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Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, MARCH 13, 2017 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, the Committee of the Whole meeting of the Board of School Directors was held on March 13, 2017 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Angela B. Petersen, President
Mrs. Amy L. Billerbeck, Vice President
Mrs. Barbara L. Bolas
Mr. Phillip J. Elias
Mrs. Buffy Z. Hasco
Mr. Patrick A. Hewitt
Mr. Frank J. Kerber
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

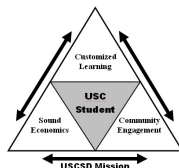
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mr. Hewitt read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #23 FROM STRATEGIC PLAN

Mr. Mafrice read the following Shared Belief Statement #23 from the Strategic Plan:

We believe that:

an educated and well-informed citizenry is essential for a democratic society to flourish.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Kerber: I move that the Board approve the agenda as presented. Seconded by Mafrice, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Allie Ryave and Joshua Meyer)

Allie Ryave and Joshua Meyer, student board representatives, reported on various activities at the high school.

RECOGNITION OF NATIONAL MERIT SCHOLARSHIP FINALISTS (O'Toole)

Tanmayee Mahajan and Claire Zalla were recognized for being selected as finalists in the 2017 National Merit Scholarship Competition. Dr. O'Toole and Mrs. Petersen presented Tanmayee and Claire with certificates of recognition and USC iPad portfolios.

PRESENTATION REGARDING CAPITAL PROJECT REVIEW AND UPDATE (Dave McLean)

Mr. Dave McLean of McLean Architects presented an update regarding the proposed capital projects. He reviewed a history of the studies that have been completed and shared information regarding the proposed capital projects, which include a multi-use complex at the high school stadium, construction of a new pool, and completion of athletic facilities at the Boyce field. Mr. McLean also reviewed a proposed schedule.

REPORT AND PRESENTATION OF RECOMMENDATION FROM CAPITAL PROJECTS REVIEW AD HOC COMMITTEE (O'Toole and Capital Projects Review Ad Hoc Committee)

Dr. O'Toole explained that the Capital Projects Review Ad Hoc Committee, which was established in the fall of 2015, has completed their work and submitted a final report. He thanked the school board members, staff, and consultants who served on the ad hoc committee. Dr. O'Toole shared highlights from the final report.

Board members shared comments and their support for the proposed projects.

Mrs. Billerbeck thanked Dr. O'Toole and Mr. McLean for their presentations. She explained that the school board is happy to receive public comments regarding the proposed projects, which are scheduled to be voted on by the school board at their meeting on March 28.

CONVENE BOARD MEETING

The Committee of the Whole meeting recessed at approximately 8:25 p.m. to convene a voting meeting.

- a. REQUEST APPROVAL OF ELECTION OF SCHOOL BOARD TRUSTEE FROM WESTERN REGION FOR THE ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM (O'Toole)**
- b. REQUEST APPROVAL TO PARTICIPATE IN POWER PAY PROGRAM WITH NRG CURTAILMENT SOLUTIONS, INC. (Burchill)**

The Committee of the Whole meeting reconvened at approximately 8:30 p.m.

SUPERINTENDENT'S REPORT

REQUEST ACCEPTANCE OF CAPITAL PROJECTS REVIEW AD HOC COMMITTEE FINAL REPORT AND AUTHORIZE MC LEAN ARCHITECTS TO CONTINUE THE DESIGN DEVELOPMENT, CONSTRUCTION DOCUMENTS AND CONSTRUCTION PHASE ADMINISTRATION FOR PROPOSED CAPITAL PROJECTS AND ADDITIONAL CAPITAL PROJECTS IN ACCORDANCE WITH ARCHITECT OF RECORD CONTRACT

Dr. O'Toole requested that the Board accept the recommendations of the Capital Projects Review Ad Hoc Committee as presented in its Final Report and also authorize McLean Architects to continue the design development, construction documents, and construction phase administration for the proposed capital projects and additional capital projects in accordance with the Architect of Record Contract approved by the Board on October 27, 2014.

The Committee will recommend approval, separate from the Consent Agenda.

PRESENTATION OF SECOND READING AND REQUEST APPROVAL OF 2017-18 SCHOOL CALENDAR

Dr. O'Toole presented a second reading of the 2017-18 school calendar, noting that there have been no changes to the first reading. He requested that the Board approve the 2017-18 School Calendar as presented.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the Personnel Listing, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATORS' REPORTS

REQUEST APPROVAL OF PROPOSALS FOR STRUCTURED CABLING AND WIRELESS ACCESS POINTS AT ELEMENTARY SCHOOLS FOR THE PURPOSE OF APPLYING FOR E-RATE FUNDING (Berrott)

Mr. Berrott requested that the Board authorize the school district to contract with Advent Communications for the purchase and installation of new communications cabling and mounting of wireless access points in the elementary buildings for an amount not to exceed \$45,000 for equipment to be purchased and installed on or after April 1, 2017. He explained that he would have a recommendation regarding the purchase of the wireless access points at the March 28 school board meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUDGET & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS AND BUDGET TRANSFERS

Mr. Burchill reviewed the financial statements and requested approval of the financial and cash flow statements and budget transfers.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF RENTAL AGREEMENT WITH AIU FOR DART PROGRAM

Mr. Burchill requested approval to lease one classroom at Baker Elementary School with the Allegheny Intermediate Unit for the DART Program for the 2017-18 school year at \$850.00 per month.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF 2017-18 ALLEGHENY INTERMEDIATE UNIT PROGRAM OF SERVICES BUDGET

Mr. Burchill requested approval of the 2017-18 Allegheny Intermediate Unit Program of Services Budget.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST AUTHORIZATION TO ACCEPT PDE APPROVAL OF PLAN CON PART K: PROJECT REFINANCING FOR ISSUANCE OF GENERAL OBLIGATION SERIES B OF 2017 REFUND SERIES D OF 2011

Mr. Burchill requested authorization to accept the approval from the Pennsylvania Department of Education of PlanCon Part K: Project Refinancing for the Issuance of General Obligation Series B to Refund Series D of 2011 (Lease Number 114172).

The Committee will recommend approval, to be placed on the Consent Agenda.

RESIDENTS' COMMENTS - REGARDING ANY ITEM

Terry Kish, 2535 Willowbrook Road, commented regarding the proposed high school pool project.

Anthony Kirby, 2534 Chapelwood Drive, commented regarding the proposed high school pool project.

Hermina Krishna Bachia, 1729 Waterford Court, commented regarding the proposed high school pool project.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT REGARDING CELEBRITY NIGHT FUNDRAISER - MARCH 1 (Pfender)

Mrs. Pfender reported that approximately \$2,000 was raised at the Celebrity Night Fundraiser on March 1. She commented how proud she was of Mrs. Mulroy and the students for the success of the fundraiser.

REPORT REGARDING VISIT TO STEELCASE EDUCATION - MARCH 2-3 (Suritsky)

Dr. O'Toole stated that Dr. Suritsky would be reporting on the visit to Steelcase Education at the March 28 meeting.

REPORT FROM PROFESSIONAL DEVELOPMENT WELLNESS DAY - FEBRUARY 17 (Bulazo)

Dr. Bulazo shared information regarding the professional development wellness day that was held for staff on February 17. She stated that physical, emotional and well-being sessions were held, as well as a health fair. She thanked Amy Beyerl and Kristin Rauber, teachers at Eisenhower Elementary School and wellness chairpersons, for their leadership in the success of the wellness day. Dr. Bulazo noted that there was great feedback from the staff regarding the wellness day activities.

ANNOUNCEMENT REGARDING WELLNESS CHAMPION AWARD FROM ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM

Dr. O'Toole stated that the school district would be receiving a \$4,000 Wellness Champion Award from the Allegheny County Schools Health Insurance Consortium due to the number of staff members who completed wellness profiles, which also qualified those staff members to receive a \$100 gift card from Giant Eagle. Dr. O'Toole noted that the \$4,000 award would be used for future professional development wellness days.

RENEWAL OF SCOTT BURCHILL AS PENNSYLVANIA REGISTERED SCHOOL BUSINESS ADMINISTRATOR BY PENNSYLVANIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

Dr. O'Toole presented Mr. Burchill with a certificate for being renewed as a Pennsylvania Registered School Business Administrator by the Pennsylvania Association of School Business Officials.

REPORT FROM TRI-STATE SCHOOL BOARD BANQUET - MARCH 9

Dr. O'Toole reported that the Tri-State Area School Study Council held a banquet on March 9. He stated that the Franklin Regional and North Hills school boards received the D. Richard Wynn Award and that Dr. Thomas Ralston, superintendent of Avonworth School District, received the Distinguished Educator Award.

REPORT FROM TRI-STATE ENHANCING SCHOOL GOVERNANCE WORKSHOP - MARCH 10

Dr. O’Toole reported that the Tri-State Area School Study Council held their annual Enhancing School Governance Workshop on March 10. The theme of the workshop was “Leading Public Education in Complex Times.”

SUPERINTENDENT OPEN MIKE - MARCH 20 (BOYCE THEATRE @ 10 AM)

Dr. O’Toole reminded everyone that the Parent Teacher Council would be hosting the Superintendent Open Mike on March 20 at the Boyce Theatre at 10:00 a.m.

MARCH SCHOOL BOARD MEETING - TUESDAY, MARCH 28

Dr. O’Toole stated that the school board meeting would be held on Tuesday, March 28. He noted that additional National Merit Scholarship finalists would be recognized, as well as the leads from the high school spring musical “The Drowsy Chaperone.”

APRIL MEETING SCHEDULE

Dr. O’Toole announced the meeting schedule for April due to spring recess as follows:

- April 17 - Committee of the Whole Meeting
- April 24 - Regular Board Meeting

SHASDA CONFERENCE - APRIL 29

Dr. O’Toole announced that the SHASDA Conference would be held on April 29 and that information would be shared in the near future.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:52 p.m.

EXECUTIVE SESSION - PERSONNEL AND STUDENT MATTERS

The Committee adjourned into executive session to discuss personnel and student matters.

Respectfully Submitted: Mary Ann L. Stabile
School Board Stenographer