

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS  
COMMITTEE OF THE WHOLE MEETING**



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

**MONDAY, SEPTEMBER 12, 2016 - 7:00 P.M.  
CENTRAL OFFICE BOARD ROOM**

**6:15 PM - EXECUTIVE SESSION - PERSONNEL MATTERS**

Notice having been advertised and posted and members duly notified, a Committee of the Whole meeting of the Board of School Directors was held on September 12, 2016 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Buffy Z. Hasco, President  
Mrs. Angela B. Petersen, Vice President  
Mrs. Amy L. Billerbeck  
Mrs. Barbara L. Bolas  
Mr. Phillip J. Elias  
Mr. Patrick A. Hewitt  
Mr. Frank J. Kerber  
Mr. Harry F. Kunselman

School personnel in attendance:

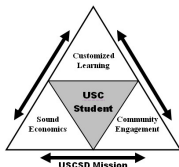
Dr. Patrick O'Toole, Superintendent of Schools  
Dr. Sharon Suritsky, Assistant/Deputy Superintendent  
Dr. John Rozzo, Assistant Superintendent  
Ms. Frosina Cordisco, Director of Business & Finance  
Dr. Judith Bulazo, Director of Curriculum & Professional Development  
Mr. Raymond Berrott, Director of Technology  
Mrs. Amy Pfender, Director of Student Support Services  
Mrs. Mary Ann Stabile, Stenographer  
Mr. Robert Prorok, Solicitor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE (Petersen)**

Mrs. Petersen called the meeting to order at approximately 7:00 p.m.

**READING OF THE MISSION**

Mrs. Bolas read the following School District Mission Statement:



*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*

## **SHARED BELIEF STATEMENT #11 FROM STRATEGIC PLAN**

Mr. Kunselman read the following Shared Belief Statement #11 from the Strategic Plan:

*We believe that:*

*children achieve their maximum potential through hard work and dedication in an environment when expectations are high, when they understand the purpose for learning, and when they are engaged in the processes.*

## **RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)**

There were no residents' comments at this time.

## **APPROVAL OF AGENDA (Petersen)**

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Kerber, and carried on unanimous voice vote.

## **REPORT FROM STUDENT BOARD REPRESENTATIVES (Joshua Meyer)**

Joshua Meyer, Student Board Representative, reported on various High School activities.

## **PRESENTATION REGARDING REFINANCING OPPORTUNITY (Mike Bova, Boenning & Scattergood/Cordisco)**

Mr. Mike Bova of Boenning & Scattergood and Ms. Cordisco presented information regarding a proposed 2016 refunding opportunity for refinancing of the 2011 Series D bond issue of approximately \$9,530,000 that could generate a savings for the District of nearly \$900,000.

Mr. Bova and Ms. Cordisco responded to questions and comments from Board members.

## **SUPERINTENDENT'S REPORT (O'Toole)**

### **REQUEST APPROVAL OF INVESTMENT BANKER FOR 2016 REFUNDING OPPORTUNITY AND APPROVAL TO PROCEED WITH PREPARATIONS FOR FINANCING (O'Toole/Cordisco) (Requires Board Vote at 9/12 Board Meeting - See Agenda Item #8d)**

Dr. O'Toole and Ms. Cordisco requested that the Board approve at a meeting to be convened this evening to appoint Boenning & Scattergood as the Investment Banker for the 2016 refunding opportunity and for the District to proceed with preparations for the refinancing.

The Committee will recommend approval.

### **REQUEST APPROVAL OF BOND COUNSEL FOR 2016 REFUNDING OPPORTUNITY (O'Toole/Cordisco) (Requires Board Vote at 9/12 Board Meeting - See Agenda Item #8d)**

Dr. O'Toole and Ms. Cordisco requested that the Board approve at a meeting to be convened this evening to appoint Clark Hill PLC as bond counsel for the proposed refinancing of the 2011 Series D bond issue at a fee of no more than \$18,000 plus fees and expenses.

The Committee will recommend approval.

**REQUEST APPROVAL OF SEPTEMBER 12 PERSONNEL LISTING**  
*(Requires Board Vote at 9/12 Board Meeting - See Agenda Item #8d)*

Dr. O'Toole requested approval of the September 12 Personnel Listing at a meeting to be convened this evening.

The Committee will recommend approval.

**CONVENE BOARD MEETING**

The Committee of the Whole meeting recessed at approximately 7:24 pm to convene a voting meeting.

The Committee of the Whole meeting reconvened at approximately 7:28 p.m.

**CAPITAL PROJECTS REVIEW AD HOC COMMITTEE**

Dr. O'Toole stated that the Capital Projects Review Ad Hoc Committee would be meeting on Monday, September 19 at 5:00 p.m. He stated that the committee would be discussing receiving community input regarding the proposed capital projects and proceeding with an architect on potential projects. Dr. O'Toole stated that a report regarding the ad hoc committee meeting would be provided at September 26 Board meeting.

**SECOND READING AND ADOPTION OF POLICY #6009 – HAZING**

Dr. O'Toole presented a second reading of Policy #6009 - Hazing and requested adoption by the Board.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF SEPTEMBER 26 PERSONNEL LISTINGS**

Dr. O'Toole requested approval of the September 26 Personnel Listings, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF RESOLUTION REGARDING STAFFING - SEPTEMBER 26**

Dr. O'Toole stated that he may be requesting approval of a resolution regarding staffing at the September 26 Board meeting related to classified positions.

**REQUEST APPROVAL OF AMENDMENT TO DIRECTOR OF BUSINESS AND FINANCE AGREEMENT AND CONSULTING AGREEMENT**

Dr. O'Toole stated that he has reviewed in executive session an Amendment to Director of Business and Finance Agreement and Consulting Agreement that will be presented for approval on September 26.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF RECOGNITION OF GIFTS TO SCHOOLS, GRANTS, AWARDS, AND SCHOLARSHIPS FOR 2015-16**

Dr. O'Toole requested that the Board accept with gratitude the donations made to the District and the schools during the 2015-16 school year, including the list of gifts, grants, awards, and scholarships.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF SCHOOL BOARD CASTING OF VOTES FOR PSBA OFFICE ELECTIONS**

Dr. O'Toole explained that PSBA has presented a slate of candidates for the election of officers for approval by the Board. He noted that there are seven open seats and all candidates are unopposed. He asked Board members to advise him if they would like to share comments regarding any of the candidates.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF ADMINISTRATIVE OFFICE LEASE AGREEMENT WITH TOWNSHIP FOR 2016-17**

Dr. O'Toole requested approval of the Administrative Office Space Lease Agreement for the term of July 1, 2016 through June 30, 2017.

The Committee will recommend approval, to be placed on the Consent Agenda.

**ADMINISTRATOR'S REPORT**

**REQUEST APPROVAL OF TITLE I NON-PUBLIC SCHOOL CONTRACT WITH AIU (Bulazo)**

Dr. Bulazo requested approval of the Title I Non-Public School Contract for the 2016-17 school year with the Allegheny Intermediate Unit.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF CONTRACTS FOR SPECIAL EDUCATION SERVICES (Pfender)**

Mrs. Pfender requested approval of the following contracts for special education services for the 2016-17 school year, contingent upon documentation acceptable to the Superintendent and Solicitor.

ICan Talk Clinic for Speech and Language Services for One Student  
Pittsburgh Public Schools City Connections Community-Based Program for Three Students

The Committee will recommend approval, to be placed on the Consent Agenda.

**BUSINESS & FINANCE (Cordisco)**

**REVIEW OF FINANCIAL & CASH FLOW STATEMENTS & BILL LIST FOR 2016-17**

Ms. Cordisco reviewed the financial statements for 2016-17 and requested approval of the bill list.

The Committee will recommend approval, to be placed on the Consent Agenda.

## **REVIEW OF BILL LIST FOR 2015-16**

Ms. Cordisco requested approval of the bill list for 2015-16.

The Committee will recommend approval, to be placed on the Consent Agenda.

## **REQUEST APPROVAL OF 2016-17 FEDERAL AND STATE GRANT PROGRAMS**

Ms. Cordisco requested approval of the programs and funds allocated from the federal programs in the amount of \$2,059,265 and from the state programs in the amount of \$8,608,991 for the 2016-17 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

## **REQUEST APPROVAL OF AGREEMENT WITH AIU FOR PARTICIPATION IN PA-EDUCATOR.NET COMPUTERIZED RECRUITING SYSTEM**

Ms. Cordisco requested approval of the Contract of Service with the Allegheny Intermediate Unit for participation in the PA-Educator.net computerized recruiting system for the 2016-17 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

## **MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION**

### **SUMMER SCHOOL REVIEW (Bulazo)**

Dr. Bulazo provided a review of the summer school program. She explained that the lowest numbers for enrollment were for remedial classes at the elementary and high school levels. A creative writing class was offered at the elementary level. The highest enrollment numbers were for the Leadership, STEAM, and wellness program offerings. Dr. Bulazo thanked the staff members who taught the summer school program offerings.

### **BACK TO SCHOOL INSERVICE REVIEW (Rozzo/Bulazo)**

Dr. Rozzo stated that professional staff members participated in four in-service days prior to the start of school. He explained that a large portion of the in-service included information regarding Act 82, which is the new teacher evaluation system that includes student performance data as 50% and classroom observations as 50%.

### **REPORT REGARDING NEW FAMILIES WELCOME EVENT - SEPTEMBER 9**

Dr. O'Toole reported that new families to the School District were invited to a welcome dinner at the High School on September 9. He explained that the dinner included donations from area restaurants, with the buffet being served by District administrators. Dr. O'Toole thanked Stacie de la Parra and the Parent Teacher Council for hosting the event.

### **FALL OPEN HOUSES AT BUILDINGS**

Dr. O'Toole encouraged parents to attend the fall open houses at the schools. He thanked the building leaders and teaching staff for their preparations for the open houses.

**BOARD SELF-EVALUATION WORKSHOP - SEPTEMBER 19**

Dr. O’Toole reminded Board members that a Board Self-Evaluation Workshop would be held on Monday, September 19 conducted by the Pennsylvania School Boards Association. He explained that it is important that the Board periodically conduct a self evaluation. He requested Board members to be sure to complete the survey administered by PSBA before the end of the week.

**HALLS OF FAME INDUCTION - SEPTEMBER 23**

Dr. O’Toole announced that the Halls of Fame inductions would be held at the High School on Friday, September 23. He commented how proud he was of the number of alumni who have been inducted and their successes.

**DR. TIMOTHY WAGNER SELECTED BY PASCD AS AN EMERGING LEADER (Suritsky)**

Dr. O’Toole announced that Dr. Timothy Wagner was selected by the Pennsylvania Association for School Curriculum Development as an emerging leader for the state-wide leadership and training program. He explained that Dr. Wagner would be joining 13 other leaders from across the state.

**MATTERS OF INFORMATION TO BE PRESENTED ON SEPTEMBER 26**

Dr. O’Toole stated that the following Matters of Information would be presented at the September 26 Board meeting:

- Student Enrollment Update
- Review of Basic Education Funding Formula
- Review of Preliminary 2015-16 Financial Report

**ADJOURNMENT**

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:53 p.m.

Buffy Z. Hasco, President  
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile  
School Board Stenographer