



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**

**MONDAY, AUGUST 14, 2017 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on August 14, 2017 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Angela B. Petersen, President
Mrs. Amy L. Billerbeck, Vice President
Mrs. Barbara L. Bolas
Mr. Phillip J. Elias
Mrs. Buffy Z. Hasco
Mr. Patrick A. Hewitt
Mr. Frank J. Kerber
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

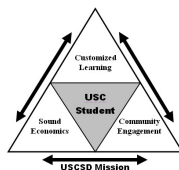
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Deputy/Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Petersen)

Mrs. Petersen called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mr. Elias read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #9 FROM STRATEGIC PLAN

Mrs. Bola read the following Shared Belief Statement #9 from the Strategic Plan:

We believe that:

children are our community’s most valuable asset, and each child has intrinsic worth.

RESIDENTS’ COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents’ comments at this time.

INTRODUCTION OF ADMINISTRATIVE STAFF (O’Toole)

DANIEL ZELENSKI, HIGH SCHOOL ASSISTANT PRINCIPAL

Dr. O’Toole introduced Mr. Daniel Zelenski, High School Assistant Principal. Mr. Zelenski has been a member of the High School faculty as a social studies teacher since 2009. He fills the vacancy created when Ms. Christine Mussomeli was named assistant principal at Boyce Middle School.

CHRISTINE MUSSOMELI, BOYCE MIDDLE SCHOOL ASSISTANT PRINCIPAL

Dr. O’Toole introduced Ms. Christine Mussomeli, Boyce Middle School Assistant Principal.

Ms. Mussomeli had been the High School Assistant Principal for the past five years. She moved into the newly created assistant principal position for Boyce Middle School.

Mr. Zelenski and Ms. Mussomeli thanked Dr. O’Toole, Dr. Suritsky, and Dr. Rozzo, along with the school board members, for the opportunity to serve in their new roles and shared their excitement of looking forward to their new roles.

LAUREN MADIA, STUDENT SUPPORT SERVICES CURRICULUM LEADER

Dr. O’Toole announced that Lauren Madia’s role has changed from K-8 Guidance Department Chairperson to Student Support Services Curriculum Leader. Ms. Madia will also retain her role as a guidance counselor at Fort Couch Middle School.

APPROVAL OF AGENDA (Petersen)

MOTION: By Hasco: I move that the Board approve the agenda as presented. Seconded by Billerbeck, and carried on unanimous voice vote.

APPROVAL OF MINUTES

MOTION: By Billerbeck: I move that the Board approve the minutes of the June 20, 2017 Board meeting. Seconded by Bolas, and carried on unanimous voice vote.

MOTION: By Billerbeck: I move that the Board approve the minutes of the August 7, 2017 Board meeting. Seconded by Bolas, and carried on unanimous voice vote.

SUPERINTENDENT'S REPORT (O'Toole)

APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Kerber: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Mafrice, and carried on unanimous voice vote.

APPROVAL OF PERSONNEL LISTINGS - ATTACHED

MOTION: By Mafrice: The Superintendent recommends and I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Kerber, and carried on unanimous roll call vote.

APPROVAL OF CONSENT AGENDA

MOTION: By Hewitt: The Committee recommends and I move that the Board approve the following Consent Agenda items. Seconded by Hasco, and carried on unanimous roll call vote.

a. APPROVAL OF LEASE AGREEMENT WITH TOWNSHIP FOR 2017-18

Approve the Administrative Office Space Lease Agreement with the Township of Upper St. Clair effective July 1, 2017 through June 30, 2018 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

b. APPROVAL OF BUS STOPS FOR 2017-18

Approve the bus stops for the 2017-18 school year AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

c. APPROVAL OF TWO VOTING DELEGATES AT PSBA CONFERENCE

Authorize two school board members to attend the Pennsylvania Schools Boards Association conference October 18-20, 2017 in Hershey, Pennsylvania to serve as voting delegates at the Delegate Assembly on Friday, October 20, 2017.

d. APPROVAL TO DECLARE ITEMS SURPLUS (Berrott)

Declare equipment surplus AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

e. APPROVAL OF MASTER AGREEMENT WITH TIME CLOCK PLUS ON DEMAND (Burchill)

Approve the TimeClock Plus On Demand Master SaaS Agreement with Data Management, Inc., subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

f. APPROVAL OF BUDGET TRANSFERS, CREDIT CARD AND BILL LIST FOR 2016-17 (Burchill)

Approve the Budget Transfers, Credit Card, and Bill List for 2016-17 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of the Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$1,742,766.36
Fund 31 (Capital Reserve Fund) - \$3,085.00

g. APPROVAL OF BILL LIST FOR 2017-18 (Burchill)

Approve the Bill List for 2017-18 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of the Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$7,798,270.12
Fund 31 (Capital Reserve Fund) - \$529,922.83

h. APPROVAL OF WATERFRONT LEARNING SERVICES CONTRACT WITH ALLEGHENY INTERMEDIATE UNIT (Burchill/Wilson)

Approve the Waterfront Learning Services Contract with the Allegheny Intermediate Unit for the 2017-18 school year, subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

i. APPROVAL OF AMENDMENT TO LEAVE MANAGEMENT SERVICES AGREEMENT WITH UPMC (Burchill)

Approve the Amendment to Leave Management Services Agreement with UPMC Benefit Management Services, Inc., subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

COMMITTEE REPORTS

Mrs. Bolas reported that the Pennsylvania School Boards Association is accepting applications for Advocacy Ambassadors to facilitate the education and engagement of local school directors and public education stakeholders. She encouraged board members who may be interested to apply for the position, which does offer compensation.

Mrs. Bolas also reported that a number of PSBA officer positions are open for election. She suggested that board members review the candidate resumes, which are available on the PSBA website.

Dr. O'Toole asked the Capital Projects Review Ad Hoc Committee members to check their calendars for their availability to attend a meeting on Monday, August 21 at 5:00 pm.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM ADMINISTRATIVE/CURRICULUM LEADER IN-SERVICE

Dr. O'Toole reported that an administrative/curriculum leader in-service was held on Thursday, August 10 as a follow-up to the Professional Learning Communities Institute that was held at the high school in July. He noted that 60 USC staff members, including nearly all of the administrators and curriculum leaders, took part in the PLC Institute. Dr. O'Toole explained that during the in-service, the administrators and curriculum leaders strategized on how to implement the PLC process in the daily work of all educators.

STAFF OPENING DAY BREAKFAST AND PROGRAM - AUGUST 23 (HIGH SCHOOL)

Dr. O'Toole invited the board members to attend the staff opening day breakfast and program on August 23 at the high school. He stated that details would be communicated to them.

UPCOMING 2017-18 SCHOOL YEAR - FIRST STUDENT DAY AUGUST 29

Dr. O'Toole shared his excitement for welcoming the students back for the 2017-18 school year on Tuesday, August 29.

BACK TO SCHOOL REMINDERS - SCHOOL SAFETY, BULLYING & HARASSMENT, AND ATTENDANCE

Dr. O'Toole reminded the families regarding the importance of school safety, including anti-bullying/harassment, as well as the importance of student attendance and related changes in the state laws.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:26 p.m.

Angela B. Petersen, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

COMMENDATIONS AND RECOGNITIONS
AUGUST, 2017

High School

A recent Upper St. Clair High School graduate, Jay Pollock, was named a 2016-17 Positive Athlete Award Winner during an event on Tuesday, June 13, 2017, at the Heinz History Center. Recognized for the sport of wrestling, Jay is one of 29 students from Western Pennsylvania who was honored by the organization for his character and leadership. The program, which is led by former Pittsburgh Steelers wide receiver Hines Ward, celebrates athletes of high character who are a positive asset to their teams.

Three members of the Upper St. Clair High School class of 2017 have earned college-sponsored Merit Scholarship awards through the National Merit Scholarship Corporation and their respective universities. Awardees include:

Devon Dewey Garcia – University of Central Florida

Malcolm T. Miller – University of Maryland

Murphy S. Miller – Clemson University.

The National Merit Scholarship Program honors individual students who show exceptional academic ability and potential for success in rigorous college studies.

The Upper St. Clair High School Speech & Debate team recently earned the school's first ever Debate School of Excellence Award from the National Speech & Debate Association. The award recognizes the top 20 schools in total debate points from the 2017 National Tournament, which was held June 18-23, 2017, in Birmingham, Ala. In addition to the team's achievement, several students earned high honors. The team of Macey Kaplan and Arushi Kewalramani finished 10th in Public Forum Debate. They were one of four teams in the nation that went undefeated, 12-0, in six preliminary rounds. Macey and Arushi achieved the highest finish by any Upper St. Clair competitors at the NSDA Nationals.

Upper St. Clair High School sophomore, Harrison Burgess, was recently selected to the 17-member 2017-18 U.S. National Development Sled Hockey Team, which will compete in various national and international events as well as train with the U.S. National Sled Hockey Team during the 2017-18 season. At age 15, Harrison is the youngest member of the development team and one of only three new players.

The U.S. Paralympic Sled Hockey Team represents the United States at the Paralympic Winter Games. The event is held every four years directly following the Winter Olympic Games in the same city that hosts the Winter Olympics.

Boyce

Upper St. Clair sixth grader Keshav Narasimhan earned a silver medal for reaching the semifinals at the statewide 24 Challenge Tournament on June 14, 2017, in Harrisburg. The 24 Challenge is a math card game in which the objective is to find a way to manipulate four integers so that the end result is 24. In the sixth grade division, nearly 50 participants competed in two preliminary rounds, which included single, double digit and variable cards. The top 16 scorers, including Keshav, qualified for the semifinals.

PERSONNEL LISTINGS

DATE: August 14, 2017

Board Meeting

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Humphreys, Molly	High School	.6 Math Teacher (Temporary Professional Employee)	8-16-17	\$50,740 (pro-rated)
Laboon, Laura	High School	Social Studies (Long-term Substitute) for D. Zelenski's vacant position 2017-2018 school year, start date 8-23-17	8-23-17	\$50,300
Santoline, Kellie	High School	English Teacher (Long-term Substitute) for D. Buccilli 2017-2018 school year, start date 8-23-17	8-23-17	\$51,900

Classified Staff – Elections

Name	Location	Assignment	Effective	Salary
Shuback, Jennifer	High School	1.0 Teacher Aide	8-23-17	\$26,619

Classified Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Stabile, Christopher	Streams	Head Custodian	Personal Leave	Beginning 8-15-17

Classified Staff – Resignation

Name	Location	Assignment	Notification Date	Last Date Worked
Curtis, Loreen	Boyce	Part Time Nutrition Center Worker	8-2-17	6-9-17
Kearns, Michelle	High School	Part Time Nutrition Center Worker	8-9-17	6-9-17

District Substitute List – Additions

Professional:

Name	Type of Substitute	Effective
McNabb, Courtney	Elementary K-6	8-15-17
Valentino, Maranda	Social Studies 7-12	8-15-17

District Substitute List – Deletions

Professional:

Name	Type of Substitute	Effective
Falcione, Nicole	PK-4	8-14-17

Classified:

Name	Type of Substitute	Effective
Philips, Kara	Nutrition Center Worker	8-4-17

Other:

Name	Type of Substitute	Effective
Himes, William	Driver	8-4-17
Turkaly, Stephen	Driver	8-15-17

Extra-Curricular Activities – New Appointments (2017-2018 School Year)

Name	Position	Salary
Bowers, Andrew	MYP Coordinator – Ft. Couch	\$3,000
Caragein, Christina	MYP Coordinator – Boyce	\$3,000
Loomis, Katy	Volunteer Girls JV Golf Coach	\$ 0
Susa, Sarah	MYP Coordinator – High School	\$3,000