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Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, JANUARY 9, 2017 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

5:00 PM - CURRICULUM RECOMMENDATIONS PRESENTATION

A presentation of the Fast Track Curriculum Recommendations was given to the Board and public at 5:00 p.m.

6:30 PM - EXECUTIVE SESSION - PERSONNEL MATTERS

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on January 9, 2017 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Angela B. Petersen, President
Mrs. Amy L. Billerbeck, Vice President
Mrs. Barbara L. Bolas
Mrs. Buffy Z. Hasco
Mr. Patrick A. Hewitt
Mr. Frank J. Kerber
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

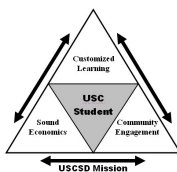
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 7:00 pm.

READING OF THE MISSION

Mr. Kunselman read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #19 FROM STRATEGIC PLAN

Mrs. Bolas read the following Shared Belief Statement #19 from the Strategic Plan:

We believe that:

service to others encourages students to develop an understanding of and appreciation for other people and encourages them to become contributing members of society.

RESIDENTS’ COMMENTS (REGARDING AGENDA ITEMS ONLY)

Julie Halpner, 2353 Millgrove Road, commented in support of the proposed electronic ticketing at the high school box office.

Ellen Halloran, 2397 Millgrove Road, commented in support of the proposed electronic ticketing at the high school box office and also commented regarding the process for volunteers for the high school musical to receive free tickets.

Lisa Smith, 1349 High Oak Court, commented in support of the proposed electronic ticketing at the high school box office.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Hasco: I move that the Board approve the agenda as presented. Seconded by Peterson, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Allie Ryave and Joshua Meyer)

Allie Ryave and Joshua Meyer, student board representatives, reported on various activities at the high school. Joshua also commented in support of the new final test-taking schedule.

The Committee of the Whole recessed at approximately 7:12 pm to convene a voting meeting.

CONVENE BOARD MEETING (Petersen)

- a. **APPROVAL OF COLLECTIVE BARGAINING UNIT AGREEMENT WITH USC SCHOOL EDUCATION SUPPORT PROFESSIONALS (O’Toole)**
- b. **APPROVAL OF PERSONNEL LISTINGS (O’Toole)**

The Committee of the Whole reconvened at approximately 7:20 pm.

SUPERINTENDENT’S REPORT

REQUEST APPROVAL OF ADOPTION OF RESOLUTION IN ACCORDANCE WITH ACT 1 (O’Toole/Burchill)

Dr. O’Toole recommended that the Board make available to the public for review the Proposed Preliminary Act 1 Budget for the 2017-18 school year. He noted that the budget numbers would be updated prior to the adoption of the Preliminary Act 1 Budget in February.

The Committee will recommend approval, separate from the Consent Agenda.

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the Personnel Listings, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF NON-REPRESENTED SUPPORT STAFF SALARY PLAN

Dr. O'Toole requested approval of the 2017 Non-Represented Support Staff Salary Plan effective January 1, 2017 with base salary increases totaling \$39,000.

The Committee will recommend approval, to be placed on the Consent Agenda.

CAPITAL PROJECTS UPDATE

Dr. O'Toole stated that there is a webpage on the district's website regarding the proposed capital projects. He stated that a Community Input Forum was held at the end of November. Dr. O'Toole explained that proposed costs are being updated and that he recommends that the Board make a decision within the first three months of 2017. He stated that he has invited Mr. Dave McLean to the meeting to answer questions or request additional information to be provided to assist with the decision-making.

Comments and additional information requested by board members included how accompanying programs would be varied depending upon which option for a pool is chosen; a schedule of how the pool would be used throughout the year for the swim team, club, and others; additional rental revenue that could be generated; alternatives for water purification systems other than chlorine or other chemicals; what the area would be used for where the pool would have previously been located; and the potential for the pool to be used for special needs individuals.

ADMINISTRATOR'S REPORT

REQUEST APPROVAL OF FAST TRACK CURRICULUM RECOMMENDATIONS (Suritsky/Rozzo/Bulazo)

The administration requested approval of the Fast Track Curriculum Recommendations that were presented prior to the committee meeting.

The Committee will recommend approval, to be placed on the Consent Agenda.

Mrs. Petersen thanked the administrators and curriculum leaders for their thoroughness in preparing and presenting the curriculum recommendations.

REQUEST APPROVAL OF POINT OF SALE SYSTEM FOR SHOP@USC (Berrott)

Mr. Berrott reviewed the point of sale system for SHOP@USC and recommended that the Board approve the school district to proceed with the use of the Square POS system to manage the SHOP@USC operation, contingent upon documentation acceptable to the superintendent and solicitor.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF TICKETING EVENT SYSTEM (Berrott)

Mr. Berrott shared information regarding a ticketing event system. He recommended that the Board approve an agreement with the Eventbrite ticketing event system for the spring musical and other district events, with ticketing fees of 3% for all credit card transactions and 2% + \$.99 for each online or pre-sale transaction for a one-year term expiring on January 2, 2018, with automatic yearly renewals, contingent upon documentation acceptable to the superintendent and solicitor.

The Committee will recommend approval, to be placed on the Consent Agenda.

E-RATE UPDATE (Berrott)

Mr. Berrott stated that e-Rate funding has been decreasing in prior years. He explained that an application for Category 2 e-Rate funding was submitted, noting that the Board's commitment to funding technology projects in February 2016 assisted the school district in being approved for \$157,000 in e-Rate funding. Mr. Berrott stated that the funding has not been included in the 2016-17 budget and that Dr. O'Toole would review options of how the money could be used.

FIRST READING OF POLICY 4007 - ADMISSION OF STUDENTS TO KINDERGARTEN AND FIRST GRADE TO REPLACE POLICY 4007 - OPERATION OF KINDERGARTEN (Pfender)

Mrs. Pfender presented a first reading of Policy #4007 - Admission of Students to Kindergarten and First Grade, which replaced Policy #4007 - Operation of Kindergarten. She noted that the two major changes are the early admission and start age for first graders and the opportunity to provide an informal screening of a student who had not completed kindergarten in Upper St. Clair.

REQUEST APPROVAL OF EDUCATIONAL SERVICES AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT (Pfender)

Mrs. Pfender requested approval of an Alternative Education Program Educational Services Agreement with the Allegheny Intermediate Unit (Community School West site) for the 2016-17 school year for one student at the cost of \$56.00 per day contingent upon documentation acceptable to the superintendent and solicitor.

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Burchill)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS, BUDGET TRANSFERS & BILL LIST

Mr. Burchill reviewed the financial statements and requested approval of the Treasurer's Report, including the bill list and check file listings.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL TO SOLICIT BIDS FOR GENERAL SUPPLIES FOR 2017-18

Mr. Burchill requested authorization to solicit bids for general supplies for the 2017-18 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

2017 SCHOOL BOARD COMMITTEE MEMBERSHIP (Petersen)

Mrs. Petersen requested school board members to submit their responses to her regarding which standing committees they would like to serve as representatives and alternates.

COMMITTEE REPORTS

Mrs. Bolas commented regarding the areas that the National School Boards Association would be focusing on with the new secretary of education.

RESIDENTS' COMMENTS - REGARDING ANY ITEM

Doug Schaffer, 1415 Paragon Place, commented and provided responses to school board members' comments related to the proposed capital project of a pool at the high school.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

BOARD GOALS WORKSHOP - JANUARY 16 @ 5:00 PM

Dr. O'Toole stated that a Board Goals Workshop would be held on January 16 at 5:00 p.m.

SCHOOL DIRECTOR RECOGNITION MONTH (FORMAL PRESENTATION JANUARY 23)

Dr. O'Toole announced that January is School Director Recognition Month and stated that a formal presentation would be held at the January 23 board meeting.

BOARD BREAKFAST WORKSHOP (STUDENT HELP DESK) - FEBRUARY 2

Dr. O'Toole announced that a Board Breakfast Workshop would be held regarding the High School Student Help Desk on February 2 at 7:30 am in Rooms 148/149.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:03 pm.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer