

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**MONDAY, AUGUST 15, 2016 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

6:15 PM - EXECUTIVE SESSION - NEGOTIATIONS & PERSONNEL MATTERS

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on August 15, 2016 in the Central Office Board Room.

School Board Members in attendance:

- Mrs. Buffy Z. Hasco, President
- Mrs. Amy L. Billerbeck
- Mr. Phillip J. Elias
- Mr. Patrick A. Hewitt (via speaker phone)
- Mr. Frank J. Kerber
- Mr. Louis P. Mafrice, Jr. (via speaker phone)

School personnel in attendance:

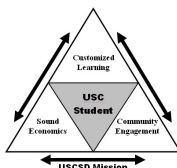
- Dr. Patrick O'Toole, Superintendent of Schools
- Dr. Sharon Suritsky, Assistant/Deputy Superintendent
- Dr. John Rozzo, Assistant Superintendent
- Ms. Frosina Cordisco, Director of Business & Finance
- Mr. Raymond Berrott, Director of Technology
- Mrs. Amy Pfender, Director of Student Support Services
- Mrs. Mary Ann Stabile, Stenographer
- Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Hasco)

Mrs. Hasco called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mrs. Billerbeck read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #10 FROM STRATEGIC PLAN

Mr. Kerber read the following Shared Belief Statement #10 from the Strategic Plan:

We believe that:

education is most effective when decision-making is focused on the best interests of the student.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Hasco)

MOTION: By Elias: I move that the Board approve the agenda as presented. Seconded by Kerber, and carried on unanimous voice vote.

RECOGNITION OF SERVICE

LOIS MULHOLLAND, HIGH SCHOOL SECRETARY

Dr. O'Toole recognized Lois Mulholland, High School Secretary, for her years of dedication and service to the School District. Lois was hired as a teacher aide at Fort Couch Middle School in August 1997. She was a Spanish teacher in the 2000-01 school year, a High School teacher aide from August 2004 through January 2011, and has been a High School secretary since January 2016. Lois is retiring on September 28 after 14 years with the District.

APPROVAL OF MINUTES

MOTION: By Billerbeck: I move that the Board approve the minutes of the June 21, 2016 Board Meeting. Seconded by Mafrice, and carried on unanimous voice vote.

MOTION: By Billerbeck: I move that the Board approve the minutes of the August 1, 2016 Board Meeting. Seconded by Mafrice, and carried on unanimous voice vote. (Mr. Kerber abstained)

SUPERINTENDENT'S REPORT (O'Toole)

APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Kerber: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Billerbeck, and carried on unanimous voice vote.

DISCUSSION REGARDING POLICY #6009 - HAZING

Dr. O'Toole stated that a first reading of Policy #6009 – Hazing was presented to the Board on August 1 with the intention of approving the Policy this evening. He explained that he has received suggestions from Board members regarding verbiage changes and additional discussions and that due diligence needs to take place prior to adoption of the Policy. Dr. O'Toole stated that he feels comfortable waiting until September to adopt the Policy since information regarding hazing is currently included in the student handbooks, harassment policies, and through staff training.

APPROVAL OF CONSENT AGENDA

MOTION: By Elias: The Committee recommends and I move that the Board approve the following Consent Agenda items. Seconded by Billerbeck, and carried on unanimous roll call vote.

a. APPROVAL OF PERSONNEL LISTINGS - ATTACHED

Approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED.

b. APPROVAL OF RESOLUTIONS REGARDING STAFFING

Approve the following resolutions regarding staffing:

The District staff be decreased by the following positions:

- 1.0 - Teacher Aide (High School)
- 1.0 - K-12 World Language Curriculum Leader

The District staff be increased by the following positions:

- 1.0 - International Baccalaureate Primary Years Program Coordinator (ECA)
- 1.0 - K-8 World Language Department Chair
- 1.0 - 9-12 World Language Department Chair

c. APPROVAL OF BUS STOPS FOR 2016-17

Approve the bus stops for the 2016-17 school year AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

d. APPROVAL OF TWO VOTING DELEGATES AT PSBA CONFERENCE

Authorize Barbara Bolas and Harry Kunselman to attend the Pennsylvania Schools Boards Association conference October 13-15, 2016 in Hershey, Pennsylvania to serve as voting delegates at the Delegate Assembly on Saturday, October 15.

e. APPROVAL OF ACT 93 PLAN FOR ADMINISTRATORS

Approve the Act 93 Plan for Administrators AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

f. APPROVAL OF ACT 93 PLAN FOR CURRICULUM LEADERS

Approve the Act 93 Plan for Curriculum Leaders AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

g. APPROVAL OF CONTRACTS FOR SPECIAL EDUCATION SERVICES (Pfender)

Approve the following contracts for special education services for the 2016-17 school year AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

- **WESTERN PSYCHIATRIC INSTITUTE AND CLINIC SERVICE AGREEMENT FOR STAFF TRAINING (CRISIS INTERVENTION TRAIN THE TRAINER)**

Service Agreement for staff training (crisis intervention train the trainer) in the amount of \$3,300 per onsite training for six staff members; and,

- **MAXIM NURSING FOR NURSING SERVICES FOR SIX STUDENTS**

Nursing services for six students at the rate per hour of \$33.00/LPN or \$38.00/RN; and,

- **eKIDZ NURSING FOR SERVICES FOR ONE STUDENT**

Nursing services for one student at the rate of \$42.00/hour; and,

- **THE WATSON INSTITUTE BEHAVIOR SUPPORT ACADEMY AND EDUCATION CENTER FOR FOUR STUDENT PLACEMENTS**

Tuition for four student placements in the amount of \$44,680 per student; and,

- **GOODWILL (PROJECT SEARCH) FOR VOCATIONAL SERVICES FOR ONE STUDENT**

Vocational services for one student in the amount of \$14,850; and,

- **WESLEY SPECTRUM SERVICES FOR CREATIVE ARTS PROGRAMMING FOR ONE STUDENT**

Creative arts programming for one student at the rate of \$100/hour.

h. APPROVAL OF BILL LIST & CREDIT CARD FOR 2016-17 (8-1-16) INCLUDING SUPPLEMENTAL REPORT (8-15-16)

Approve the Treasurer's Report for 2016-17 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of the Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$7,700,040.65
Fund 31 (Capital Reserve Fund) - \$197,322.40

i. APPROVAL OF BUDGET TRANSFERS, CREDIT CARD & BILL LIST FOR 2015-16 (8-1-16) - INCLUDING SUPPLEMENTAL REPORT (8-15-16)

Approve the Budget Transfers, Credit Card, and Final Bill List for 2015-16 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of the Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$912,058.24
Fund 31 (Capital Reserve Fund) - \$11,070.93

j. APPROVAL OF WATERFRONT LEARNING SERVICES CONTRACT WITH ALLEGHENY INTERMEDIATE UNIT

Approve the Waterfront Learning Services Contract with the Allegheny Intermediate Unit for the 2016-17 school year AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

k. APPROVAL TO DECLARE ITEMS SURPLUS

In accordance with Policy #3006 - Sale of Surplus Furniture, Equipment and Other Tangible Personal Property, that the Board declare equipment surplus AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING and that the administration be authorized to bid the sale of the items, donate the items, dispose of the items as appropriate or advertise via public Internet auction.

l. APPROVAL OF AMENDMENT TO LEAVE MANAGEMENT SERVICES AGREEMENT WITH UPMC

Approve the Amendment to Leave Management Services Agreement with UPMC Benefit Management Services, Inc. for the period of January 1, 2014 through June 30, 2017 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

m. APPROVAL OF ACCEPTANCE BY PDE OF PLAN CON PART K FOR 2016 REFINANCING OF 2011 SERIES B BONDS

Accept the approval by the Pennsylvania Department of Education of PlanCon Part K: Project Refinancing for 2016 Refinancing of 2011 Series B Bonds AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

n. APPROVAL OF ENERGY SAVINGS CONTRACT WITH ARAMARK

Approve an addendum to the existing contract with Aramark that increases the Aramark fee by no more than \$143,000 in the first year, and escalated thereafter in accordance with the September 2016 amendment, and in exchange, guarantee that the District realize annual energy savings of at least the incremental annual Aramark fee over the five-year term of the addendum, contingent on documentation acceptable to the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

COMMITTEE REPORTS

CAPITAL PROJECTS REVIEW AD HOC COMMITTEE

Dr. O'Toole reported that the Capital Projects Review Ad Hoc Committee has had a number of meetings to discuss capital projects. He stated that in September he would be discussing plans with the Board for receiving input from the public regarding various capital projects, as well as additional assistance from architect Dave McLean.

ANNOUNCEMENT REGARDING EXECUTIVE SESSIONS

Mrs. Hasco announced that executive sessions were held on the following dates:

- August 1, 2016 – Negotiations & Personnel Matters (2)
- August 15, 2016 – Negotiations & Personnel Matters

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

UPDATE REGARDING BOYCE INNOVATION HUB AND HIGH SCHOOL COMMONS

Dr. O'Toole stated that the Innovation Hub at Boyce Middle School, which is modeled after the High School Innovation Hub, is being finalized for the students' return to school next week. He thanked Ms. Sheila Gorgonio, Director of Advancement, for her efforts in securing a grant for furniture from Steelcase Education and also thanked Ms. Cordisco for assisting in bringing the project to fruition.

Dr. O'Toole stated that the refurbishment of the High School Commons is also coming along nicely. He explained that this refurbishment was included as a strategic plan goal of the High School Experience Vision Team.

Dr. O'Toole commented that he plans to take the Board to visit both the Boyce Innovation Hub and High School Commons in the near future.

REPORT REGARDING SUMMER STEAM & STUDENT LEADERSHIP ACADEMIES

Dr. O'Toole reported that STEAM and Student Leadership Academies were held over the summer. He stated that Mrs. Pam Dillie coordinated the first elementary STEAM academy and well over 300 students participated in the student leadership academies.

REPORT FROM ADMINISTRATIVE/CURRICULUM LEADER IN-SERVICE (AUGUST 10 AND 11)

Dr. O'Toole reported that in-service activities were held for administrators and curriculum leaders on August 10 and 11. He explained that much administrative work needed to be done in preparation for the new teacher evaluation model, and in-service training will occur with the teachers this upcoming Wednesday through Friday. Dr. O'Toole added that work on customized learning and short/long-term goals were also reviewed during the administrator/curriculum leader in-service.

STAFF OPENING DAY BREAKFAST AND PROGRAM (AUGUST 17)

Dr. O'Toole invited Board members to attend the staff opening day breakfast and program at the High School on Wednesday, August 17. Breakfast will be held in the nutrition center at 7:30 am and the program in the theatre at 8:15 a.m.

UPCOMING 2016-17 SCHOOL YEAR - FIRST STUDENT DAY AUGUST 23

Dr. O'Toole stated that the first student day for the 2016-17 school year is Tuesday, August 23. He explained that the Back-to-School Online registration process has been streamlined and approximately 70% of the families have completed the process. Dr. O'Toole encouraged all parents to complete the Back-to-School Online registration before school starts, which includes important information needed to communicate with families in the event of an emergency.

BACK TO SCHOOL REMINDERS - SCHOOL SAFETY, BULLYING AND HARASSMENT

Dr. O'Toole reminded parents that the District takes a strong stance against bullying and harassment. He asked anyone that witnesses bullying or harassment to report it to the proper authorities to ensure our students' safety. Dr. O'Toole stated that the bullying and harassment policies have been reviewed and that ongoing training regarding school safety, bullying and harassment is offered to our staff and students.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:26 p.m.

Buffy Z. Hasco, President
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by:

Mary Ann L. Stabile
School Board Stenographer

COMMENDATIONS AND RECOGNITIONS
AUGUST, 2016

High School

Jack O'Leary, senior at Upper St. Clair High School, was recently named one of 28 Positive Athlete Award winners from throughout Western Pennsylvania. Jack was honored as the 2015-16 Most Positive Athlete for boys golf. Former Pittsburgh Steeler Hines Ward presented Jack with his award along with a \$500 scholarship at the fifth annual C. Harper Positive Athlete Awards on June 14, 2016, at the Sen. John Heinz History Center and Western Pennsylvania Sports Museum.

Members of the Upper St. Clair High School speech and debate team finished among the top performers at the 2016 National Speech & Debate Tournament that was held June 12-17, 2016, in Salt Lake City.

Chase Miller finished his high school career placing in the national quarterfinals in the Domestic Extemporaneous event. He finished 16th overall among approximately 300 competitors.

Public Forum Debaters Macey Kaplan and Arushi Kewalramani advanced to the eighth round of competition with a 9-3 record. Additionally, they competed in International Public Forum Debate against teams from all over the world and achieved a seventh place finish – the team's highest placing ever at the National Speech & Debate Tournament.

Anthony Abinanti, a member of the Upper St. Clair High School class of 2016, was recently awarded a National Security Language Initiative for Youth scholarship for 2016-17. Anthony will study Chinese in Taiwan for the year.

Anthony is one of approximately 600 competitively selected students from across the United States who will receive a scholarship to study Arabic, Chinese, Hindi, Korean, Persian, Russian, or Turkish overseas this year. While in Taiwan, Anthony will receive formal instruction and informal language practice in an immersion environment.

Graduating senior, Emma Hasco has been named one of two Pittsburgh Tribune-Review Athletes of the Year. Emma scored two goals to lead Upper St. Clair to its first PIAA Class AAA girls soccer title with a 2-1 win over Central Bucks East.

The Upper St. Clair High School girls' volleyball team has earned the 2015-16 American Volleyball Coaches Association Team Academic Award. This marks the second consecutive year that USC girls' volleyball team has received this honor. The award honors collegiate and high school volleyball teams that displayed excellence in the classroom during the school year by maintaining at least a 3.30 cumulative team grade-point average on a 4.0 scale or a 4.10 cumulative team GPA on a 5.0 scale.

During the 2015-16 season, the USC girls' volleyball team was the undefeated section champion. The Panthers finished third in the WPIAL and advanced to the PIAA quarterfinals.

Elementary

Rylee Kalocay, a fourth grader at Streams Elementary headed to San Diego to compete in the Scotts Major League Baseball Pitch Hit & Run competition during the 2016 All Star Week. Rylee is one of only three National Finalists in the 7-8 year old girls softball division and qualified as a finalist by placing first in the youngest division of competitors during Scotts Major League Baseball Pitch, Hit & Run program at PNC Park on June 25, 2016.

PERSONNEL LISTINGS**DATE: August 15, 2016****Board Meeting****Professional Staff – Elections**

Name	Location	Assignment	Effective	Salary
Bowers, Andrew	Ft. Couch	Social Studies Teacher (Temporary Professional Employee)	8-17-16	\$51,000
Stoy, Braden	Baker	Special Ed Teacher (Long-term Substitute) for K. Manion 8-15-16 through 1-17-17	8-15-16	\$50,400 (pro-rated)

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Buccilli, Daniela	High School	English Teacher	Personal Leave	Beginning 8-17-16
Hamel, Michelle	Boyce	Elementary Teacher	Personal Leave	Beginning 8-17-16
McCullough, Gary	Boyce	Elementary Teacher	Military Leave	Beginning 8-17-16
Smith, Tracy	High School	Physics Teacher	Personal Leave	Anticipated leave 11-27-16 through the last day of teacher responsibility for the 2016-2017 school year

Professional Staff – Revised Salaries

Name	Position	Prior Board Approved Salary Amount	Revised Board Approved Salary Amount	Effective Date
Barker, Amy	Elementary Teacher	\$51,600	\$54,800	8-17-16
Giannuzzi, Lisa	Science Teacher	\$50,400 (pro-rated)	\$58,000 (pro-rated)	8-15-16

Classified Staff – Elections

Name	Location	Assignment	Effective	Salary
Sheatsley, Edda	Boyce	Part Time Nutrition Center Worker	8-16-16	\$11.39/hour
Wiles, Mary Ann	Eisenhower	Part Time Nutrition Center Worker	8-16-16	\$11.39/hour

Classified Staff – Change of Status (Building)

Name	From	To	Effective
Culligan, Michael	High School	Streams	8-8-16

Classified Staff – Resignation

Name	Location	Assignment	Notification Date	Last Date Worked
Lucas, Dorothy	Ft. Couch	Teacher Aide	8-1-16	8-1-16

Other Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Gratchick, Genevieve	Bus Garage	Bus Driver	Personal Leave	Beginning 8-23-16

Other Staff – Resignation

Name	Location	Assignment	Notification Date	Last Date Worked
Leap, Rita	High School	School Police Officer	8-15-16	8-16-16

Other Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
Graulty, James	Bus Garage	Bus Driver	8-5-16	10-31-16

Nemeth, Beverly	Bus Garage	Bus Driver	8-2-16	8-15-16
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District Substitute List – Additions

Professional:

Name	Type of Substitute	Effective
Howard, Charleen	Elementary Ed K-6 (Homebound Inst)	8-15-16

Classified:

Name	Type of Substitute	Effective
Lund, Michelle	Aide/Secretary/Attendant	8-15-16

Other:

Name	Type of Substitute	Effective
Hulpa, William	Driver	8-5-16
Nemeth, Beverly	Driver	8-16-16
Van Sickle, Patti	Driver	8-5-16

District Substitute List – Deletions

Professional:

Name	Type of Substitute	Effective
Reese, Matthew	Technology Ed	8-7-16

Classified:

Name	Type of Substitute	Effective
Sheatsley, Edda	Nutrition Center Worker	8-15-16
Wiles, Mary Ann	Nutrition Center Worker	8-15-16

Extra-Curricular Activities – New Appointments (2016-2017 School Year)

Name	Position	Salary
Casey, Samandra	Middle School Girls Volleyball Coach	\$1,800
Fackenthal, Brett	Assistant Boys Soccer Coach	\$2,850
Hufnagel, Jeff	Middle School Football Coach	\$2,250
Smith, Rebecca	Primary Years Program (PYP) Coordinator	\$2,150
Svaranowic, Shayna	Assistant Cheerleading Coach (freshman)	\$1,255

Extra-Curricular Activities – Resignations

Name	Position	Last Date Worked
Geisler, Karl	HS Football Assistant Coach	11-4-2015

Extra-Curricular Activities – Revised Salaries (2016-2017 School Year)

Name	Position	Prior Board Approved Salary Amount	Revised Board Approved Salary Amount
Edwards, Benjamin	Forensics Sponsor	\$2,389	\$4,520