

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, AUGUST 7, 2017 - 8:00 A.M.
CENTRAL OFFICE BOARD ROOM**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on August 7, 2017 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Angela B. Petersen, President (via speaker phone)
Mrs. Amy L. Billerbeck, Vice President
Mrs. Barbara L. Bolas
Mr. Phillip J. Elias
Mrs. Buffy Z. Hasco
Mr. Patrick A. Hewitt
Mr. Frank J. Kerber
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Deputy/Assistant Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 8:00 a.m.

READING OF THE MISSION

Mr. Hewitt read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #8 FROM STRATEGIC PLAN

Mr. Mafrice read the following Shared Belief Statement #8 from the Strategic Plan:

We believe that:

a safe and learning environment is a right and a responsibility for all stakeholders.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Kerber: I move that the Board approve the agenda as presented. Seconded by Bolas, and carried on unanimous voice vote.

CONVENE BOARD MEETING

The Committee of the Whole meeting recessed at approximately 8:04 a.m. to convene a voting meeting for the following items:

- a. **APPROVAL OF RESOLUTIONS REGARDING STAFFING (O'Toole)**
- b. **APPROVAL OF ADMINISTRATIVE ELECTION (O'Toole)**
- c. **APPROVAL OF PERSONNEL LISTINGS (O'Toole)**
- d. **APPROVAL OF SCHEDULED SERVICE AGREEMENT WITH TRANE (Burchill)**
- e. **APPROVAL OF SCHOOL AGREEMENT WITH VARSITY NEWS NETWORK FOR ATHLETIC PROGRAM WEBSITE (Burchill/Deitrick)**

The Committee of the Whole meeting reconvened at approximately 8:19 p.m.

SUPERINTENDENT'S REPORT (O'Toole)

REQUEST APPROVAL OF LEASE AGREEMENT WITH TOWNSHIP FOR 2017-18

Dr. O'Toole requested approval of the Administrative Office Space Lease Agreement with the Township of Upper St. Clair effective July 1, 2017 through June 30, 2018.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BUS STOPS FOR 2017-18

Dr. O'Toole stated that the bus stop listing for the 2017-18 school year would be available for the meeting on August 14.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF TWO VOTING DELEGATES AT PSBA CONFERENCE

Dr. O'Toole requested two school board members to attend the Pennsylvania Schools Boards Association conference October 18-20, 2017 in Hershey, Pennsylvania to serve as voting delegates at the Delegate Assembly on Friday, October 20, 2017.

Mrs. Bolas stated that she would be attending the conference. Mrs. Petersen stated that she may be attending the conference for Parkway West. Mrs. Billerbeck stated that Mr. Kunselman has attended as a voting delegate in the past and should be contacted to see if he was interested in attending.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATOR'S REPORT

REQUEST APPROVAL TO DECLARE ITEMS SURPLUS (Berrott)

Mr. Berrott requested that a listing of equipment be declared surplus and also requested authorization to sell, exchange, dispose, or donate the items in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REQUEST APPROVAL OF MASTER AGREEMENT WITH TIME CLOCK PLUS ON DEMAND

Mr. Burchill requested approval of the TimeClock Plus On Demand Master SaaS Agreement with Data Management, Inc., subject to final approval by the Superintendent and Solicitor.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BUDGET TRANSFERS, CREDIT CARD AND BILL LIST FOR 2016-17

Mr. Burchill stated that the budget transfers, credit card, and bill list for the 2016-17 school year would be available for approval at the August 14 meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF BILL LIST FOR 2017-18

Mr. Burchill stated that the bill list for the 2017-18 school year would be available for the August 14 meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF WATERFRONT LEARNING SERVICES CONTRACT WITH ALLEGHENY INTERMEDIATE UNIT (Burchill/Wilson)

Mr. Burchill and Mr. Wilson requested approve of the Waterfront Learning Services Contract with the Allegheny Intermediate Unit for the 2017-18 school year, subject to final approval by the Superintendent and Solicitor.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF AMENDMENT TO LEAVE MANAGEMENT SERVICES AGREEMENT WITH UPMC

Mr. Burchill requested approval of the Amendment to Leave Management Services Agreement with UPMC Benefit Management Services, Inc., subject to final approval by the Superintendent and Solicitor.

The Committee will recommend approval, to be placed on the Consent Agenda.

COMMITTEE REPORTS

CAPITAL PROJECTS REVIEW AD HOC COMMITTEE (O'Toole)

Dr. O'Toole and members of the Capital Projects Review Ad Hoc Committee reported on a meeting that was held on July 19 with architect Dave McLean and Wallover Architects. The discussions included the benefits and costs of the pool options, Route 19 fencing, stadium lighting, office design and status of planning commission approvals. Dr. O'Toole noted that the projects are on schedule.

Dr. O'Toole stated that another meeting would be held in August and a detailed report would be shared with the board members following that meeting, as well as more formal recommendations.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

BACK TO SCHOOL ONLINE REGISTRATION BEGINS - AUGUST 8

Dr. O'Toole stated that the back to school online registration begins on August 8.

REGULAR BOARD MEETING @ 7:00 PM - AUGUST 14

Dr. O'Toole reminded the board members and community that the regular board meeting would be held next Monday, August 14 at 7:00 p.m.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:00 p.m.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer