



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**

**MONDAY, OCTOBER 24, 2016 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on October 24, 2016 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Buffy Z. Hasco, President
Mrs. Angela B. Petersen, Vice President
Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas
Mr. Phillip J. Elias
Mr. Patrick A. Hewitt
Mr. Frank J. Kerber
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Ms. Frosina Cordisco, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Hasco)

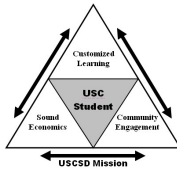
Mrs. Hasco called the meeting to order at approximately 7:00 p.m.

STAR SPANGLED BANNER/INVITATION TO MADRIGAL DINNER

Carly DeCock and Patrick Glover, high school students, sang the Star Spangled Banner and distributed invitations to the Madrigal Dinner on Saturday, November 19 at 5:30 pm at Westminster Presbyterian Church.

READING OF THE MISSION

Mr. Hewitt read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #14 FROM STRATEGIC PLAN

Mrs. Billerbeck read the following Shared Belief Statement #14 from the Strategic Plan:

We believe that:

effective education develops the whole person - ethically, intellectually, emotionally, socially, and physically - and promotes self-esteem and personal happiness.

RESIDENTS' COMMENTS (*REGARDING AGENDA ITEMS ONLY*)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Hasco)

MOTION: By Mafrice: I move that the Board approve the agenda as presented. Seconded by Bolas, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Joshua Meyer)

Joshua Meyer, student board representative, reported on various activities at the high school.

APPROVAL OF MINUTES

MOTION: By Petersen: I move that the Board approve the minutes of the September 26, 2016 Board meeting. Seconded by Mafrice, and carried on unanimous voice vote.

MOTION: By Petersen: I move that the Board approve the minutes of the October 10, 2016 Board meeting. Seconded by Mafrice, and carried on unanimous voice vote. (Mr. Kerber abstained from voting.)

SUPERINTENDENT'S REPORT

APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Kerber: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Bolas, and carried on unanimous voice vote.

ADMINISTRATOR'S REPORT

PRESENTATION REGARDING CHAPTER 339 GUIDANCE PLAN AND SERVICES (Pfender/Kirk/Madia)

Mrs. Pfender stated that the school district's Comprehensive K-12 Counseling Program Chapter 339 Career Education and Work Plan would be presented this evening and recommended that the Board approve the Plan on November 14.

Mrs. Jennifer Kirk, high school guidance curriculum leader, shared information regarding the plan. She noted that Ms. Lauren Madia, K-8 guidance department chairperson, apologized that she could not be in attendance at the meeting this evening. Mrs. Kirk reviewed an overview of Chapter 339, which is a mandate for all school districts from the Pennsylvania Department of Education and is based on Career Education and Work Standards that focus in four areas (career awareness and preparation, career acquisition, career retention and advancement, and entrepreneurship, aligned across four grade bands (K-3, 4-5, 6-8, and 9-12). She also reviewed the process, strengths and areas of growth, stakeholder input, and future outlook.

Mrs. Pfender and Mrs. Kirk responded to questions and comments of Board members.

BUSINESS & FINANCE (Cordisco)

APPROVAL OF SETTLEMENT AGREEMENT ON APPEAL OF 2012-13 SCHOOL-BASED ACCESS PROGRAM

Ms. Cordisco shared information regarding an appeal filed by the school district related to the 2012-13 ACCESS funding. She recommended that the Board approve a settlement agreement resolving the claims raised in the appeal.

MOTION: By Bolas: I move that the Board approve the Settlement Agreement with the Commonwealth of Pennsylvania, Department of Human Services, on the appeal of its 2012-13 School-Based Access Program AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Kunselman, and carried on unanimous roll call vote.

APPROVAL TO EXTEND NATURAL GAS CONTRACTS TO BLEND AND EXTEND EXISTING NATURAL GAS CONTRACTS FROM AUGUST 2017 TO AUGUST 2019

Ms. Cordisco explained that the current natural gas contracts expire on August 31, 2017. She shared information regarding a review by the Allegheny Intermediate Unit Gas and Electric Committee of the natural gas market conditions and their recommendation of a blend and extend contract through August 19, 2019.

MOTION: Kunselman: The Committee recommends and I move that the Board authorize the continued participation in the Western Pennsylvania Electric and Natural Gas Consortium and enter into a blend and extend contract for natural gas from December 2016 through August 2019 with UGI at Nymex - \$.48/Dth and Direct Energy at Nymex - \$.71/Dth AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Bolas, and carried on unanimous roll call vote.

