

Book Policy Manual
Section 100 Programs
Title Guides for Planned Instruction
Code 106
Status Active
Legal 1. 22 PA Code 4.4
2. Pol. 107
24 P.S. 1511
24 P.S. 1512
22 PA Code 4.11
Adopted February 22, 2021

Authority

Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards established for a course of study. [\[1\]](#)[\[2\]](#)

Guidelines

Each guide may contain, as appropriate to that planned instruction:

1. Objectives of the instruction.
2. Concepts and skills to be taught.
3. Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved.
4. Reading list of supplemental titles for the guidance of teachers.
5. Other activities and instructional practices that support objectives, as appropriate.

Delegation of Responsibility

Each teacher shall use the planned instruction guide as the core of the course s/he has been assigned to teach.

The Superintendent or designee shall be responsible for the preparation of guides, and shall develop administrative regulations for such preparation which include:

1. Participation by appropriate staff members and resource personnel.
2. Continuing research in instructional methods, materials, activities and assessment strategies.
3. Systematic review of all guides to ensure their continuing effectiveness in achieving established academic standards.

A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.

Copies of all current guides for planned instruction shall be maintained by the District.