

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**

**MONDAY, NOVEMBER 14, 2016 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

5:45 PM - EXECUTIVE SESSION (PERSONNEL MATTERS)



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on November 14, 2016 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Buffy Z. Hasco, President
Mrs. Angela B. Petersen, Vice President
Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas
Mr. Phillip J. Elias
Mr. Patrick A. Hewitt
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

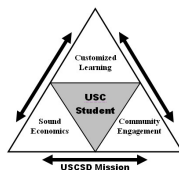
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Ms. Frosina Cordisco, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Petersen)

Mrs. Petersen called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mr. Mafrice read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #15 FROM STRATEGIC PLAN

Mrs. Billerbeck read the following Shared Belief Statement #15 from the Strategic Plan:

We believe that:

interaction and collaboration with people of diverse backgrounds and character encourages tolerance, open-mindedness, and appreciation for others.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

Terry Kish commented regarding the School Board meeting dates schedule for 2017.

APPROVAL OF AGENDA (Petersen)

MOTION: By Hewitt: I move that the Board approve the agenda as presented. Seconded by Mafrice, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Allie Ryave and Joshua Meyer)

Allie Ryave and Joshua Meyer, student board representatives, reported on various activities at the high school.

RECOGNITION OF SERVICE

JAMES GRAULTY, BUS DRIVER

Dr. O'Toole and the Board recognized James Gaulty, bus driver. Mr. Gaulty was hired as a bus driver in October 2002 and retired in October 2016 after 14 years of dedicated service with the school district.

ARCHITECT PRESENTATION REGARDING PROPOSED CAPITAL PROJECTS (McLean)

Dr. O'Toole explained that Architect Dave McLean would be sharing information with the Board that will be presented at the Community Input Forum on Tuesday, November 29 at the Upper St. Clair High School LGI Room at 7:00 pm.

Mr. McLean reviewed the capital projects for consideration, including the community complex, new swimming pool, and Boyce Middle School field, as well as site plans and architectural drawings of each. He shared information regarding the feasibility studies and history of additional studies that have occurred, cost estimates, and next steps.

Board members provided comments, asked questions, and provided suggestions for additional information to be provided regarding the proposed capital projects.

CONVENE BOARD MEETING (Hasco)

The Committee of the Whole meeting recessed at approximately 7:59 pm to convene a Board voting meeting to discuss the following:

a. APPROVAL OF ADMINISTRATIVE ELECTION (O'Toole)

Election - Administrative Staff

Scott Burchill - Director of Business & Finance effective 1-3-17

- b. APPROVAL OF AGREEMENT WITH DIRECTOR OF BUSINESS & FINANCE (O'Toole)**
- c. APPROVAL OF PERSONNEL LISTINGS (O'Toole)**
- d. APPROVAL OF CONDITIONS OF CONTINUED EMPLOYMENT AGREEMENT WITH A DISTRICT EMPLOYEE (O'Toole)**

The Committee of the Whole meeting reconvened at approximately 8:07 pm.

SUPERINTENDENT'S REPORT

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole requested approval of the Personnel Listings, pending receipt of all paperwork and required Clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

ADMINISTRATOR'S REPORT

UPDATE OF CHAPTER 339 GUIDANCE PLAN AND SERVICES (Pfender)

Mrs. Pfender shared a completed draft of the Chapter 339 Career Education and Work Plan of the Upper St. Clair School District K-12 Counseling Program.

Mrs. Petersen commended everyone involved in preparing the document.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF STUDENT SUPPORT SERVICES CONTRACTS (Pfender)

Mrs. Pfender requested approval of the following contracts for student support services, contingent upon documentation acceptable to the Superintendent and Solicitor:

- Independent Contractor Agreement for Psychological Services with Jessica Crislip effective November 22, 2016
- Independent Consulting Arrangement for special education programs and services with Dr. Mary Margaret Kerr effective immediately
- PowerSchool Group LLC (successor to Maximus K-12/TieNet) educational management system for Student Support Services Department at the cost of \$6,466.80 for one year

The Committee will recommend approval, to be placed on the Consent Agenda.

BUSINESS & FINANCE (Cordisco)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS, BUDGET TRANSFERS & BILL LIST

Ms. Cordisco reviewed the financial statements and requested approval of the bill list.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL TO RECOGNIZE BOOSTER ORGANIZATIONS AND CLUB SPORTS CONTINGENT UPON COMPLIANCE WITH BOARD POLICIES

Ms. Cordisco requested approval to recognize the list of booster groups and sports clubs for the 2016-17 school year contingent upon compliance with Board policies and regulations. She added that non-compliance with Board policies and regulations may result in removal from such approved list and that the Athletic Director is approved to serve as the District liaison. Ms. Cordisco noted that additions might be added to the listing prior to Board approval.

Mrs. Petersen stated that Ms. Cordisco has done significant work over the years with the booster organizations and club sports and their compliance with Board policies.

REQUEST APPROVAL OF ITEMS TO DECLARE SURPLUS

Ms. Cordisco requested that in accordance with Policy #3006 - Sale of Surplus Furniture, Equipment and Other Tangible Personal Property, that the Board declare equipment surplus and that the administration be authorized to bid the sale of the items, donate the items, dispose of the items as appropriate or advertise via public Internet auction.

The Committee will recommend approval, to be placed on the Consent Agenda.

COMMITTEE REPORTS

Mrs. Petersen reported that the Youth Steering Committee held a USC Cares for Kids event on Saturday, November 12 at the Community & Recreation Center and that over 200 middle school students attended. She thanked Mr. William Rullo, high school counselor, and the adult chaperones for their hard work in making the event a success.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

Dr. O'Toole thanked the Board members for attending so many functions in the past month and thanked them for their support.

**REPORT FROM PARENT TEACHER COUNCIL SUPERINTENDENT OPEN MIKE
- NOVEMBER 9**

Dr. O'Toole reported that the Parent Teacher Council Superintendent Open Mike on the evening of November 9 was a success. He stated that discussions included topics regarding staffing needs, enrollment and trends, the music program, technology usage, and activities. He noted that the open mike provides an opportunity for dialogue with the staff and parents. Dr. O'Toole thanked communications specialist Tina Vojtko for advertising for the event and providing an opportunity for attendees to submit questions electronically. He also thanked Daphna Gans for her leadership in hosting the Parent Teacher Council Superintendent's Open Mike.

REPORT FROM HIGH SCHOOL VETERANS DAY ASSEMBLY

Dr. O'Toole stated that the staff and students did a great job of recognizing the veterans at their assemblies at the high school on November 10.

REPORT FROM VISIT TO CAFE321/RECOGNITION OF NATIONAL MERIT SCHOLARSHIP STUDENTS - NOVEMBER 10

Dr. O'Toole thanked the Board members for attending the recognition of the National Merit Scholarship students at a luncheon at the high school, as well as the visit to Cafe321 on November 10.

REPORT FROM VETERANS DAY OBSERVANCE @ USC VETERANS PARK - NOVEMBER 11

Dr. O'Toole stated that Mr. and Mrs. Chet and Rachel Mertz did an outstanding job of organizing the Veterans Day observance at the Upper St. Clair Veterans Park on November 11, which included the unveiling of a new statue in recognition of the 5th anniversary of the Park and performances by students from the elementary, middle school, and high school levels. Dr. O'Toole stated that he is proud of the working relationship with the township in assisting with the coordination of the observance.

REVIEW AND DISCUSSION OF 2017-18 BUDGET DATES AND ACT 1 SCHEDULE

Ms. Cordisco shared information regarding key dates for the 2017-18 budget and Act 1 schedule.

RATING LETTER FROM STANDARD & POOR'S

Ms. Cordisco reported that the school district received a revised rating from Standard & Poor's from AA+ to AA with the outlook as stable. She explained that the reason for the revised rating was due to the unassigned fund balance being too low, as well as the level of debt.

PSSA/KEYSTONE EXAM RESULTS PRESENTATION - NOVEMBER 28

Dr. O'Toole stated that a presentation regarding the PSSA tests and Keystone Exams would be given at the November 28 Board meeting.

CAPITAL PROJECTS COMMUNITY INPUT FORUM @ HIGH SCHOOL LGI ROOM - NOVEMBER 29

Dr. O'Toole announced that a Capital Projects Community Input Forum would be held at the high school in the LGI Room on November 29 at 7:00 pm. He explained that the forum would include breakout sessions, provide an opportunity to have community discussions, and have questions answered regarding the proposed capital projects.

DECEMBER MEETING SCHEDULE

Dr. O'Toole announced the December meeting schedule as follows:

December 5 - Board Reorganization Meeting
December 12 - Regular Board Meeting

BOARD CALENDAR FOR 2017 - INPUT REQUEST

Dr. O'Toole stated that dates for the 2017 Board meeting would soon be developed and asked Board members to provide comments regarding particular dates that they wish to be considered.

ADJOURNMENT

The Committee adjourned at approximately 8:31 pm to meet in executive session.

EXECUTIVE SESSION - NEGOTIATIONS MATTERS

The Board met in executive session to discuss negotiations matters.

Respectfully submitted,

Mary Ann L. Stabile
School Board Stenographer