APPROVAL OF CONSENT AGENDA

MOTION: By Elias: The Committee recommends and I move that the Board approve the following Consent Agenda items. Seconded by Petersen, and carried on unanimous roll call vote.

a. APPROVAL OF PERSONNEL LISTINGS - ATTACHED

Approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED.

b. APPROVAL OF ACT 48 TRACKING SOFTWARE CONTRACT (Berrott/Bulazo)

Approve the Agreement with EduLink Inc. for Act 48 Credit Keeper, a web-based software used to track and manage Act 48 hours for the school district's teachers and administrators, subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

c. APPROVAL OF CONTRACTS FOR SPECIAL EDUCATION SERVICES (Pfender)

Approve the following contracts for special education services, contingent upon documentation acceptable to the Superintendent and solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

- Site-Based Service Agreement with Wesley Spectrum to include individual behavior support for one student.
- Tuition Agreement with The Children's Institute for two students.

d. APPROVAL TO ACCEPT ANNUAL AUDIT FOR YEAR ENDED JUNE 30, 2016

Accept the Annual Audit for the year ended June 30, 2016 prepared by Maher Duessel AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

**e. APPROVAL OF TREASURER'S REPORT - 10-10-16
INCLUDING SUPPLEMENTAL REPORT - 10-24-16**

Approve the Treasurer's Report AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of Bill List and Check File Listing as follows:

Fund 10 (General Fund) - \$1,780,898.61
Fund 31 (Capital Reserve Fund) - \$95,911.75

f. APPROVAL TO DECLARE ITEMS SURPLUS

In accordance with Policy #3006 - Sale of Surplus Furniture, Equipment and Other Tangible Personal Property, that the Board declare equipment surplus AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING and that the administration be authorized to bid the sale of the items, donate the items, dispose of the items as appropriate or advertise via public Internet auction.

COMMITTEE REPORTS

CAPITAL PROJECTS REVIEW AD HOC COMMITTEE

Dr. O'Toole reported that the Capital Projects Review Ad Hoc Committee met at 5:00 pm prior to the Board meeting. He explained that there was discussion regarding a target date for a community input session proposed for November 29. Dr. O'Toole stated that Mr. McLean reviewed the preliminary design work and would share the same report to the full Board at their November 14 meeting. He noted that Mrs. Sheila Gorgonio, director of advancement, and Mrs. Tina Vojtko, communications specialist, also attended the Ad Hoc Committee meeting to share their ideas for the community input session.

PSBA CONFERENCE

Mrs. Bolas shared information regarding the speakers and presentations at the Pennsylvania School Boards Association (PSBA) Conference that was held October 13-15 in Hershey, PA. She reviewed information that was discussed at the Delegate Assembly, which Mr. Kunselman and she attended as voting delegates. Mrs. Bolas stated that PSBA has engaged a research firm for two years in which school districts can opt into to receive data more rapidly than they currently receive from the state. Mr. Kunselman concurred that they keynote speakers at the conference were very inspiring.

ANNOUNCEMENT REGARDING EXECUTIVE SESSIONS

Mrs. Hasco announced that executive session were held on the following dates:

- October 10, 2016 – Personnel & Student Matters
- October 24, 2016 – Litigation & Negotiations Matters

RESIDENTS' COMMENTS - REGARDING ANY ITEM

Paul Kovell, 594 Harrogate Road, commented regarding correspondence sent to the school district regarding the football coach.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM PSBA CONFERENCE PRESENTATION AND PARTICIPATION

- **PRESENTATION - TOP 10 COMPONENTS OF SUSTAINING HIGH LEVELS OF STUDENT ACHIEVEMENT**
- **PARTICIPATION - SMART DESK IN EDUCATION EXCELLENCE FAIR**

Dr. O'Toole reported that Dr. Suritsky, Dr. Rozzo, Mr. Kunselman and he presented a workshop at the PSBA Conference on the Top 10 Components of Sustaining High Levels of Student Achievement. He stated that the group received good feedback and follow-up information was requested.

Dr. O'Toole stated that students from the high school Smart Desk participated in the Education Excellence Fair organized by Mr. Berrott. Dr. O'Toole noted that the winter Board Breakfast would be held at the high school regarding the Smart Desk.

REPORT FROM BOARD BREAKFAST WORKSHOP - OCTOBER 20 (BOYCE INNOVATION HUB)

Dr. O'Toole thanked the Board members for attending the Breakfast Workshop on October 20 at the Boyce Innovation Hub. He also thanked everyone who organized the workshop for the Board members. Dr. O'Toole noted that Board members have received an open invitation to visit the Boyce Innovation Hub to see the students in action.

**PARENT TEACHER COUNCIL SUPERINTENDENT OPEN MIKE - NOVEMBER 9
(BOYCE THEATRE @ 7 PM)**

Dr. O'Toole stated that a Parent Teacher Council Superintendent Open Mike would be held on Wednesday, November 9 at 7:00 p.m. in the Boyce Theatre. Information is available on the district's website, along with an opportunity to register and submit questions.

**HIGH SCHOOL VETERANS DAY ASSEMBLY/VISIT TO CAFE321/RECOGNITION
OF NATIONAL MERIT SCHOLARSHIP STUDENTS – NOVEMBER 10**

Dr. O'Toole stated that events have been planned for Board members to attend at the high school on Thursday, November 10, which include a Veterans Day assembly, visit to *Cafe321*, and Thanksgiving lunch with the National Merit Scholarship students.

**5TH ANNUAL VETERANS DAY OBSERVANCE @ USC VETERANS PARK
- NOVEMBER 11**

Dr. O'Toole stated that the 5th annual Veterans Day Observance would be held at USC Veterans Park on November 11 at 9:30 a.m.

**PSBA SPECIAL REPORT: CHARTER SCHOOL REVENUES, EXPENDITURES AND
TRANSPARENCY**

Dr. O'Toole explained that a PSBA Special Report: Charter School Revenues, Expenditures and Transparency has been shared with them.

**REPORT FROM PENN STATE ALUMNI SOCIETY LEADERSHIP & SERVICE
AWARD PRESENTED TO DR. JOHN ROZZO - OCTOBER 14**

Dr. O'Toole, Dr. Suritsky, and the Board congratulated Dr. Rozzo for receiving the Penn State Alumni Society Leadership & Service Award at a banquet on October 14. They presented Dr. Rozzo with a framed photo collage from the banquet.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn.

EXECUTIVE SESSION - LITIGATION & NEGOTIATIONS MATTERS

The Board met in executive session to discuss litigation and negotiations matters.

Buffy Z. Hasco, President
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

Commendations and Recognitions

October, 2016

Staff

Dr. John Rozzo was recently honored with the 2016 Leadership and Service Award from The Pennsylvania State University College of Education. He was recognized at the College of Education Alumni Society's Awards Banquet on Oct. 14, 2016, at the Nittany Lion Inn in State College.

According to the College of Education, the Leadership and Service Award recognizes those alumni who have distinguished themselves in their chosen profession, in or out of the field of education.

High School teacher, Laura Moeller, has been selected for the University of Chicago's Outstanding Educator Award. This distinguished award is presented to an "educator who has influenced and challenged students along the path toward intellectual growth". Gaurav Bhushan, a former USC student and University of Chicago freshman nominated Ms. Moeller for the award.

High School

Eight members of the Upper St. Clair High School choral program have been selected to participate in the 2016 PMEA District 1 Honors Choir festival. The festival will take place at Westminster Presbyterian Church on October 28-29, concluding with a public concert. Upper St. Clair High School choral director Lorraine Milovac is co-hosting this year's festival.

The following students have been selected for participation:

Seniors

Mackenzie Damon – Alto 1

Devon Garcia – Alto 2

Patrick Glover – Tenor 2

Juniors

Jonah Glunt and Josiah Ackerman – Tenor 1

Grant Warmbein – Tenor 2
Andrew Rauber and Jack Smith – Bass 2

Congratulations to the seven High School Band students and 2 High School Orchestra students who auditioned and won places in the 2016 PMEA District 1 Honors Band.

Alexa Drecnik (Flute)
Meghan Johnson (Clarinet)
Olivia DeLeo (Clarinet)
James Boston (Trumpet)
Shebl Rosati (Trombone)
Matt Higgs (Percussion)
Justin Dreyer (Percussion)

Congratulations are also extended to James Boston (Bass) and Mallika Matharu (Cello) who earned places in the 2016 PMEA Honors Orchestra.

Congratulations to the following Commended Students in the 2017 National Merit Program:

Thomas Bednarz
Michael Besser
Amatheon Bohan
Michael Camburn
Mackenzie Damon
Raahema Durrani
Aaron Fultineer
Abigail Happ
Philip Hoffman
Shayan Jalali
Yash Lahoti
Allie Ryave
Yang Zhang

Upper St. Clair High School senior Jack O'Leary tied for sixth place at the WPIAL Class AAA championships on Oct. 4, 2016, at Oakmont Country Club. He shot five over par, 76, for the day.

The top 14 players from the WPIAL Class AAA – including Jack – qualified for the Western PIAA individual qualifying round on Monday, Oct. 17 at Tom's Run Golf Course at Chestnut Ridge Golf Resort in Blairsville.

In June, Jack was named one of 28 Positive Athlete Award winners from throughout Western Pennsylvania, receiving a \$500 scholarship.

PERSONNEL LISTINGS

DATE: October 24, 2016

Board Meeting

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Homer, Amy	Boyce	Reading Teacher (Long-term Substitute) for M. Dyer anticipated dates 11-15-16 through 3-27-17	11-15-16	\$49,045 (pro-rated)
Ruslavage, Charles	High School	Physics Teacher (Long-term Substitute) for T. Smith anticipated dates 11-23-16 through the last day of teacher responsibility for the 2016-2017 school year)	11-23-16	\$49,500 (Pro-rated)

Professional Staff – Change of Status (Long-term Assignment Dates)

Name	Location	From	To
Vuono, Jennafer	Baker	Elementary Teacher (Long-term Substitute) for J. Covelli anticipated dates 9-22-16 through 1-4-17	Elementary Teacher (Long-term Substitute) for J. Covelli 9-30-16 through 1-4-17

Professional Staff – Change of Status (2016-2017 PIMS Assignment)

Name	From	To	Effective
Darakos, Joanna	.2 Ft. Couch Spanish Teacher, .8 High School Spanish Teacher	1.0 High School Spanish Teacher	8-17-16
Erwin, Monica	.2 High School Biology Teacher, .8 High School Chemistry Teacher	1.0 High School Biology Teacher	8-17-16
Kopaz, Lynn	.5 Boyce German Teacher, .5 Boyce Spanish Teacher	1.0 High School Spanish Teacher	8-17-16
Lee, Kelly	1.0 High School Spanish Teacher	.8 High School Spanish, Teacher, .2 Boyce Spanish Teacher	8-17-16
Moore, Cephus	.8 High School French Teacher, .2 High School Spanish Teacher	1.0 High School French Teacher	8-17-16
Mosler, Jodi	1.0 Central Office Special Education Teacher	1.0 Boyce Special Education Teacher	8-17-16
Pickell, Donald	.8 High School Music Teacher, .2 Streams Music Teacher	1.0 High School Music Teacher	8-17-16
Rennhoff, Johanna	.2 High School German Teacher, .8 High School Spanish Teacher	1.0 High School German Teacher	8-17-16
Sebastiao, Kate	.2 Ft. Couch Spanish Teacher, .8 High School Spanish Teacher	1.0 High School Spanish Teacher	8-17-16
Wayland, Glenn	.2 Eisenhower Music Teacher, .8 Ft. Couch Music Teacher	.5 High School Music Teacher, .2 Baker Music Teacher, .3 Streams Music Teacher	8-17-16
Zora, Mary	1.0 Baker Resource Teacher	.5 Baker Resource Teacher, .5 Baker Elementary Teacher	8-17-16

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Buccilli, Daniela	High School	English Teacher	Personal Leave	Return to Work 9-26-16
Kopaz, Lynn	High School	Spanish Teacher	Personal Leave	Beginning 9-26-16

Professional Staff – Change of Status (Leaves)

Name	Location	Assignment	From	To
Covelli, Jaclyn	Baker	Elementary Teacher	Personal Leave Anticipated leave dates 9-26-16 through 12-22-16	Personal Leave 9-30-16 through 12-22-16

Professional Staff – TPE to PE Change of Status

Name	From	To	Effective
Carlino, Laura	Temporary Professional Employee	Professional Employee	10-21-2016
Fisher, Holly	Temporary Professional Employee	Professional Employee	10-21-2016

Classified Staff – Elections

Name	Location	Assignment	Effective	Salary
Carter, Lee	High School	Part Time Nutrition Center Worker	10-24-16	\$11.39/hour
Maddigan, Sarah	High School	Part Time Nutrition Center Worker	10-24-16	\$11.39/hour
Simmons, Janice	High School	Part Time Nutrition Center Worker	10-24-16	\$11.39/hour

Classified Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Howard, Charleen	High School	Teacher Aide	Personal Leave	Beginning 10-18-16
King, Carole	Eisenhower	Teacher Aide	Personal Leave	Beginning 10-11-16

Classified Staff – Resignation

Name	Location	Assignment	Notification Date	Last Date Worked
Forster, Donna	Boyce	Part Time Nutrition Center Worker	9-23-16	10-7-16
Wiles, Mary Ann	Eisenhower	Part Time Nutrition Center Worker	10-3-16	9-30-16

Classified Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
Skiba, Margaret	Baker	Teacher Aide	10-19-16	12-21-16

Other Staff – Elections

Name	Location	Assignment	Effective	Salary
Card, Elizabeth	Bus Garage	Bus Attendant	10-25-16	\$12.85/hour
Banaszak, Michael	High School	School Police Officer	11-8-16	\$40,000 (pro-rated)
Van Sickle, Patricia	Bus Garage	Bus Driver	11-1-16	\$19.85/hour

District Substitute List – Additions

Professional:

Name	Type of Substitute	Effective
Garces, Amy	English 7-12	10-24-16
Hazen, Meredith	Elementary PK-4	10-17-16
Hebrank, Brooke	Elementary PK-4, Special Ed PK-8	10-5-16
Homer, Denise	Elementary K-6, Reading Specialist PK-12	10-24-16
Luxemburger, Marissa	Elementary PK-4	10-24-16
Nave, Casey	Elementary K-6	10-24-16
Olivio, Cassandra	Elementary PK-4	10-24-16
Over, Lisa	Mathematics 7-12	10-24-16
Plumb, Daniella	Elementary PK-4	10-10-16
Vituccio, Mary Louise	Biology	10-24-16

Classified:

Name	Type of Substitute	Effective
Dominek, Daniel	Custodian	10-25-16

Kaplan, Jettie	Aide/Secretary/Attendant	10-3-16
Krolczyk, Lizz	Nutrition Center Worker	10-18-16
Paterni, Leslie	Aide/Secretary/Attendant	10-25-16
Seiner, Cheryl	Nutrition Center Worker	9-28-16
Wiles, Mary Ann	Nutrition Center Worker	10-3-16

Other:

Name	Type of Substitute	Effective
Hill, Donna	Bus Driver	10-11-16
Hauswirth, Michelle	Bus Driver	10-11-16
Shields, Vicki	Bus Driver	10-25-16
Shipley, Rich	Bus Driver	10-25-16
Snee, Edward	Bus Driver	10-11-16

District Substitute List – Deletions

Professional:

Name	Type of Substitute	Effective
Chirno, Eugenia	Spanish, Art K-12	10-14-16
Rosensteel, Julie Ann	PK-4/Special Ed PK-8	9-28-16

Classified:

Name	Type of Substitute	Effective
Card, Elizabeth	Aide/Secretary/Attendant	10-24-16
Carter, Lee	Nutrition Center Worker	10-23-16
Maddigan, Sarah	Nutrition Center Worker	10-23-16
Simmons, Janice	Nutrition Center Worker	10-23-16
Van Sickle, Patricia	Aide/Secretary/Attendant	10-31-16

Other:

Name	Type of Substitute	Effective
Van Sickle, Patricia	Bus Driver	10-31-16

Extra-Curricular Activities – New Appointments (2016-2017 School Year)

Name	Position	Salary
Gaetano, Samuel	Middle School Boys Basketball Coach	\$2,000

Extra-Curricular Activities – Re-Appointments (2016-2017 School Year)

Name	Position	Salary
Demar, Joseph	Middle School Boys Basketball Coach	\$2,000
Dudley, Matthew	Middle School Boys Basketball Coach	\$2,000
Gremba, Justin	Middle School Boys Basketball Coach	\$2,000
Kamberis, Meghan	Dance Coach	\$1,400
Kamberis, Meghan	Hip Hop Coach	\$1,200

Extra-Curricular Activities – Deletions

Name	Position	Last Date Worked
Geisler, Karl	MS Boys Basketball ECA.	12-22-15