS (O'Toole)**
- c. **APPROVAL TO DECLARE SCHOOL BUS SURPLUS (Burchill)**
- d. **APPROVAL OF RESOLUTION AUTHORIZING PARTICIPATION IN AND APPOINTMENT OF REPRESENTATIVES TO THE ALLEGHENY INTERMEDIATE UNIT JOINT PURCHASING PROGRAM (Burchill)**

The Committee of the Whole meeting reconvened at approximately 7:21 pm.

PRESENTATION REGARDING RESULTS OF BID OPENING FOR CAPITAL PROJECTS (O'Toole/Burchill/McLean)

Dr. O'Toole stated that the bid opening for the capital projects was held on Wednesday, February 7 and stated that Mr. McLean will provide a summary of the results.

Mr. McLean shared a presentation regarding the projects that were bid and the bid results. He reviewed the original budget amount of \$16 million for a single pool and \$19 with the added special use pool, the items that were added to the project and the adjusted budget reflecting the added items of \$19-20 million for the single pool and \$21-22 million for the added special use pool. Mr. McLean commented regarding the market and the excellent bidder turnout for the project. He reviewed the low bidders for the General Contractor, HVAC, Plumbing and Electrical contracts, the recommended options and alternates and his recommendation to award the bids to the lowest bidders for each of the contracts plus the recommended alternates at the cost of \$22.65 million. Mr. McLean concluded by reviewing the post-bid items and schedule.

Dr. O'Toole, Mr. McLean and Mr. Burchill responded to questions and comments of board members. Mr. Joe Brennan of the construction management firm of P. J. Dick commented that his firm has worked with all of the recommended bidders on projects.

Dr. O'Toole stated that the administration is working on budget projections for the 2018-19 school year, as well discussing debt service options with Mr. Bova. He requested board members to let him know if they need additional information before the bids are discussed in further detail at the February 26 board meeting.

SUPERINTENDENT'S REPORT (O'Toole)

DISCUSSION REGARDING STATUS OF 2018-19 BUDGET

Dr. O'Toole explained that the administrators are working on budget, staffing, and enrollment projections in order to present a first draft of the 2018-18 budget at the March 12 meeting and noted the good news regarding health care increases. He stated that because of the early work on the budget that he is hoping to have an adoption of the final budget in May.

DISCUSSION REGARDING 2018 GOALS

Dr. O'Toole stated that he has shared the 2017 goals with the board members that were adopted in February 2017. He commented that he would like the new board members to become familiar with the school district before the goals are updated for 2018. Dr. O'Toole explained that the 2018 goals would most likely be enhancements of the present goals and stated that he would be scheduling a goal setting meeting in the coming months.

PRESENTATION OF FIRST READING OF 2018-19 SCHOOL CALENDAR

Dr. O'Toole presented a first reading of the 2018-19 school calendar. He stated that he would be receiving feedback from the staff and community and explained that there may be adjustments that need to be made to the proposed calendar.

ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM SEEKING NOMINATIONS FOR SCHOOL BOARD TRUSTEE FOR WESTERN REGION FOR TWO-YEAR PERIOD EFFECTIVE APRIL 30, 2018

Dr. O'Toole explained that the term for the Allegheny County Schools Health Insurance Consortium School Board Trustee for the Western Region will expire on April 30, 2018. A school board may nominate one person for the Trustee position and submit that nomination to the Consortium by February 28. He requested board members to let him know if they were interested in being nominated for this position, and the Board would need to vote on the nomination at the February 26 Board meeting.

REQUEST APPROVAL OF RESOLUTION REGARDING STAFFING

Dr. O'Toole requested approval to decrease staff by the following two positions. He explained that the positions have not been filled for the 2017-18 school year but did not want to officially decrease the positions until they were sure they could be eliminated through attrition.

Decrease: 2.00 - High School Part-Time Nutrition Center Workers

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the Personnel Listings, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATOR'S REPORT

FEDERAL E-RATE PROGRAM UPDATE (Berrott)

Mr. Berrott reviewed the federal E-rate funding program and explained that the school district was approved for \$57,518.60 in E-rate funding. He commented that because of the potential revenue E-rate provides that he will continue to aggressively pursue this funding opportunity each year.

REQUEST APPROVAL OF PROPOSAL FOR TECHNOLOGY INFRASTRUCTURE UPGRADES AT THE MIDDLE SCHOOLS (Berrott)

Mr. Berrott requested approval for the school district to contract with ePlus Technology for the purchase and installation of Cisco Networking Equipment in the amount of \$39,573.80, pursuant to the terms and conditions of the PEPPM contract, for the equipment to be purchased and installed on or after April 1, 2018, contingent upon approval of the 2018-19 General Fund and Capital Budgets.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS

Mr. Burchill reviewed the financial statements and requested approval.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF PARTICIPATION IN POWERPAY PROGRAM WITH NRG CURTAILMENT SOLUTIONS FOR 2018-19 SCHOOL YEAR

Mr. Burchill requested approval to participate in the PowerPay! Program with NRG Curtailment Solutions, Inc. for the 2018-19 school year agreeing to curtail electric usage during designated periods as outlined in the agreement.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF 2018-19 PROGRAM OF SERVICES BUDGET FOR THE ALLEGHENY INTERMEDIATE UNIT

Mr. Burchill requested approval of the 2018-19 Program of Services Budget for the Allegheny Intermediate Unit.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF PARKWAY WEST CAREER AND TECHNOLOGY CENTER 2018-19 GENERAL OPERATING AND JOINTURE BUDGETS

Mr. Burchill requested approval of the 2018-19 Parkway West Career and Technology Center Operating and Jointure Budgets. He noted that the Upper St. Clair's contribution to the General Operating Budget is estimated at \$196,040.92 and the Jointure Budget estimate is \$94,218.71.

The Committee will recommend approval, to be placed on the Consent Agenda.

COMMITTEE REPORTS

SHASDA

Mr. Mafrice reported that Dr. Rozzo and he attended the SHASDA meeting on January 25 where legal updates related to Act 55 were discussed. He stated that there was also discussion regarding school security and the policies and procedures followed by school districts. Mr. Mafrice noted that following the SHASDA meeting that Dr. Rozzo and he also attended the high school swim team's senior recognition. Mr. Mafrice announced that SHASDA will hold a student forum on March 1 that will be an evening of sharing of school district successes with an academic focus.

PATHFINDER

Mrs. Billerbeck stated that Mr. Burchill and she attended a meeting at Pathfinder School regarding issues related to a leaking roof. Discussion centered around having an architect inspect the roof to provide an opinion and cost for fixing the roof.

PSBA REAFFIRMATION OF PRINCIPLES FOR GOVERNANCE AND LEADERSHIP (Bolas)

Mrs. Billerbeck reported that in Mrs. Bolas' absence that the Pennsylvania School Boards Association is requesting school districts to reaffirm the Principles for Governance and Leadership.

RESIDENTS' COMMENTS - REGARDING ANY ITEM

Doug Shaffer, Rolling Meadow Road, commented in support of a second diving/special use pool as part of the capital projects.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM BOARD BREAKFAST WORKSHOP - FEBRUARY 1 @ HIGH SCHOOL (STRATEGIC PLAN GOAL REGARDING REIMAGINING THE HIGH SCHOOL)

Dr. O'Toole thanked the board members for attending the workshop at the high school on February 1 where presentations were given regarding the strategic plan goal related to reimagining the high school experience.

REPORT FROM NEW SCHOOL BOARD MEMBERS TOUR OF DISTRICT - FEBRUARY 9

Dr. O'Toole reported that a tour of the district was conducted on February 9 for our new school board members Mrs. Bowen, Dr. Gans, and Mr. Plutko. He thanked Mrs. Billerbeck and Mrs. Bolas for also attending.

TRI-STATE SCHOOL BOARD BANQUET/DISTINGUISHED EDUCATOR BANQUET - MARCH 15

Dr. O'Toole asked board members to let Mrs. Stabile know if they were planning to attend the Tri-State Area School Study Council School Board Banquet and Distinguished Educator Banquet on March 15.

TRI-STATE WORKSHOP "THE FUTURE OF PUBLIC EDUCATION IN PA - MARCH 16

Dr. O'Toole asked board members to also let Mrs. Stabile know if they were planning to attend the Tri-State Area School Study Council workshop on March 16 on the topic of "The Future of Public Education in PA."

2019 SUMMER STUDY ABROAD PROGRAMS (Suritsky)

- **SPANISH STUDENTS TRIP TO ARGENTINA**
- **LATIN STUDENTS TRIP TO ITALY AND GREECE**

Dr. Suritsky shared information regarding two summer study abroad programs in 2019. The first was a Spanish student trip to Argentina and the second a Latin student trip to Italy and Greece.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:54 pm.

EXECUTIVE SESSION - PERSONNEL MATTERS

The Committee meeting adjourned into executive session to discuss personnel matters.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer