



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, JANUARY 8, 2018 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

5:00 PM - CURRICULUM RECOMMENDATIONS PRESENTATION

Notice having been advertised and posted and members duly notified, the Committee of the Whole meeting of the Board of School Directors was held on January 8, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Barbara L. Bolas, Vice President (via speaker phone)
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante Plutko, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Deputy/Assistant Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

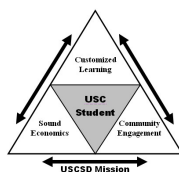
CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 7:00 p.m. She noted that a presentation of the fast track curriculum recommendations was held at 5:00 p.m.

Mrs. Billerbeck also noted that Mrs. Bolas was joining the meeting via speaker phone.

READING OF THE MISSION

Mr. Plutko read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #18 FROM STRATEGIC PLAN

Dr. Gans read the following Shared Belief Statement #18 from the Strategic Plan:

We believe that:

Children do best when they are mentored through their failures as well as their successes.

RESIDENTS’ COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents’ comments at this time.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Mafrice, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Joshua Meyer and Rebecca Speer)

Joshua Meyer and Rebecca Speer, student board representatives, reported on various activities at the high school.

UPDATE REGARDING BOND FINANCING (O’Toole/Burchill/Bova)

Dr. O’Toole explained that in November 2017 the Board approved a bond financing of up to \$10 million to secure the first level of funding for the capital projects. He added that a second bond financing for the remainder of the money needed to complete the capital projects would be recommended once the total amount of the project is known.

Mr. Mike Bova of Boenning & Scattergood presented information regarding the bond sale. He explained that the bond sale on December 5, 2017 generated a net proceed amount of \$8,596,707 with a bond yield of 3.46% at the closing on December 28, 2017. Mr. Bova added that the call date for the bonds would be April 1, 2023. He reviewed a bond sale comparison of the USC bond sale with that of another school district and also reviewed how the advance refunding affects the debt service.

SUPERINTENDENT’S REPORT (O’Toole)

CAPITAL PROJECTS UPDATE (O’Toole/Burchill)

Dr. O’Toole reviewed a timeline for the capital projects as follows:

- January 10, 2018 - Pre-Bid Meeting
- January 22, 2018 - Presentation from Pool Architect at Board Meeting
- January 31, 2018 - Bid Opening
- February 12, 2018 - Presentation of Bids by Dave McLean at Committee Meeting and Possible Approval of Bids
- February 26, 2018 - Approve Bids (if not approved on February 12)

Dr. O’Toole requested board members to advise him if they have particular questions they would like to have answered by Dave McLean or Ted Wallover (pool architect) during their upcoming presentations.

PRESENTATION AND DISCUSSION REGARDING 2018-19 PROPOSED PRELIMINARY ACT 1 BUDGET/RESOLUTION IN ACCORDANCE WITH ACT 1 (O'Toole/Burchill)

Dr. O'Toole explained that the Act 1 Index has been established by the Pennsylvania Department of Education at 2.8%. He added that if the Board wishes to have the flexibility for the 2018-19 budget to go over the Act 1 Index by an amount established by cost increases to special education and pensions, they must adopt a Proposed Preliminary Act 1 Budget in January. Dr. O'Toole stated that Mr. Burchill's calculations indicate that the District may not have cost increases above 2.8% for pensions and/or special education that qualify for exceptions. Therefore, Mr. Burchill and he recommend that the Board adopt a resolution in accordance with Act 1 not to increase taxes above the index.

The Committee will recommend approval, separate from the Consent Agenda.

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the Personnel Listings, pending receipt of all paperwork and clearances.

The Committee will recommend approval, to be included on the Consent Agenda.

REQUEST APPROVAL OF MEMORANDUM OF AGREEMENT FOR DUAL ENROLLMENT WITH COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Dr. O'Toole shared information that has been discussed by the Allegheny County superintendents regarding the recommendation of a Memorandum of Agreement for Dual Enrollment with the Community College of Allegheny County. He requested that the Board approve the MOU that advances the opportunities for students by having them enroll in college courses while still in high school.

The Committee will recommend approval, to be included on the Consent Agenda.

DISCUSSION REGARDING ALLEGHENY INTERMEDIATE UNIT ANNUAL CONVENTION AND ELECTION OF BOARD MEMBERS

Dr. O'Toole stated that the School District uses very few services that are offered by the Allegheny Intermediate Unit and for that reason has not generated interest by our school board members to participate in the AIU's Board of Directors. Dr. O'Toole requested board members to let him know if they were interested in being nominated as a candidate for the AIU Board.

ADMINISTRATORS' REPORT

REQUEST APPROVAL OF FAST TRACK CURRICULUM RECOMMENDATIONS (Suritsky/Rozzo/Bulazo)

Dr. O'Toole thanked the administrators and curriculum leaders for presenting the fast track curriculum recommendations prior to the meeting and for their work and efforts in the process. He requested that the Board approve the fast track curriculum recommendations.

The Committee will recommend approval, to be included on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS

Mr. Burchill reviewed the financial statements and requested approval.

The Committee will recommend approval, to be included on the Consent Agenda.

REQUEST APPROVAL TO SOLICIT BIDS FOR GENERAL SUPPLIES FOR 2018-19

Mr. Burchill requested approval to solicit bids for general supplies for the 2018-19 school year.

The Committee will recommend approval, to be included on the Consent Agenda.

REQUEST APPROVAL TO DECLARE ITEMS SURPLUS

Mr. Burchill requested that the following equipment be declared surplus and authorize the administration to sell, exchange, dispose, or donate the item in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.

Industrial Stand Hobart Mixer (Streams Nutrition Center) Model #H-600T, Serial #1622464

The Committee will recommend approval, to be included on the Consent Agenda.

REQUEST APPROVAL OF CONTRACT & LICENSE AGREEMENT FOR TRANSPORTATION SOFTWARE

Mr. Burchill requested approval of a Contract & License Agreement with Transfinder for transportation software. He explained that this software would not begin until the 2018-19 school year, however, it would take a number of months to input data to be ready for the 2018-19 implementation.

2018 SCHOOL BOARD COMMITTEE MEMBERSHIP (Billerbeck)

Mrs. Billerbeck stated that she has finalized the 2018 School Board Membership as follows. She noted that although there are designated representatives and alternates, all board members are welcome to attend all events.

Committee	Term	Member(s)
<i>Committee of the Whole (Chaired by Vice-President)</i>	2018	Barbara Bolas (Chairperson)
<i>Legislation</i>	2018	Daphna Gans (Representative) Barbara Bolas (Alternate)
<i>Parkway West AVTS Joint Operating Committee (Elected position for three-year term)</i>	Current term: December 2016 – December 2019	Angela Petersen (Representative) Amy Billerbeck (Alternate)
<i>Pathfinder</i>	2018	Amy Billerbeck (Representative) Patrick Hewitt (Alternate)

<i>PSBA</i>	2018	Barb Bolas (Representative) Daphna Gans (Alternate)
<i>PTA Council & PTSO</i>	2018	Daphna Gans (Representative) Amy Billerbeck (Alternate) Board members to also attend meetings when available
<i>SHASDA</i>	2018	Louis Mafrice (Representative) Dante Plutko (Alternate)
<i>Township Liaison</i> <i>(Chaired by President)</i>	2018	Amy Billerbeck (Representative) Phillip Elias (Alternate)
<i>Youth Steering</i> <i>Committee Liaison</i>	2018	Jennifer Bowen (Representative) Angela Petersen (Alternate)
<i>Capital Projects Review</i> <i>Ad Hoc Committee</i>		Angela Petersen Amy Billerbeck Phillip Elias Louis Mafrice

COMMITTEE REPORTS

Mrs. Bowen reported that the Youth Steering Committee is conducting a program on Wednesday, January 10 at 7:00 pm at the Community & Recreation Center on the topic of adolescents and vaping. She noted that their meeting in February would be a general meeting.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM DECEMBER 19 EVENTS: LIFE SKILLS HOLIDAY DINNER AND DEDICATION OF CAFE 321

Dr. O’Toole reported that two wonderful events were held at the high school on December 19, a life skills holiday dinner and the dedication of cafe321.

Mrs. Billerbeck thanked the staff for a lovely dedication of cafe321 and stated that it was wonderful to be a part of the transformation.

ALUMNI RECEPTION AT ST. CLAIR COUNTRY CLUB - JANUARY 18 @ 6:30-8:30 PM

Dr. O'Toole stated that the District is looking forward to hosting the first alumni reception at St. Clair Country Club on January 18 from 6:30 - 8:30 pm.

SCHOOL DIRECTOR RECOGNITION MONTH (FORMAL PRESENTATION JANUARY 22)

Dr. O'Toole announced that January is School Director Recognition Month and stated that the board members would be formally recognized at the January 22 meeting.

PRESENTATION REGARDING HIGH SCHOOL POOL BIDS BY POOL ARCHITECT (JANUARY 22)

Dr. O'Toole announced that Mr. Ted Wallover, pool architect, would be presenting information at the January 22 meeting regarding considerations for the high school pool options.

STUDENT SUPPORT SERVICES CONTRACTS FOR APPROVAL (JANUARY 22) - (Pfender)

Mrs. Pfender stated that she would be presenting two contracts for approval at the January 22 meeting related to student support services.

BOARD BREAKFAST WORKSHOP - FEBRUARY 1

Dr. O'Toole announced that a Board Breakfast Workshop would be held on Thursday, February 1 at the high school at 7:30 am on the topic of reimagining the high school strategic plan goal.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:01 pm.

EXECUTIVE SESSION - NEGOTIATIONS & PERSONNEL MATTERS

The Committee adjourned into executive session to discuss negotiations and personnel matters.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer