

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
SCHOOL BOARD MEETING**



**MONDAY, NOVEMBER 14, 2016 - 7:59 P.M.
CENTRAL OFFICE BOARD ROOM**

Customizing Learning,
Nurturing Potential...
Delivering Excellence

Notice having been advertised and posted and members duly notified, a meeting of the Board of School Directors was held on November 14, 2016 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Buffy Z. Hasco, President
Mrs. Angela B. Petersen, Vice President
Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas
Mr. Phillip J. Elias
Mr. Patrick A. Hewitt
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Ms. Frosina Cordisco, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER (Hasco)

Mrs. Hasco called the meeting to order at approximately 7:59 p.m.

RESIDENTS' COMMENTS (*REGARDING AGENDA ITEMS ONLY*)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Hasco)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Petersen, and carried on unanimous voice vote.

APPROVAL OF ADMINISTRATIVE ELECTION (O'Toole)

MOTION: By Kunselman: The Superintendent recommends and I move that the Board approve the following administrative election. Seconded by Mafrice, and carried on unanimous roll call vote.

Election - Administrative Staff

Scott Burchill - Director of Business & Finance effective 1-3-17

Mr. Burchill has served as the business administrator and school board secretary for the McGuffey School District in Washington County since 2005. In addition, he served in a similar capacity for the Ambridge Area School District in Beaver County for three years. Mr. Burchill earned a master's degree in business administration from Waynesburg University and a bachelor's in accounting from The Pennsylvania State University.

Ms. Frosina Cordisco, current Director of Business & Finance, will retire effective January 2, 2017 after 10 years of service to the district.

APPROVAL OF AGREEMENT WITH DIRECTOR OF BUSINESS & FINANCE (O'Toole)

MOTION: By Bolas: The Superintendent recommends and I move that the Board approve the Agreement with the Director of Business & Finance, subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Petersen, and carried on unanimous roll call vote.

APPROVAL OF PERSONNEL LISTINGS (O'Toole) - ATTACHED

MOTION: By Petersen: The Superintendent recommends and I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances AS ATTACHED. Seconded by Mafrice, and carried on unanimous roll call vote.

APPROVAL OF CONDITIONS OF CONTINUED EMPLOYMENT AGREEMENT WITH A DISTRICT EMPLOYEE (O'Toole)

MOTION: By Mafrice: The Superintendent recommends and I move that the Board approve the Conditions of Continued Employment Agreement with a district employee AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Bolas, and carried on unanimous roll call vote.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:07 p.m.

Buffy Z. Hasco, President
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

PERSONNEL LISTINGS
DATE: November 14, 2016
Board Meeting

Administrative Staff – Elections

Name	Location	Assignment	Effective	Salary
Burchill, Scott	Central Office	Director of Business & Finance	1-3-17	\$119,000 (pro-rated)

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Scott Pardini, Kristin	High School	Guidance Counselor (Professional Employee)	1-17-17	\$88,542 (pro-rated)
Sztroin, Nichole	High School	Home Economic Teacher (Long-term Substitute) for N. Colella anticipated dates 11-14-16 through 2-21-17	11-14-16	\$47,900 (pro-rated)

Classified Staff – Elections

Name	Location	Assignment	Effective	Salary
Trainor, John	Ft. Couch	Custodian	11-15-16	\$27,914 (pro-rated)

Classified Staff – Change of Status

Name	From	To	Effective
Stringe, Tracey	High School Teacher Aide	High School Secretary \$41,641.50 (pro-rated)	11-15-16

Other Staff – Elections (Change of Hire Date)

Name	Location	Assignment	Prior Hire Date	Revised Hire Date
Banaszak, Michael	High School	School Police Officer	11-8-16	11-9-16

Other Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
Gratchick, Genevieve	Bus Garage	Bus Driver	11-10-16	11-11-16

Extra-Curricular Activities – New Appointments (2016-2017 School Year)

Name	Position	Salary
Bowers, Andrew	Middle School Boys Basketball Coach	\$2,000
Kopaz, Lynne	German Club Co-Sponsor	\$ 484
Palombine, Stephen	Assistant Coach - Football	\$1,000

Extra-Curricular Activities – Re-Appointments (2016-2017 School Year)

Name	Position	Salary
Hunsberger, Thomas	Director Fall Play	\$1,500
Schraven, Dave	Middle School Swimming Assistant Coach	\$ 600
Toth, Zolton	Middle School Boys Basketball Coach	\$2,000
Watson, Dave	Clairvoyant Sponsor	\$2,670

Extra-Curricular Activities – Revised Salaries (2016-2017 School Year)

Name	Position	Prior Board Approved Salary Amount	Revised Board Approved Salary Amount
Coleman, Terry	Assistant Football	\$1,500	\$2,000

Extra-Curricular Activities – Revised Title and Salaries (2016-2017 School Year)

Name	Prior Board Approved Title & Salary Amount	Revised Board Approved Title & Salary Amount
Rennhoff, Johanna	German Club Sponsor at \$968	German Club Co-Sponsor at \$484

District Substitute List – Deletions

Classified:

Name	Type of Substitute	Effective
Trainor, John	Custodian	11-14-16